

**\*REVISED\***

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**

DATE: MAY 11, 2015

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN  
TOM ELLIS  
LARRY SMITH  
PAUL EISEN

EXCUSED: BILL ROH

ALSO PRESENT: TODD CHRISTOPHERSON – SHERIFF  
BARB SPANBAUER – SHERIFF  
JUDGE KAREN SEIFERT – BRANCH 4  
JOE AULIK – VETERAN'S SERVICES DIRECTOR  
BARRY BUSBY – WINNEBAGO COUNTY CORONER  
MIKE NORTON – COUNTY BOARD  
GUY HEGG – COUNTY BOARD

**1. Call to Order**

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

**2. Approval of minutes of March 9, 2015 meeting**

A motion to approve the minutes was made by Tom Ellis, seconded by Larry Smith. All in favor, motion carried 4-0.

**3. Pubic comments on agenda items**

None

**4. Communications**

Paul Eisen mentioned attending the SIMCOM exercise.

Bill Wingren and Paul Eisen attended the Drug Court Graduation on Friday, May 8<sup>th</sup>, 2015.

Bill Wingren welcomed the new Veteran's Director – Joe Aulik

**5. Comments from the new Veteran’s Director – Joe Aulik**

Joe comes to Winnebago County from Kewaunee County and has been handling VA Benefits for the past 16 years. He mentioned the remodeling work being done over at the house to help spruce it up without spending too much money on it. They are moving to a new database called VetraSpec to help the office become paperless and accessible with WIFI or internet access outside of the office.

Joe mentioned the lease ending at the City Hall in Neenah and consolidating both of our services and bringing Jeff from Neenah down to the office in Oshkosh. This will help improve their services and give Jeff the support staff he needs to help assist him as well.

Joe mentioned establishing a presence on social media. They have created a facebook page and an e-mail list for the Veteran’s consisting of almost 60 Veteran’s. He also handed out fliers for FREE telephones for anyone hard of hearing through the TEPP program.

**6. Resolution requesting Sheriff Matz to read the Declaration of Independence on the Courthouse Steps on July 4, 2015.**

This is the 5<sup>th</sup> year the Sheriff has been requested to read the Declaration of Independence on the Courthouse Steps. Bill Wingren asks for full support as the Sheriff has agreed to read the Declaration of Independence on the courthouse steps on July 4<sup>th</sup>.

A motion to approve the resolution was made by Paul Eisen, seconded by Larry Smith. All in favor, motion carried 4-0.

**7. Discussion on Coroner’s 2015 Budget**

Bill Wingren made a suggestion that we keep on top of the 2015 budget so there are no surprises when it comes time to reviewing the budget.

Barry explained that the overage of money was due to one of his deputies covering while his secretary was out on medical leave. He also explained that the telephone actual amount is higher than the budgeted amount due to the new ShoreTel phone systems the county has received this year.

**8. Discussion/Action: Increase Winnebago County Coroner’s Fees**

Bill Wingren stated the Legislator has a feature that would freeze the Coroner’s fees to the rate of inflation. Coroner Busby’s recommendation is to raise the cremation fee to \$250 from \$150, before the freeze occurs in September, to be more comparable with other surrounding counties and to offset the death certificate signing fee, which surrounding counties impose on the families but Winnebago County does not charge a fee. The increase in cremation fees would help offset other Coroner costs.

Proposed resolution is to increase the cremation fee to \$250.00. A motion to approve the resolution was made by Paul Eisen, seconded by Larry Smith. All in favor, motion carried 4-0.

**9. Discussion/Possible Action: County Board Rule Changes regarding Budget Session.**

Mike Norton explained that he wanted the budget rule change times to be set between the hours of 6:00pm – 11:59pm for any amendments or final considerations to the budget. Mike believes that adjusting this time would maximize participation of all members and also maximize participation from the public in general.

Paul Eisen stated that all dates and times of the budget are laid out two years in advance and all employees and elected officials should be able to plan ahead for these meetings. Tom Ellis agreed with Paul and also stated that he does not feel a change should be made at this time. Bill Wingren stated he also would not support the proposal at this time but would like to talk with others about notifying the members of when things are going to occur and determining an end time at that time.

No motion was made to approve the County Board Rule Change.

**10. Sheriff's Report – Chief Deputy Todd Christopherson**

Chief Deputy Todd Christopherson discussed attending the Facilities Committee meeting on May 6<sup>th</sup> and an issue was raised about the safety and security of some of the other buildings in the county since we are taking action in respect to the courthouse security. The Facilities Committee asked that the Sheriff's Department conduct a security assessment of the Human Services Building in Oshkosh and Neenah.

Chief Deputy stated the jail population as of May 11<sup>th</sup> was 248, which is low compared to last year at this time it was 280.

Chief Deputy invited the Committee Members to the 2015 Annual Awards Ceremony taking place May 21<sup>st</sup> at the Winnebago County Sheriff's Office.

Chief Deputy stated the April budget numbers will be available to the members by May 15<sup>th</sup>.

**11. Suggested Items for Next Agenda**

Tunnel Tour at the Courthouse

**12. Next Meeting Date:**

June 8<sup>th</sup>, 2015

Note: The June 8<sup>th</sup> Meeting will be held at the Courthouse in Room 500, 5<sup>th</sup> Floor @ 9:00 a.m.

**13. Adjourn**

A motion to adjourn was made at 10:15 a.m. by Larry Smith, seconded by Tom Ellis. All in favor, motion carried 4-0.

Respectfully Submitted:

Kimberly Delcore  
Winnebago County Sheriff's Office