

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Monday, December 5, 2011

**TIME:** 3:30 p.m.

**PLACE:** Neenah Human Services Building, Room 008

**MEMBERS PRESENT:** Jerry Finch, Jim Koziczkowski, Ron Kuehl, Donna Lohry, Mike Norton, Rob Paterson, and Tom Widener

**MEMBERS EXCUSED:** Jef Hall

**STAFF PRESENT:** Bill Topel, Ellen Shute, Mary Krueger, Mark Weisensel, Ann Kriegel, Mary DeBruin and Dorothy De Grace

Jim Koziczkowski called the meeting to order at 3:30 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**AGENDA ITEM #2: APPROVE MINUTES OF THE NOVEMBER 7, 2011 HUMAN SERVICES BOARD MEETING**

Jerry Finch moved for approval of these minutes; seconded by Ron Kuehl and carried (7-0).

**AGENDA ITEM #3: ACCEPT MINUTES OF THE OCTOBER 10, 2011 ADRC COMMITTEE MEETING AND THE NOVEMBER 8, 2011 SPECIALIZED TRANSPORTATION COUNCIL MEETING**

Ron Kuehl moved for acceptance of these minutes; seconded by Mike Norton and carried (7-0).

**AGENDA ITEM #4: FINANCIAL REPORT**

Ellen Shute referred to the graph for inpatient and institutional utilization. The current average daily population (ADP) for juvenile corrections is 5, which is below the budgeted level; the ADP for residential care centers is 2.6 for October, which is below the 3.4 average to date this year; the ADP for specialty hospitals for adults is down to 3.1 for October and 5.4 ADP for the year compared to 6.6 for last year; the ADP for specialty hospitals for young adults under age 22 is .7 compared to .6 for the year.

Ellen said the 2011 Financial Projection Report shows we have \$973,814 in unexpended tax levy of which \$694,154 is in labor for salary and fringe benefits. She reminded the Board that the deficit in the Long Term Support Division is due to the fact that we made a decision not to access the funds that were available to us in the COP risk reserve fund. We took that amount of money out of the anticipated revenue.

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### **AGENDA ITEM #5: DISCUSS AND/OR ACT ON REQUEST FOR ADDITIONAL FUNDING FOR PARA-TRANSIT SERVICES THROUGH OSHKOSH TRANSIT SYSTEM**

Jim Koziczkowski removed this item from the agenda, as this issue has already been handled.

### **AGENDA ITEM #6: INCOME MAINTENANCE CONSORTIUM UPDATE**

Ellen Shute said the Consortium goes live on January 3. Staff is completing their training in the programs that will be brought in-house and training on the software for the call center. Letters are going out to clients regarding the new consortium and call center and will include the new 800 number. Ann has been attending other division team meetings to explain the changes.

### **AGENDA ITEM #7: 2012 MEETING SCHEDULE**

Jim Koziczkowski referred to the tentative meeting schedule for 2012. We will follow the schedule unless it is determined that it needs to be changed in the upcoming months.

### **AGENDA ITEM #8: DIRECTOR'S REPORT**

Bill Topel reported on his attendance at a poverty conference which was hosted by the California Welfare Directors Association. The focus of the conference was on what each of the counties is doing to partner with non-profit agencies to address poverty. They determined that the pillars for someone to get out of poverty are: 1) having a home or stable residence, 2) having permanent employment, and 3) having a savings account. Bill is on a sub-committee for Advocap to determine how our new poverty case manager positions will be utilized in the process of moving people out of poverty.

Bill explained that the Wisconsin County Human Services Association and several organizations have signed a letter to the Secretary of the Department of Health & Human Services asking that she approve the state's request for changes to the BadgerCare program that are proposed at the federal level. With the federal changes, about 53,000 BadgerCare recipients would lose coverage as of July. With the state's proposed changes, recipients would continue receiving BadgerCare, but would have to pay a higher premium.

### **AGENDA ITEM #9: BOARD MEMBER REPORTS**

Mike Norton reported on his attendance at the recent WCHSA meeting in Green Bay. He explained the Lean Program in Brown County where the departments have become more efficient in saving time and money. Mike said the Advocap Committee recently received a report on "Facing the New Reality" regarding preparing for harder times ahead because of limited resources in the future. He said anyone could get information from the community action partnership website [www.communityactionpartnership.com](http://www.communityactionpartnership.com).

Rob Paterson handed out information on hearing loops, which he said was discussed at a previous WCHSA meeting.

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**PROGRAM: Neenah ADRC**

Mary Krueger explained that all calls to the Aging & Disability Resource Center (ADRC) go to the Oshkosh office and then can be transferred to the satellite office in the Neenah Human Services building. The ADRC in Neenah has been in operation since July 2010. Overall the ADRC receives about 850 contacts each month, with about 39% from the Neenah/Menasha area. About 55% of the calls are for the elderly, and most calls are for information & assistance. Mary said the ADRC Committee has been meeting on a monthly basis for almost a year. An ADRC Resource Directory is available online and we plan to get it in printed form.

Mark Weisensel informed the Board of his marketing efforts in working towards the goal of informing the residents of Winnebago County about the ADRC. He and some staff members have made presentations to civic groups, support groups, teachers and parents of kids with disabilities that are transitioning out of high school, church groups, residents and staff of nursing homes, and some of the residents and staff of assisted living facilities. Mark was a guest on local public access television stations; he has prepared press releases; and has had ads placed in the city buses. In the area of prevention, Mark said we have co-sponsored free pharmacist medication review consultations. We have also co-sponsored a strong bones program to help prevent falls to seniors.

Mary DeBruin, an information & assistance specialist with the ADRC shared two client success stories. She explained how she was able to give options counseling and refer them to the right services.

A tour of the Neenah ADRC facility followed the program.

With no further business Mike Norton moved for adjournment; seconded by Jerry Finch and carried unanimously at 5:00 p.m. The next meeting of the Human Services Board will be **Monday, February 6, 2012 at 3:30 p.m.** at the Oshkosh Human Services Building.

Respectfully submitted by Donna Lohry, Board Secretary

/dd