2013WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE
AND
FACILITIES & PROPERTY MANAGEMENT COMMITTEE

DATE: JUNE 14, 2013

TIME: 3:30 P.M.

PLACE: WINNEBAGO COUNTY COURTHOUSE
415 JACKSON STREET, OSHKOSH, WI 54901
ROOM 60

PRESENT: BILL WINGREN
TOM ELLIS
BILL ROH
PAUL EISEN
LARRY SMITH
TIM HAMBLIN
CHUCK FARREY
DAVID ALBRECHT

ALSO PRESENT: JOHN MATZ – SHERIFF'S OFFICE
JOSEPH KRONCKE – SHERIFF'S OFFICE
SCOTT WOLDT – CIRCUIT COURT BRANCH II
BARBARA HART-KEY – CIRCUIT COURT BRANCH III
KAREN SEIFERT – CIRCUIT COURT BRANCH IV
JOHN JORGENSEN – CIRCUIT COURT BRANCH V
DANIEL BISSETT – CIRCUIT COURT BRANCH VI
JON BELLOWS – DISTRICT COURT ADMINISTRATOR
LISA KRUEGER – FAMILY COURT COMMISSIONER
MIKE ELDER – FACILITIES
MARK HARRIS – COUNTY EXECUTIVE
LINDA KOLLMANN – EMERGENCY MANAGEMENT
PATTY FRANCOUR – INFORMATION SYSTEMS

1. Call to Order
Chairman Bill Wingren called the meeting to order at 3:30 p.m. and it was verified that the meeting was properly noticed.

2. Discussion of Courthouse Security
Sheriff Matz explained that under Option B, which pertains to a single entrance with screening, they failed to figure in a shift relief factor to cover during vacations and other time off of staff. This changes the cost from $113,000 - $126,000 to $150,000 to $168,000. They also added a section to this option which includes two-(2) clerks and two-(2) deputies at a cost of $235,000 which would give them flexibility by having the additional deputy.

Sheriff Matz also talked about Option G which pertains to a new study being done. There was an earlier meeting today with a consultant from NCSC (National Center for State Courts) who had given a maximum cost of $68,000 to have a new study completed which would take about 5-7 months. The consultant advised that having screeners at the front entrance is an 80% solution to the security of the courthouse. Exploring this option will be placed on the next Judiciary & Public Safety Committee Meeting agenda and also on the next Facilities & Property Management Committee Meeting agenda. These will be separate meetings.

There was input from the judges in regards to how Fond du Lac's courthouse is set up and how a similar situation here could not be accomplished due to the layout of the courthouse and all of the courts being located on different floors from each other. This is why the focus is on keeping weapons out of the building. They would also like to have an adequate public address system as they can't hear any type of announcements on their current system.

There was also some discussion regarding Option D which pertains to constructing a Welcome Center. Mike Elder already has some plans for the center and advised that the Welcome Center would need to match the current architecture of the courthouse. How the public would be screened and how the employees would access the courthouse was also discussed. Further discussion in regards to this option will be placed on the next Facilities & Property Management Committee agenda.

3. Discussion and Approval of Budget Transfer for Courthouse Security Technology Improvements not to exceed $250,000

It was determined that purchasing a public address system, panic/duress alarms, and cameras would address the immediate needs of securing the courthouse and other security options could be expanded on at a later time.

A motion to approve a Budget Transfer not to exceed $250,000 to cover the cost to purchase a public address system, panic/duress alarms, and cameras was made by David Albrecht, seconded by Chuck Farrey. All in favor, motion carried 8-0.

4. Adjournment

A motion to adjourn was made at 4:34 p.m. by David Albrecht, seconded by Chuck Farrey. All in favor, motion carried 8-0.

Respectfully Submitted:

Sandy Schauz
Winnebago County Sheriff's Office