

WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

DATE: SEPTEMBER 10, 2012

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE
RICHARD MEYER COMMUNITY RESOURCE ROOM
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN
TOM ELLIS
PAUL EISEN
LARRY SMITH

EXCUSED: BILL ROH

ALSO PRESENT: MELISSA KONRAD – CLERK OF COURTS
JOHN MATZ – SHERIFF
TODD CHRISTOPHERSON – SHERIFF
DAVID MACK – SHERIFF
MARK HABECK – SHERIFF
BARB SPANBAUER - SHERIFF
JULIE PAGEL – REGISTER OF DEEDS
BARRY BUSBY – CORONER
KATHLEEN DIEDRICH – CHILD SUPPORT
CHRISTAIN GOSSETT – DISTRICT ATTORNEY
JOHN BODNAR – CORPORATION COUNSEL
JENNIFER WOLDT - OSHKOSH NORTHWESTERN

1. Call to Order

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

2. Approval of minutes of August 13, 2012

A motion to approve the minutes of August 13, 2012 was made by Tom Ellis, seconded by Larry Smith. All in favor, motion carried 4-0.

3. Public comments on agenda items

None.

4. Communications

Bill Wingren and Paul Eisen attended the Drug Court Graduation on September 7, 2012.

5. Discussion/Action New Position – Jury Clerk: Melissa Konrad – Clerk of Courts

Melissa Konrad advised that she is asking for this new position in 2013 due to the volume of work involved and having too many other staff members doing the work for it to flow well.

A motion to approve a new Jury Clerk position was made by Paul Eisen, seconded by Larry Smith. All in favor, motion carried 4-0.

6. Presentation of Clerk of Courts Budget for 2013: Melissa Konrad – Clerk of Courts

There were no significant changes to her budget other than the Jury Clerk position and the Partners in Parenting Program being moved into her budget. The program will continue to run the same way.

7. Discussion Securing Areas in Courthouse in accordance with Supreme Court Rule and United States Marshals Service Court Security Survey and Assessment for Winnebago County Courthouse completed May 29, 2012 by Senior Inspector Gary Enos: Melissa Konrad – Clerk of Courts

Bill Wingren advised that they are currently in the process of formulating plans to move offices in the Courthouse and look at various security issues. He suggested that members just use the survey they were given for informational purposes at this time. Sheriff Matz advised that a committee has been formed to look at the options, issues and questions that the survey has created.

8. Discussion/Action Jail Food, Laundry and Commissary Contract: Sheriff John Matz

The Sheriff's Office has been working with Outagamie County to get the best possible price. They will be entering into a five-(5) year contract with ARAMARK with a savings of about \$26,000.

A motion to approve the contract with ARAMARK was made by Larry Smith, seconded by Tom Ellis. All in favor, motion carried 4-0.

9. Discussion/Action Jail Health Care Contract: Sheriff John Matz

The Sheriff's Office also worked with Outagamie County on this to get the possible price. They both will be entering into a five-(5) year agreement that is the same agreement as their current agreement and with the same vendor (CHC). There will be some additional services in the new contract regarding the increase in physician services and using nurse practitioners.

A motion to approve the contract with CHC was made by Tom Ellis, seconded by Larry Smith. All in favor, motion carried 4.0.

10. Discussion of Sale of Scrap Metal Ordinance: Sheriff John Matz

Sheriff Matz explained the reason for creating this ordinance was due to the increasing amount of scrap metal thefts. There is already a State Statute requiring scrap metal businesses to report who they buy scrap metal from; however, having this ordinance will allow the Sheriff's Office to issue citations rather than going through the courts and prosecuting as a misdemeanor or felony.

A motion to approve moving forward with the Sale of Scrap Metal Ordinance was made by Larry Smith, seconded by Tom Ellis. All in favor, motion carried 4-0.

11. Presentation of Sheriff's Office 2013 Budget: Sheriff John Matz

Sheriff Matz explained the reasons for changes in his budget such as the Deputies contract and a reduction in revenue. They will also be eliminating one dispatch position from the Table of Organization.

12. Presentation of Register of Deeds Budget: Julie Pagel – Register of Deeds

There were no significant changes in her budget. They are gradually increasing the number of recordings and they continue to work on their digital scanning, indexing and redaction.

13. Presentation of Coroner's Budget: Barry Busby – Coroner

Barry Busby explained some of the changes in his budget. Overall his budget increased by about \$4,000 from 2012.

14. Presentation of Child Support Budget: Kathleen Diedrich – Child Support Director

Kathleen Diedrich advised that her budget is not on the levy and explained some changes that have occurred in the budget from previous years, such as the Partners in Parenting Program no longer being in her budget.

15. Presentation of District Attorney's Budget: Christian Gossett – Winnebago County District Attorney

Changes to the budget were discussed. In addition, there was discussion regarding the increased use of heroin in Winnebago County.

16. Presentation of Corporation Counsel's Budget: John Bodnar – Corporation Counsel

John Bodnar explained that he has an increase in his subscription costs due to the State no longer covering the cost for using Loislaw which is a search engine used to search all case law.

17. Sheriff's Report

Sheriff Matz advised that the northbound ramp and 21 overpass is scheduled to open November 5, 2012, but may possibly open sooner.

They only have a snapshot view at this time, but they may possibly see a savings in fuel with the new squads.

Law enforcement will be trained on the new radios 09/11/12 and fire personnel will be trained on 09/12/12. They will test the radio system this month and construction of the new radio tower has been completed.

18. Next meeting agenda items

None

19. Adjourn

A motion to adjourn was made at 10:32 am by Larry Smith, seconded by Tom Ellis. All in favor, motion carried 4-0.

Respectfully Submitted:

Sandy Schauz
Winnebago County Sheriff's Office