

*WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee and Judiciary and Public Safety Committee*

**DATE:** Wednesday, November 12, 2014

**TIME** 9:30 AM

**PLACE:** Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

**PRESENT:** Tim Hamblin, Bill Wingren, Bill Roh , Tom Egan and Chuck Farrey

**ALSO PRESENT:** Mike Elder-Facilities & Property Management Director, Patty Francour – Info Systems Director, Harold Singstock – District 23, David Albrecht – County Board Chair, Lawrence Smith – District 8, Tom Ellis – District 34, Melissa Konrad – Clerk of Courts, Melissa Schnyder – Clerk of Courts, Todd Christopherson – Sheriffs Dept, Joe Kronke – Sheriffs Dept, John Matz – Sheriffs Dept, Christian Gossett – DA, Mark Harris – County Executive, and Karen Seifert – Judge BR 4

Excused: Paul Eisen – District 4

Dave Albrecht filling in for Supervisor Eisen

Joint Meeting was called to order by District 7, Committee Chairman, Bill Roh at 9:30 AM.

**APPROVE MINUTES FROM PREVIOUS MEETING:** Motion to approve October minutes by Tom Egan, and 2<sup>nd</sup> by Tim Hamblin, motion passed 5-0.

**CORRESPONDENCE:** None

**PUBLIC INPUT ON AGENDA ITEMS:** None

**CHAIRMAN REPORT:** Bill will comment on the items when they come up in the agenda.

**DISCUSSION AND POSSIBLE ACTION ON COURTHOUSE SAFETY:** Sheriff Matz said that Sue Ertmer went through the previous minutes and the \$250,000 for cameras and duress buttons did not go to the County Board for authorization of funds. It was put on hold for the study to be completed. Sheriff Matz presented options that could be done to the Courthouse. 1) Continue what we are currently doing – little to no cost. 2) Add a one story welcome center which will bring all courtrooms to the CH and move roughly 5 non court function departments to the CAB building, this will eliminate 80% of risk. 3) Build a new Courthouse for roughly 40 million. Bill Roh and Bill Wingren both said that option B is the direction we need to go. Doing nothing isn't an option and building a new Courthouse is not feasible. Bill Roh had heard from some people that the study was a complete waste of \$60,000 but he said, actually it showed us what direction we need to go. Mike Elder said that the cameras and duress buttons went to the County Board 10 years ago but the funding was pulled. Christian Gossett asked how can we move forward when there are so many questions that are unanswered yet. Chuck Farrey would like Christian to do a presentation of his thoughts of the Courthouse study as he has different opinions. Chuck does not think that certain departments should be moved out of the Courthouse because of the general public. Chuck suggests that members of this Committee should take a look at other Courthouses in the area to see how they are set up. Sheriff Matz said that the technology alone does not do anything to stop weapons from coming into the building and courtrooms. Bill Roh would like to see the \$250,000 for cameras and duress buttons put on the County Board December agenda. Judge Seifert said that Judge Wirtz from Fond du Lac would have to approve and modifications/changes of the building. Dave Albrecht said that the CAB parking lot is already full on certain days of the month, if you move 5 more departments over there, you will need to address more parking needs, you will need an additional 20 spots for employees alone. Larry Smith doesn't believe that parking will be an issue. Chuck said that in Waupaca County the 1<sup>st</sup> floor is for the general public for the Register of Deeds, County Clerk, Treasurer etc and then the 2<sup>nd</sup> floor is the secured area. Mike Elder said that the 2<sup>nd</sup> floor secured area was determined to not be feasible 10 years ago due to the fire doors being unlocked. Sheriff Matz will check with Waupaca County to see how they handled the fire doors as far as security is concerned. Christian Gossett said that if the fire alarm is pulled the fire exits automatically open. Tom Ellis asked what was on the 5<sup>th</sup> floor now or if it's still unused. It is used as a hearing room and has the District Court Administrator up there. Bill Wingren stated that when they toured the Fond du Lac Courthouse they have one large secured courtroom that they all share for high profile cases. Judge Seifert said that if a new Courthouse was built the judges agreed on having one larger more secure courtroom to share, but the judges all need to have their own courtroom. Bill Roh asked if the 5 depts are moved out and you move the Safety Building courts over to the Courthouse is there enough square footage. Mike said yes. Bill asked if you are to keep the 5 departments in the Courthouse what is the solution? Mike said a 5 story welcome center. Larry Smith said that when the CAB building was bought some Courthouse departments were supposed to move over there. Chuck Farrey would like to see the total picture. The numbers for adding a welcome center, numbers for moving the Courtrooms from Safety Building to the Courthouse, numbers to move the non Courthouse functions to the CAB, numbers for additional parking at CAB. David Albrecht would like to keep this moving forward. Motion to adjourn the joint meeting at 10:40 am, a 5 minute recess.

**DISCUSSION AND APPROVAL FOR REVISED BUDGET TRANSFER OF \$55,000 FOR PARK VIEW STORM WATER PROJECT:** Mike stated that last month it was estimated what the engineering would be and we need an additional \$55,000. Motion to approve made by Bill Wingren, 2<sup>nd</sup> by Tom Egan, motion passed 5-0.

**DISCUSSION 2014 DEPARTMENTAL BUDGET:** Mike said we are still on target. There were no questions.

**DIRECTOR REPORT ON DEPARTMENT OPERATIONS:** Mike had mailed out the list of projects, the projects are moving along.

**SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA:** Bill Roh would like the \$250,000 for cameras and duress buttons on the County Board December agenda. Chuck would like the DA to be on the agenda for December's meeting. Mark Harris said that we are losing the Veterans Director and thinks that we need to start looking for a permanent place for the Veterans as the Williams Building is in poor condition. He suggests having Robert Stone come to December's meeting and be put on the agenda.

**SET DATE AND TIME FOR NEXT MEETING:** Bill Roh asked to be excused from the December meeting and asked Tim to conduct the meeting. The next Facilities and Property Management committee meeting will be held on Wednesday, December 10, 2014 at 9:30 am at the Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

**ADJOURN:** Motion to adjourn by Chuck Farrey, 2<sup>nd</sup> by Tom Egan, motion passed 5-0 at 11:42 am.

Respectfully submitted,  
Penny Schry, Administrative Coordinator 11/17/14