

Information Systems Committee Meeting Minutes

Date/Time: May 9, 2012 at 6:30 PM

Location: County Administration Building
112 Otter Street, Oshkosh
1st Floor Meeting Room

Present: Committee Members:
Larry Smith, Chair
Guy Hegg, Vice Chair (at 6:40 pm)
Ron Hardy, Secretary
Marissa Reynolds, Member
Harold Singstock, Member
Bill Pollnow, Citizen Member
Patty Francour, IT Dept. Head

Agenda Item #1: **Call to Order**

- The meeting was called to order at 6:30 PM by Chairman Smith

Agenda Item #2: **Approve Agenda**

- Moved Bill Pollnow and 2nd Marissa Reynolds to approve the agenda.
Carried by 5-0 voice vote.

Agenda Item #3: **Public Comments**

- None

Agenda Item #4: **Approve minutes of March 7, 2012 meeting**

- Moved Bill Pollnow and 2nd Marissa Reynolds to approve the March 7 meeting minutes. Carried by 5-0 voice vote.

Agenda Item #5: **AT&T Multi year contract**

- After the migration to Earthlink for phone service, there are some remaining numbers and services that remain with AT&T due to service area coverage or services required. Resolution to Authorize five year contract pass 5-0

Agenda Item #6: **Fiber for Neenah school district (NSD)**

- NSD is requesting a pair of fiber from Neenah City Hall to Winnebago County Courthouse – Neenah School district had not joined FoxNet when it was initiated but now would like in.
- Moved Marissa Reynolds and 2nd Bill Pollnow to respond to NSD's request for a pair of fiber from Neenah City Hall to the County Courthouse, upon

signing a user agreement with terms allowing the County to reclaim that fiber in the future if necessary. Pass 6-0

Agenda Item #7: **WISNET/Menasha Utilities would like to utilize “FoxNet” fiber to provide additional non-profit entities internet access**

- Moved Marissa Reynolds and 2nd by Guy Hegg to respond to Menasha Utilities request for fiber, upon signing a user agreement with terms allowing the County to reclaim that fiber in the future if necessary. Pass 6-0

Agenda Item #8: **Annual Report on our department owned vehicle**

- The IT Department got a new Dodge Caravan in 2012, it is used daily, and has 1,333 miles on it already. The 1998 Ford Winstar was sold for \$2,500.

Agenda Item #9: **Subjects & Time of next meeting**

- Next meeting, June 13, 6:30 PM
- Suggested subjects for the next meeting included the question of implementing a user fee for the Foxnet for existing users that have not signed the department’s use agreement; director report; director review of organizational chart for new board members; director review of 2012 goals and objectives; director review of Sheriff’s radio project;

Agenda Item #10: **Adjourn**

- Moved Marissa Reynolds and 2nd Ron Hardy to adjourn. Carried by 6-0 voice vote. Meeting adjourned at 6:40 p.m.

Respectfully Submitted by;

Ron Hardy, Secretary.

Larry Smith, Chairman