

Information Systems Committee Meeting Minutes

- Date/Time: September 28th, 2011 at 6:30PM
- Location: County Administration Building
112 Otter Street, Oshkosh
1st Floor Meeting Room
- Present: Committee Members:
Jef Hall, Chair
Larry Smith, Vice Chair
Marissa Reynolds, Secretary
Pat Brennand, Member (6:35PM)
Al Jacobson, Member
Bill Pollnow, Citizen Member
Patty Francour, IT Dept. Head
- Visitors: Mark Habeck, Sheriff's Department
- Agenda Item #1: **Call to Order:**
- The meeting was called to order at 6:30PM by Chairman Hall.
- Agenda Item #2: **Approve Agenda:**
- Moved Bill Pollnow and 2nd Larry Smith to approve the agenda. Carried by 5-0 voice vote.
- Agenda Item #3: **Public Comments:**
- None.
- Agenda Item #4: **Approve 08/24/2011 Minutes**
- Moved Larry Smith and 2nd Bill Pollnow to approve the August 24th meeting minutes. Carried by 5-0 voice vote.
- Agenda Item #5: **Update, discussion and potential action on joint meeting between IS & Facilities**
- A letter has been drafted to send to the Facilities Committee.
 - Motion Larry Smith and 2nd Bill Pollnow in support of sending the letter to the Facilities Committee. Carried by 6-0 voice vote.
- Agenda Item #6: **Update, discussion and possible action on IS Transportation needs in 2012 budget**
- The need for a new vehicle was brought up during the budget meeting.
 - After reducing some other budget costs, \$10,000 was agreed upon as a viable amount for the purchase of a new vehicle.

- Agenda Item #7: **Other updates on 2012 IS Department budget**
- Budget meeting has been completed. Final budget comes in under goal and under costs of last year.

- Agenda Item #8: **Updates of ongoing projects and issues:**
- **FoxComm Advisory Board**
 - Current status of the board is up in the air. Another meeting is scheduled for October 4th.
 - **KRONOS and other timekeeping initiatives**
 - Has been discussed by the Personnel and Finance Committee, but they want more information. It is on the agenda for the next P&F Committee meeting.
 - **Fiber Projects and Use Agreements**
 - No update.

- Agenda Item #9: **Report on IS Operations since August 25, 2011**
- A disaster recovery exercise will take place on September 29th.
 - A slow support response has become an issue with the PeopleSoft replacement. Problem should be fixed by October 3rd.

- Agenda Item #10: **Subjects and time of next meeting**
- The next meeting will be held on October 19th, 2011.
 - Subject: Winnebago County's future participation in FoxComm radio and/or CAD initiatives.
 - Subject: Update on UPS in Courthouse.

- Agenda Item #11: **Adjourn**
- Moved Bill Pollnow and 2nd by Pat Brennand to adjourn. Carried by 6-0 voice vote. Meeting adjourned at 7:25PM.

Respectfully Submitted by;

Marissa Reynolds, Secretary.

Jef Hall, Chairman