

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, August 2, 2012

TIME: 8:00 a.m.

PLACE: Personnel Conference Room

PRESENT: Stan Kline  
Pat Brennand  
David Albrecht

EXCUSED: Claud Thompson and Bill Roh

ALSO PRESENT: Karon Kraft, Human Resources Director  
Mark Harris, County Executive  
Chuck Orenstein, Finance Director  
Mike Elder, Director of Facilities and Property Mgmt.  
Ellen Shute, Deputy Director @ Human Services  
Melissa Konrad, Clerk of Courts  
Brad Masterson, Oshkosh Housing Authority  
Philip Gatien, Associated Bank  
Harold Singstock, County Board Supervisor  
Paul Eisen, County Board Supervisor

1. **Stan Kline called the meeting to order at 8:00 a.m.**
2. **Pat Brennand moved to approve the minutes of the July 12, 2012, meeting, seconded by David Albrecht. Carried 3-0.**
3. **Budget Transfer – Facilities and Property Management, \$4,000.** The transfer would move \$4,000 from the contingency fund to the Facilities and Property Management professional account for the purpose of completing a structural analysis of the county's storage buildings. Pat Brennand moved for approval, seconded by Stan Kline. Carried 3-0.
4. **Budget Transfer – Miscellaneous Unclassified, \$175,471.** Wisconsin Act 10 required most employees to pay a share of their Wisconsin Retirement contributions, but protective employees are exempt from this requirement. The state has determined that corrections officers are in protective positions and must be reimbursed for contributions they paid toward the retirement fund. The transfer would move \$175,471 from the salary contingency fund to the Sheriff's Office, where it will reimburse the affected employees. David Albrecht moved for approval, seconded by Pat Brennand. Carried 3-0.
5. **Budget Transfer – Public Health, \$197,500.** Doug Gieryn requested a \$460,000 Community Transformation Grant be accepted, \$197,500 of the grant will be applied in 2012. David Albrecht moved for approval contingent on the Board of Health's approval, seconded by Pat Brennand. Carried 3-0.
6. **Approval of a new position request of Health Educator to be funded by the Community Transformation Grant.** The position is needed to coordinate all the Community Transformation Grant activities and ensure completion of the grant objectives. The position is fully fund by the grant. Pat Brennand moved for approval, seconded by David Albrecht. Carried 3-0.

7. **Presentation by Philip Gatien of Associated Bank regarding possible 457 plan changes.** Karon Kraft said that the administrative fees associated with the current 457 plan are excessive compared with alternatives plans. Philip Gaties of Associated Bank distributed a proposal to Winnebago County, charging 0.69% of plan assets. The county currently pays 1.12% on plan assets.
8. **Resolution: To authorize Winnebago County to become a member of the Marsh Country Health Alliance Commission in Dodge County.** Dodge County owns and operates a facility known as Clearview, a nursing facility for the developmentally disabled. By creating a commission, known as Marsh Country Health Alliance, Clearview will continue to operate with funding provided from all the counties that are members, leasing a portion of Clearview to the commission and where Winnebago County would pay a small supplemental daily fee for the care of each of its residents who would reside at the facility. A one-time \$5,000 administration fee is required to join the commission. Ellen Shute said three county residents currently qualify for care at Clearview. David Albrecht moved to approve commission membership, seconded by Pat Brennand. Carried 3-0.
9. **Resolution: Amend the Table of Organization for Winnebago County Clerk of Courts Office.** Melissa Konrad asked to change a full-time small claims clerk position to a clerk/typist II and a full-time legal secretary position to a court assistant. There is no net fiscal impact to the changes since higher costs for one are offset by lower costs for the other. David Albrecht moved for approval, seconded by Pat Brennand. Carried. 3-0.
10. **Resolution: Establishing the Northeastern Wisconsin Housing Consortium.** The agreement allows Calumet, Brown, Door, Fond du Lac, Kewaunee, Manitowoc, Marinette, Outagamie, Sheboygan and Winnebago counties to organize a consortium for the purpose of developing affordable housing under the Community Development Block Grant program. Brown County would act as the lead county and maintain ultimate responsibility under the terms of the grant. David Albrecht moved for approval, seconded by Pat Brennand. Carried 3-0.
11. **Resolution: Establish compensation plan for the County Executive to be elected in Spring 2013.** The resolution proposes a first year wage of \$99,328, second year wages of \$100,818, third year wages of \$102,834 and fourth year wages of \$104,891. The annual percentage wage increases are identical to those approved by the board for elected officials whose wages were up for negotiation this year. David Albrecht made a motion to approve his proposed wage schedule, seconded by Pat Brennand. Carried 3-0.
12. Pat Brennand moved to approve the Resolution for Commendations for Michael Frank, seconded by Stan Kline. Carried 3-0.
13. David Albrecht moved to disallow the claims from AT&T, Nolan Insurance on Behalf of Samantha Pierstorff; Attorney John McNally on behalf of Joshua McCormick; Oshkosh Speedzone; Habush Habush & Rottier on behalf of Ralph and Cynthia Schwister and Steve and Patty Fancour, seconded by Pat Brennand. Carried 3-0.
14. The next scheduled meeting of the Personnel & Finance Committee is Thursday, September 6, 2012 at 8 a.m.
15. Pat Brennand moved to adjourn the meeting at 9:40 a.m., seconded by David Albrecht. Carried 3-0.

Submitted by,  
Joan Lowe