

**Winnebago County Information Systems Committee Meeting Minutes  
Monday, June 15th 2015**

Attendance: Committee—Chairman Smith, Vice Chair Hardy, Supervisor Youngquist, Supervisor Kiel, Citizen Member Brennand, (Supervisor Turner excused)

IS Director Francour

Public: County Board Supervisor Norton

1. Call to Order - 6:35
2. Approve agenda - MSC Brennand/Hardy, all voting aye
3. Public comments - None
4. Approve minutes of previous meeting - MSC Kiel/Brennand, all voting aye
5. Report on the County IS vehicle - MSC to approve report Brennand/Hardy, all voting aye (report attached to minutes)
6. IS Director's report – discussion of business since last meeting.
  - Routing wi-fi access to locations where county board members might possibly attend meetings is completed
  - Landfill office wi-fi wiring in progress
  - IS upgrading the <\$150 access points which allow only public wi-fi connections with ~\$570 access points that allow county-encrypted wi-fi at more locations
  - Property Tax Lister in-house at Otter Street as of 10 June; connectivity completed
  - Neenah Public Health moving from City Hall to the County Building on Commercial Street at end of June. Minimal IS work required
  - An IS programmer took employment elsewhere; The well-qualified temporary employee who had filled in accepted IS' offer to stay full-time
  - Fiber routing to facilities will happen this year per Mike Elder; cost \$18,000; project cost has been mitigated by sharing a cable run with City of Oshkosh.
  - IS budgeted for a Menasha-area fiber relocation; coordinated downtime required
  - IS received complaints about an encryption step required to send personally identifiable information (PII) in emails. A new appliance will be installed in approximately two weeks. IS will send instructions on how to view these things outside the WinnCo network. This only affects emails with trigger words, dates, etc. Emails between county-provided addresses will perform this step seamlessly.
  - Brennand asked about IS storage of PII links, etc. Francour stated that appropriate user rights applied to files on case-by-case basis.
  - Kiel asked whether any further rumors emerged at state government level regarding dissolution of WISCNET. Francour has heard of none at this time. Brennand stated that WISCNET occasionally appears as a target for budget items to cut. Francour added that the County's current annual payment for

WISNET internet access would purchase approximately two weeks of service with Time Warner.

7. Discussion on the County iPad rollout, problems and solutions.

- Francour: 13 iPads issued to date, two supervisors turned down the devices (Hegg, Schellenger)
- Youngquist: commends training availability, adds IS instructions well designed
- Kiel: automatic county wi-fi connection seamless at Otter Street, courthouse, and Coughlin facilities
- Brennand: asked about iOS updates; Francour discouraged users updating without prior instructions

8. Subjects and time of next meeting

- Francour's 2016 budget process update
- Monday, July 20 at 6:30 P.M. in the Otter Street 1st floor conference room

9. Adjourn - MSC Hardy/Brennand, all voting aye, 7:28PM

# Information Systems Department

2012 Dodge Grand Caravan

ID# 2C4RDGBG7CR162118

Mileage is approximately 17,950

**Principal Operators:** User Support / Help Desk Staff and Networking Staff

**Purpose of Vehicle:** transport newly purchased county equipment for installation.  
transport printers and PC's – needing repairs  
transportation to seminars & meeting  
not used for personal use.

## **Maintenance 2014 – April 2015**

5/7/2015	<b>Maintenance check at Highway Oil Change</b>
8/15/14	<b>Maintenance check at Highway Oil change</b>
7/29/14	<b>Brake Rotor &amp; Brake Pad at Highway</b>
4/7/2014	<b>Maintenance check at Highway Oil change</b>
2/20/14	<b>Replace wiper blades at Highway</b>

**Business Mileage:** approximately 6500 miles yearly

