

Neenah Public Library Board of Trustee Meeting Minutes – August 19, 2015

Call to Order

The Neenah Public Library Board of Trustees on Wednesday, August 19, 2015 at 4:00 p.m., in the Carpenter Conference Room. Members present: Carol Codner (vice-president), Tom Widener, Tami Erickson, Randy Fieldhack, Patricia Rickmann, Beth Irish, Lisa Hemes, and Tim Kachur (Neenah Joint School District Representative.) Members excused: Merry Whipple (president), Jan Sarnecki, and teen representative Cassidy Kemppainen. Also present, Gretchen Raab, director, Nicole Hardina-Wilhelm, assistant director, Nancy Britten, circulation manager, and Katrina Collins, youth services manager.

With Codner in the chair, the library board meeting was called to order at 4:01 p.m.

Public questions & comments

None.

Minutes

On motion of Fieldhack, seconded by Erickson, the Board unanimously approved the minutes of the Library Board Meeting of July 22, 2015.

On motion of Fieldhack, seconded by Codner, the Finance & Personnel Committee unanimously approved the minutes of the Finance & Personnel Committee meeting of August 12, 2015.

Statistical Report

Circulation of downloadable books and audiobooks is up 19% for the year. The number of programs offered to patrons is up 8% and attendance is up 9% for the year.

Bills for Consideration

On motion of Hemes, seconded by Irish, the Board unanimously approved payment of the August bills.

Director's Report

Director Raab briefly discussed the OWLS-Winnefox meeting held on August 5. The session was for information gathering, to discuss the strengths and weaknesses of each system, and what collaboration might mean for the two systems.

2016 Operating budget

On motion of Widener, seconded by Irish, the Board unanimously adopted the 2016 Operating Budget and approved forwarding the budget to the Mayor and Common Council.

2016-2020 capital improvements budget

On motion of Fieldhack, seconded by Widener, the Board unanimously adopted the 2016 Operating Budget and approved forwarding the budget to the Mayor and Common Council.

4:35 p.m. Jim Godlewski, Neenah's City Attorney, arrived.

Aylward Room remodel

On motion of Irish, seconded by Hemes, the Board unanimously approved using \$13,100 from trust funds to purchase flexible furniture for the second floor Aylward Room.

Beverages for sale

The Board asked director Raab to research the sale of beverages to patrons and add to the September agenda for further discussion.

Open Meetings Law

Neenah's City Attorney, Jim Godlewski, discussed the open meetings law.

5:09 p.m. Godlewski left the meeting.

On motion of Widener, seconded by Fieldhack, The Board unanimously voted to go into closed session.

5:15 p.m. Britten, Collins and Hardina-Wilhelm left the meeting.

Adjournment

On motion of Irish, seconded by Fieldhack, the Library Board adjourned at 5:30 p.m.

Respectfully submitted,

Gretchen Raab