

## Information Systems Committee Minutes

Date/Time: June 16, 2014 at 6:30 PM

Location: County Administration Building  
112 Otter Street, Oshkosh  
1<sup>st</sup> Floor Meeting Room

Present: Committee Members:  
Larry Smith, Chair  
Ron Hardy, Vice Chair  
Brady Kiel, Secretary  
Andy Turner, Member  
Patrick Brennand, Member  
Rachel Youngquist, Member  
Mike Breuer, IS Development Supervisor (Standing in for Ms. Francour)

Agenda Item #1: **Call to Order**  
Chairman Smith called to order at 6:30

Agenda Item #2: **Approve Agenda**  
MSC Hardy/Kiel. All voting aye.

Agenda Item #3: **Public Comments**  
None

Agenda Item #4: **Approve Minutes of Previous Meeting**  
MSC Hardy/Turner. All voting aye.

Agenda Item #5: **Discuss the approval of a Sr. User Support Specialist position for IS**  
Move to recommend approval as stated. MSC Kiel/Brennand. All voting aye.

Agenda Item #6: **Continue discussion of implementing paperless Board including all committees and draft rules for use of technology by board members**

- Committee discussed tablet models, manufacturers, software, budgeting, acceptable use, distribution and turn-in, technical support, among other items.
- MSC Hardy/Turner to create ad hoc committee to address these issues. All voting aye.
- Committee to consist of two IS Committee members, one IS department member, and one clerk staff member. The IS and clerk staff will be appointed by their respective

departments. Chairman Smith appointed Ron Hardy and Patrick Brennand as the IS committee's representatives.

- Ad hoc committee will meet prior the regularly scheduled July IS committee meeting.

**Agenda Item #7: IS Director's report**

IS Staff Supervisor Breuer outlined several IS issues:

- Fiber-running projects to complete Human Services connectivity
- IS temporary employee one-year renewal
- Help desk short-handed as one employee on extended medical leave.

**Agenda Item #8: Subjects and time of next meeting**

Next Meeting: Monday, July 14<sup>th</sup> at 6:30 PM

- Possible action items for this meeting will be discussed at the ad hoc subcommittee meeting referred to in Agenda Item #6 above.

**Agenda Item #9: Adjourn**

MSC Hardy/Brennand