

Approved= Information Systems Committee Meeting Minutes

Date/Time: June 17, 2013 at 6:30 PM

Location: County Administration Building
112 Otter Street, Oshkosh
1st Floor Meeting Room

Present: Committee Members:
Larry Smith, Chair
Ron Hardy, Secretary
Marissa Reynolds, Member
Harold Singstock, Member
Patty Francour, IT Dept. Head
Bill Pollnow, Citizen Member
Mark Habeck, Staff

Absent: Guy Hegg, Vice Chair

Agenda Item #1: **Call to Order**

- The meeting was called to order at 6:35 PM by Chairman Smith

Agenda Item #2: **Approve Agenda**

- Moved Pollnow and 2nd Reynolds to approve the agenda. Carried by 5-0 voice vote.

Agenda Item #3: **Public Comments**

- None

Agenda Item #4: **Approve minutes of May 20, 2013 meeting**

- Moved Reynolds and 2nd Pollnow to approve the May 20 meeting minutes. Carried by 5-0 voice vote.

Agenda Item #5: **Discussion on the proposed measures will add security technology that will make the court house safer right away**

- Chair Smith reported that court house security has been on the agenda due to concerns from judges and the Sheriff's department. The judges and the Sheriff's Department came up with a number of proposed plans. The Joint Committees (Judiciary, Public Safety, Facilities) are moving forward with "Plan C", which involves a technology upgrade. This will involve cameras, duress alarms, and an upgrade to the PA system. The costs will likely exceed \$280,000.

- Francour noted that there could be concerns if the different components have different vendors, it will be important that the systems are compatible. There are other questions, such as if the systems will be on our network, do we have the capacity, and will there be fixed costs for maintenance.
- Committee discussed the security recommendations.
- Pollnow raised concerns about this project not being a budgeted item. He also noted that this security concern has been a known item for 13 years, but is only now being addressed because of recommendations on court house security from the Supreme Court. Pollnow asked committee members to bring up these concerns during the informational meeting that was to take place the following evening.

Agenda Item #6: **Report on IS Operations since last meeting**

- The Kronos upgrade is on schedule, hope to be live by the end of July.
- The TCM rewrite for Human Services is on schedule.
- IS posted a notice for a temp programmer to help with some needed programming projects.

Agenda Item #7: **Subjects and time of next meeting**

- Next scheduled meeting will be the third Monday of the Month: July 15, at 6:30 PM.
- Possible agenda items include: Tablet / paperless options for the County Board.

Agenda Item #9: **Adjourn**

- Reynolds moved to adjourn, Pollnow 2nd carried 5-0 voice vote. Meeting adjourned at 7:48 PM

Respectfully Submitted by;

Ron Hardy, Secretary.

Approved - Larry Smith 9-10-2013

Larry Smith, Chairman