

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, December 1, 2014

TIME: 3:00 p.m.

PLACE: Neenah Human Service Building

MEMBERS PRESENT: Jerry Finch, Jim Koziczkowski, Larry Lautenschlager, Mike Norton, Rob Paterson, Harold Singstock and Tom Widener

MEMBERS EXCUSED: Donna Lohry and Ron Kuehl

STAFF PRESENT: Bill Topel, Ellen Shute, Tom Saari and Dorothy De Grace

OTHERS PRESENT: Lori Hill and Andrea Phillips, Friendship Place, Inc.

Jim Koziczkowski called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE NOVEMBER 17, 2014 HUMAN SERVICE BOARD MEETING

Larry Lautenschlager moved for approval of these minutes; seconded by Mike Norton and carried.

AGENDA ITEM #3: ACCEPT MINUTES OF THE OCTOBER 13, 2014 ADRC COMMITTEE MEETING

Rob Paterson moved for acceptance of these minutes; seconded by Tom Widener and carried.

AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Ellen Shute said for Child Welfare Division, Juvenile Corrections the average daily population (ADP) is 4.2, which is slightly above the budgeted number of 3.7; the ADP for residential care centers is 8.0 and slightly under the budgeted 8.3; for the Behavioral Health & Long Term Support division specialty hospitals for adults the ADP is 4.7 (some of the individuals have since been discharged, and it is anticipated that all of them will be moved to less-restrictive placements); and for the population under age 22 the ADP is 2.0 (the fiscal impact is minimal since we pay 40% of the cost); Secure Detention's ADP is 5.8, which is below the budgeted level; the Foster Care ADP is 116.4—this is above the budgeted number and is a positive outcome. Ellen said the average monthly cost for a child in foster care is \$1,325 and is based on the child's assessed needs.

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AGENDA ITEM #5: FINANCIAL REPORT

Ellen Shute reported that the financial report shows a current projected surplus of \$1,246,374. Labor accounts for \$540,000 and approximately \$703,000 is unanticipated program revenues.

AGENDA ITEMS #6: APPROVE A RECOMMENDATION TO ELIMINATE A PSYCHIATRIC NURSE POSITION FROM THE TABLE OF ORGANIZATION DUE TO RETIREMENT AND CREATE A TEAM CASE MANAGER POSITION IN ITS PLACE

Tom Saari explained that a psychiatric nurse employee will be retiring in January, and we would like to eliminate that position on the table of organization and create a team case manager position in its place. Tom said that over the years we have moved most of our nurse positions into the medical team, as opposed to leaving them on an individual team. About 80% of the duties of this position are case management functions. The current nursing duties could be absorbed by our other two full-time Oshkosh nurses. Tom Widener moved to approve this recommendation; seconded by Mike Norton and carried unanimously.

AGENDA ITEM #7: DIRECTOR'S REPORT

Bill Topel reminded everyone of the WCHSA Conference on December 12 in Wisconsin Rapids.

AGENDA ITEM #8: BOARD MEMBER REPORTS

Tom Widener referred to an article in a recent Wisconsin Counties magazine stating that a person is considered to be a juvenile if he is under age 18 as opposed to being under age 17. He recommended that Board members read the article.

AGENDA ITEM #9: PROGRAM—FRIENDSHIP PLACE

Lori Hill, the Executive Director of Friendship Place explained that the program started in 1991 by a long-time resident of Neenah to fill a need for individuals suffering with mental health issues. They were originally partnered with NAMI, but in the year 2000 Friendship Place became an incorporated non-profit organization. They try to achieve two outcomes through their services: 1) increase self-esteem for members through various therapy programs and through social, educational or recreational opportunities. They partner with the YMCA for physical activity and the Fire and Police Departments to meet the members when they aren't in crisis; and 2) reduce the frequency and number of psychiatric hospitalizations, which can cost up to \$1,760 per day. The services provided at Friendship Place cost about \$23 per day. All of the staff has at least a bachelor's degree, and they receive continuous training to work with individuals with severe and persistent mental illness. About 18 months ago they were approached by the Hope & Care Center in Oshkosh, the United Way, and others to consider expanding their services into Oshkosh. Lori did some research and found it to be a necessary service in Oshkosh, and they subsequently received a significant grant to expand the program there. In Neenah they serve about 25-40 individuals on a regular basis.

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Andrea Phillips, assistant director of Friendship Place operated a pop-up pilot program for three months in Oshkosh similar to Friendship Place in Neenah. She said the pilot program ended October 31, and Friendship Place opened on November 1, 2014 in the Beach Building in Oshkosh at the same time that the Hope & Care Center closed. Within the first month of operation they had 15 people a day come through the doors, and they currently get about 22 people a day. They have 34 members that generally come to the center on a regular basis. Surveys that were given to the members indicate the program is having a positive impact on them. They offer programs and services similar to those offered in Neenah, and they will stay open on a part-time basis for now. Lori Hill said their funding is obtained through various means: they have applied for a challenge grant; they will be applying for a basic needs grant and others through the Oshkosh Community Foundation; the Oshkosh United Way has invited them to be a partner agency; they apply for community developments block grants; they are looking for private donors; and they do fund raising activities. Lori said their agency financial report which shows combined financials of what it would cost to operate two locations as one agency. They internally separate the program financials and funding for both the Neenah and Oshkosh facilities. Tom Saari stated that the Friendship Place program augments our entire behavioral health treatment program.

With no further business Mike Norton moved for adjournment at 4:20 p.m.; seconded by Larry Lautenschlager and carried. The next meeting of the Human Services Board will be held on **Monday, January 5, 2015 at 3:00 p.m.** in the Oshkosh Human Services Building, Room 33.

Respectfully submitted by Donna Lohry, Board Secretary/dd