

WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

DATE: JANUARY 14, 2012

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE
RICHARD MEYER COMMUNITY RESOURCE ROOM
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN
TOM ELLIS
BILL ROH
PAUL EISEN
LARRY SMITH

ALSO PRESENT: TODD CHRISTOPHERSON – SHERIFF'S OFFICE
CHERYLYN EISCHEN – SHERIFF'S OFFICE
GREG CIANCIOLO – SHERIFF'S OFFICE
DARIN RICE – SHERIFF'S OFFICE
BARRY BUSBY – CORONER'S OFFICE
JOHN BODNAR – CORPORATION COUNSEL
JENNIFER WOLDT – OSHKOSH NORTHWESTERN

1. Call to Order

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

2. Approval of minutes of December 10, 2012 meeting

A motion to approve the minutes was made by Tom Ellis, seconded by Larry Smith. All in favor, motion carried 5-0.

3. Public comments on agenda items

None.

4. Communications

Bill Wingren received a phone call from the owner of Merten Marine who had some concerns with the ordinance that was recently passed regarding noise on icebound inland lakes. A meeting was held between the owner of this marina, Bill Wingren, and Sheriff Matz.

5. Discussion/Action on Memorandum of Understanding between Winnebago County Sheriff's Office and Menasha Police Department regarding Dive/Rescue Team – Sheriff Matz

Chief Deputy Todd Christopherson advised that this is same type of endeavor to consolidate services as was done for SWAT. A Lieutenant from the Menasha Police Department will be added to the Sheriff's Office DIVE Team. He is a Master Diver and will be able certify the diver's from the Sheriff's Office as Master Divers. There is essentially no cost to the Sheriff's

Office and no equipment needs to be purchased. The only cost for the Sheriff's Office would come from any additional future training that they would send him to. The Menasha Police Department is responsible for any liability, worker's comp, wages etc.

A motion to approve the Memorandum of Understanding between the Winnebago County Sheriff's Office and Menasha Police Department was made by Paul Eisen, seconded by Bill Roh. All in favor, motion carried 5-0.

6. Discussion/Action on Grant of \$5000 from Homeland Security – Sheriff Matz

Chief Deputy Todd Christopherson advised that this grant is to be used towards the purchase of recording or capturing data technology. Their intent is to purchase either a video camera to be installed inside of the Bearcat (the armored personnel carrier) which also has microphones that the officers can wear to capture the data or they will purchase a body camera which will capture both the audio and video recordings.

A motion to approve acceptance of this \$5000 Homeland Security grant was made by Bill Roh, seconded by Tom Ellis. All in favor, motion carried 5-0.

7. Discussion/Action of Budget Transfer of \$10,000 for Corporation Counsel – John Bodnar

John Bodnar advised that he had an overage in his 2012 budget due to the State no longer paying for the cost of access to the electronic law library and an increase in commitment jury trials. He requested a budget transfer of \$10,000 from the Contingency Fund to cover this overage.

A motion to approve the budget transfer of \$10,000 from the Contingency Fund was made by Larry Smith, seconded by Bill Roh. All in favor, motion carried 5-0.

8. Discussion/Action on Disposition of Bodies for cremation at County expense – raising fees – Barry Busby

Barry Busby handed out copies of the draft ordinance regarding the disposal of unclaimed bodies. The Coroner's Office already follows the procedures addressed in this ordinance; however, there was never a policy or ordinance done to protect the County.

Paul Eisen was concerned with the section of the ordinance that stated that cremation of an unknown or unclaimed body shall occur no earlier than seven-(7) days subsequent to the pronounced date of death of the deceased person as he did not feel that seven-(7) days was a long enough period of time. There was quite a bit of discussion on this issue.

A motion to forward this ordinance as written to the County Board was made by Larry Smith, seconded by Bill Roh. Motion carried 4-1. Paul Eisen was opposed.

9. Discussion on adding to Table of Organization a full time Deputy County Coroner Position – Barry Busby

Barry Busby explained that this position is needed as administrative responsibilities have increased and a person in this position would also be able to fill in and take over in the event that something were to happen to him. The possibility of increasing cremation fees to help offset the cost of this position was also touched on. Further discussion regarding this matter will be addressed at a future meeting.

10. Sheriff's Report

Chief Deputy Christopherson advised that in situations where they run into a language barrier they utilize the services of Language Lines, which is a private phone contract. In 2012, their average cost for this service was \$127 per month; half of which is paid through the Jail Assessment Fund. In addition, some of the forms that are used in patrol or the jail have already been pre-translated in the common languages they run into which are Spanish and Hmong.

Chief Deputy Christopherson handed out redacted copies of an email the Sheriff's Office received regarding a recent SWAT call in the Town of Clayton. The email was from a citizen who was happy with the services she received from the Sheriff's Office during this SWAT incident. He further advised that the Clayton Elementary School was locked down due to its close proximity to the incident and messages were relayed by using Reverse 911 (MyState). They also utilized Face Book and Twitter to put out live-time updates as to the status of the incident.

Paul Eisen mentioned an educational item in the Town Menasha quarterly issue of The Bridge. It had a picture of Sheriff Matz, along with all of the Police Chiefs within Winnebago County, warning drug dealers to stay out of town. Chief Deputy Christopherson advised that this was spearheaded by Rethink and he believes it will be placed on a bill board.

Captain Cheryl Eischen advised that they completed testing the new radio system and learned that there are three buildings that need to have amplifiers: the Oshkosh Police Department, the Menasha Police Department, and the Aurora Emergency Room. The mobile and portable radios are now being programmed. They hope to have everybody on the new system by the end of March 2013. Everyone is very happy with the new radios.

11. Agenda items for next meeting

Ethics training for sworn officers

Proposal to change rules regarding the publication of summonses

The next meeting will be February 11, 2013 @ 9:00 a.m.

12. Adjourn

A motion to adjourn was made at 10:35 a.m. by Bill Roh, seconded by Larry Smith. All in favor, motion carried 5-0.

Respectfully Submitted:

Sandy Schauz
Winnebago County Sheriff's Office