

Information Systems Committee Minutes

Date/Time: July 21, 2014 at 6:30 PM

Location: County Administration Building
112 Otter Street, Oshkosh
1st Floor Meeting Room

Present: Committee Members:
Larry Smith, Chair
Andy Turner, Member
Patrick Brennand, Member
Rachel Youngquist, Member
Patty Francour, IS Director

Agenda Item #1: **Call to Order**
Chairman Smith called to order at 6:35 pm

Agenda Item #2: **Approve Agenda**
MSC Turner/Brennand. All voting aye.

Agenda Item #3: **Public Comments**
None

Agenda Item #4: **Approve Minutes of Previous Meeting**
MSC Brennand/Turner. All voting aye.

Agenda Item #5: Discuss and Approve Spending \$300,00 Previously Slated for 2015 for the Current Phone Project

- Francour discussed deciding to use money for a future project. If IS began the project now, it would need to be done by March 31, 2015 or else there would be maintenance fees that need to be paid.
- Francour discussed this with Chuck and he agreed that advancing the funds and reimbursing the funds out of the levy makes financial sense.
- Chairman Smith called for vote. All voting aye.

Agenda Item #6: **Discuss County Cellular Update and Approve Multi-Year Contract**

- US Cellular is the current provider for County Cell Phones. A multi-year contract was emailed to all members to review. This contract is last year's contract but the only detail that would be changed is the contact individual and the date.
- Turner asked if this was sent out for bids. Francour stated it was a state contract. Brennand clarified that was perfectly acceptable if the state had already received bids the county can accept it.
- MSC Turner/Brennarnd. All voting aye

Agenda Item #7:

IS Director's Report – Discussion of Business Since Last Meeting

- BYOD – Bring Your Own Device. If County employees use their own cell phone for County work, they will be reimbursed \$25.00. This will eliminate the need for a detailed bill highlighting all work usage.
 - Employees can accept this offer or not. If they wish they can still have a phone through the County if their job requires one.
 - BYOD Requirements – a password is required and if the employee loses their phone it will be wiped.
 - Brennard asked if this a taxable question. Francour checked with Finance and they said that recent IRS states it is non-taxable.
- Phone Project
 - 5 Prime Service Lines.
 - Broke into 5 Clouds. Each cloud has a cluster of buildings. IS is on their third cluster. The Sheriff Office and Parkview are the two left to accomplish. They are each a big project.
- 2015 Budget
 - First time Francour will not meet the budget goal. This is due to the position in the Sheriff's office.
 - Another large item is the redesign of phone lines in Menasha. There is \$31,000 in the budget for the fibers, rerouting, splicing.
 - Chairman Albrecht is putting \$40,000 in the budget for County iPads.

Agenda Item #8:

Subjects and Time of Next Meeting

Next Meeting: Monday, August 18th at 6:30 PM

- Discussion of iPad

Agenda Item #9:

Adjourn

Meeting Adjourn at 7:10 pm.

MSC Brennard/Turner