

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**

DATE: NOVEMBER 11, 2013

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN  
TOM ELLIS  
BILL ROH  
PAUL EISEN  
LARRY SMITH

ALSO PRESENT: MELISSA KONRAD – CLERK OF COURTS  
JOHN MATZ – SHERIFF  
TODD CHRISTOPHERSON – SHERIFF  
JENNIFER WOLDT – OSHKOSH NORTHWESTERN

**1. Call to Order**

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed. Everyone stood for a moment of silence in honor of Veteran's Day.

**2. Approval of minutes of October 14, 2013**

A motion to approve the minutes of October 14, 2013 was made by Tom Ellis, seconded by Larry Smith. All in favor, motion carried 5-0.

**3. Public comments on agenda items**

None.

**4. Communications**

Larry Smith asked if everyone received their communication from Melissa Konrad.

**5. Update on 2013 Clerk of Courts Budget – Melissa Konrad/Clerk of Courts**

Melissa advised that her office is on budget for the year. The only item she is not sure of is her Inter-Governmental Revenue as she doesn't get that information until January.

**6. Update on Butler Storage Facility – Melissa Konrad/Clerk of Courts**

Melissa advised that many departments have gone through and removed what they needed. The Historical Society has taken some of the documents from the Clerk of Courts that were prior to the 1900's and they are currently working with the County Clerks Office regarding their documents prior to the 1900's.

Bill Wingren will be checking with Corporation Counsel John Bodnar regarding the retention periods for stored documents.

Larry Smith asked Melissa to get him an update regarding Petitions filed with the Family Court that were not able to be served for 2013.

### **7. Discussion of possible uses for Work Release Center**

Sheriff Matz advised that he just heard from Mike Elder of Facilities that the Work Release Center is being looked at by Social Services for use as a Shelter Care Facility and possibly having the 2<sup>nd</sup> Chance Program in there also. There is some concern regarding the institutional atmosphere so cosmetic changes may be needed which would be done by Social Services.

Larry Smith asked if there would be any way to connect with technical schools for use such as job training. Sheriff Matz advised this subject as not been discussed. He said the State was looking at it as a training facility for correctional officer training but they decided to move everything to Madison.

Paul Eisen mentioned using it as a transitional point for re-entering exiting prisoners from the State system as the effort and movement towards downsizing the correctional institutions is getting momentum as the Work Release Center presents a valuable resource. He also mentioned the issue of beds being needed for Hubers. Bill Wingren talked about the operational costs associated with running it as Huber facility and Sheriff Matz advised that his Huber numbers are very small as most are on GPS. Sheriff Matz will get more information together for the next meeting.

### **8. Annual tour of Winnebago County Jail**

The committee began the tour of the jail at 9:38 a.m.

### **9. Sheriff's Report**

Sheriff Matz addressed questions asked by Paul Eisen regarding his 2014 budget:

- a. Expenditures in overtime. Two patrol units were added, but his overtime increased 11.1% or \$71,000.00. \$45,000 of that came from Social Services as the Sheriff's Office will be completing their juvenile transports now that juveniles are going to be held at Fond du Lac County. In order to guarantee that the transports can done, staff will put on overtime on Friday's to guarantee availability. The majority of the remaining amount came from the Lao/Hmong festival which they never had an opportunity to budget for in 2013 because it was scheduled so late; however, that cost is offset by revenue.
- b. The other question was in regards to FICA Medicare which decreased by 85.71% due to changes in the Munis System. The money is still there it is just in a different cost center.
- c. Another question was in regards to expenditures for Other Contractual Services which had a 25% increase. The majority of this came from the radio maintenance contract but it is offset over \$100,000 by Outagamie County's portion of the maintenance agreement. They also have a full year of OWI Task Force money that is reimbursed. Winnebago County is the fiscal agent so it shows up as Contractual Services but it is money that is reimbursed.

Sheriff Matz invited all members to attend a memorial service on Saturday, November 16, 2013 in honor of Deputy Richard Meyer who was killed in the line of duty. The service will begin at 1:30 p.m. in the Richard Meyer Community Resource Room.

Bill Wingren asked about “My 2 Cents” by Jonathan Krause of WOSH regarding the Sheriff’s Office and police departments using social media. Sheriff Matz explained that he has a Lieutenant assigned to taking care of their social media who monitors for comments made that do not meet their criteria for what is considered appropriate. They have blocked some people from making comments due to the type of comments that were made. Social media has aided in solving crimes, it has given them the opportunity to notify citizens of tactical events occurring in their neighborhood, and traffic issues on USH 41 etc.

Bill Roh asked about the law that passed regarding four or more arrests for OWI now being a felony and how that may impact the jail’s population. Sheriff Matz doesn’t believe it will have a large impact. He said they have talked about dropping the blood alcohol concentration from .08 to .05. The average blood alcohol concentration of those arrested for OWI is .16 so they would be arrested regardless of the amount set. Changes may be seen in those sentenced to prison versus jail.

People driving with revoked licenses was also discussed. Sheriff Matz advised that they try to educate people as many are eligible to reinstate but they don’t because they don’t understand the process. If they do get reinstated his office will dismiss the citation as they don’t want to make things worse for someone who could have reinstated but just didn’t understand the process. Sheriff Matz was also asked about driver’s having insurance and he advised that most driver’s do have insurance. He said many more just don’t carry the card with them or it is expired. Proof of Insurance should be kept inside the vehicle. Paul Eisen wanted to express that he likes the Sheriff’s Office attitude of helping people and showing leniency and understanding for the human element.

Sheriff Matz advised that their new K-9 Tim recently had a successful hit on Methamphetamines and Heroin in the southwest portion of the county. He also found a large amount of heroin inside a vehicle during a traffic stop.

#### **10. Suggested items for next agenda**

Retention periods for stored documents  
Huber figures in regards to the Work Release Center

#### **11. Next meeting date**

December 9, 2013 9:00 a.m.

#### **12. Adjourn**

After completion of the jail tour a motion to adjourn was made at 11:26 a.m. by Paul Eisen, seconded by Bill Roh. All in favor, motion carried 5-0.

Respectfully Submitted:

Sandy Schauz  
Winnebago County Sheriff’s Office