Information Systems Committee Meeting Minutes

Date/Time: November 18, 2013 at 6:30 PM

Location: County Administration Building
                 112 Otter Street, Oshkosh
                 1st Floor Meeting Room

Present: Committee Members:
                 Larry Smith, Chair
                 Ron Hardy, Secretary
                 Bill Pollnow, Citizen Member
                 Harold Singstock, Member
                 Patty Francour, IS Dept. Head
                 Gina Eiden, staff
                 Mark Habeck
                 Kenn Olson, County Board Supervisor

Absent: Guy Hegg, Vice Chair
                 Andy Turner, Member

Agenda Item #1:   **Call to Order**
                 - The meeting was called to order at 6:30 PM by Chairman Smith

Agenda Item #2:   **Approve Agenda**
                 - Moved Pollnow and 2nd Singstock to approve the agenda. Carried by 4-0 voice vote.

Agenda Item #3:   **Public Comments**
                 - None

Agenda Item #4:   **Approve minutes of October 21, 2013 meeting**
                 - Moved Turner and 2nd Singstock to approve the October 21, 2013 meeting minutes. Carried by 4-0 voice vote

Agenda Item #5:   **Discussion on phone replacement project**
                 - Francour followed up on notes from the county board presentation. The board vote next month will be to commit $300,000 for 2015 within the technology replacement fund for the last portion of the phone replacement project. The total project is expected to cost $650,000. Committee discussed the project.

Agenda Item #6: **Vote on phone system replacement funding**
- Moved Hardy, Singstock 2nd, to approve $300,000 from the 2015 fiscal year technology replacement fund to complete the phone & voicemail replacement project. Pollnow stated he was voting no because he believes it should be a capital expense, and additionally it is procedurally awkward to commit future fiscal year budgets. Motion approved 3-1 (Pollnow nay).

Agenda Item #7: **Summary of Kronos Scheduling Software Implementation to date**
- Francour reported that everything is proceeding as planned. Each group is live except nursing, which they hope to have live early next year.

Agenda Item #8: **IS Directors Report**
- Francour reported that the Luna Project is progressing with a small change in the make-up of the design meetings with Human Services. Planning and Zoning suite of software is being written in house, and is in the process of going live.

Agenda Item #9: **Subjects and time of next meeting**
- There will be no meeting in December. Next scheduled meeting will be January 20, 2014, at 6:30 PM.
- Bill Pollnow announced that he is resigning from the IS Committee for personal reasons, and said that he has enjoyed serving on the committee.

Agenda Item #9: **Adjourn**
- Hardy moved to adjourn, Pollnow 2nd carried 4-0 voice vote. Meeting adjourned at 7:36 PM

Respectfully Submitted by;

Ron Hardy, Secretary.

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Larry Smith, Chairman