

Winnebago County Industrial Development Board

Minutes for November 15, 2012 Meeting

4<sup>th</sup> Floor Conference Room, 112 Otter St., Oshkosh, WI

Board Members Present: Stan Kline (Chairman), Ken Robl, Tim Hamblin, George Dearborn, Elizabeth Hartman, Steve Volkert

Board Members Excused: Mark Harris, Dave Albrecht, John Bodnar, Mary Krueger, Kathy Lennon

Others Present: Jerry Bougie, Rob Kleman, Wendy Hielsberg

Meeting Called to Order at 1:30 PM by Chairman Kline.

1. Approval of Minutes from October 24, 2012 Meeting. Motion by Ken Robl, seconded by Tim Hamblin to approve the IDB meeting minutes from October 24, 2012. Motion passed 6-0.
2. Review and possible Board action on amended per capita funding program Policies and Procedures and proposed funding levels.

The Board reviewed the proposed draft of the amended policies and procedures based on discussion from the October 24 meeting. Some additional minor changes and clarifications to the draft policies were suggested and agreed to. The Board also reviewed the proposed per capita funding levels for 2013. The Board agreed to set the funding level at 82.3 cents per capita for 2013 and to directly fund the ITBEC, Oshkosh CVB, and NEWREP organizations for 2013. Tim Hamblin moved to adopt the IDB Per Capita Funding Program Policies and Procedures with the minor changes included as presented and also to adopt the 2013 funding levels at 82.3 cents per capita and to fund ITBEC, Oshkosh CVB and NEWREP as presented. Ken Robl seconded the motion. Motion passed 6-0.

Stan Kline instructed Jerry Bougie to update the Per Capita Program Policies and Procedures as approved and to send the updated document along with the list of community funding levels as approved to the IDB members and to all the local communities. In addition the mailing will include the date at which the IDB will review and take action on the various proposed community funding plans. The Board proceeded to set January 23, 2013 at 1:30 pm as the meeting date for IDB's review and action on the proposed plans.

3. Review and possible Board action on contract renewal with Oshkosh Area Economic Development Corporation for CDBG-ED RLF administrative services.

Jerry Bougie summarized the contract renewal with the Board. All provisions of the prior contract will continue with the new contract. The renewed contract will run through December 31, 2013, but can be terminated by the IDB sooner if necessary, and also can be extended by mutual agreement of both parties. Motion by Steve Volkert, seconded by George Dearborn to approve the contract renewal with the Oshkosh Area Economic Development Corporation for CDBG-ED RLF administrative services as presented. Motion passed 6-0.

4. Update on East Central Regional CDBG-ED initiative.

Jerry Bougie reported on this initiative. He indicated that a multi-county group is meeting to develop policies and guidelines on the regionalization of the various county CDBG-ED Revolving Loan Fund Programs. This effort would pool all of the loan funds into one regional program fund, allowing businesses in the multi-county region to tap into additional loan dollars. The regional RLF is tentatively proposed to start-up in July, 2013. More details will be reported to the IDB at upcoming meetings.

The Board confirmed that the next meeting will be scheduled for January 23, 2013 at 1:30 pm, primarily to address community per capita funding plans.

Motion by Steve Volkert, seconded by Ken Robl to adjourn the meeting. Motion passed 6-0. Meeting adjourned at 2:15 pm.

Submitted by,

Jerry L. Bougie  
Recording Secretary