

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, June 3, 2013

TIME: 3:00 p.m.

PLACE: Neenah Human Services Building, Rm. 008

MEMBERS PRESENT: Jerry Finch, Jim Koziczkowski, Ron Kuehl, Donna Lohry, Mike Norton, Rob Paterson, Harold Singstock and Tom Widener

MEMBERS EXCUSED: Larry Lautenschlager

STAFF PRESENT: Bill Topel, Ellen Shute, Mary Krueger, Ron Duerkop and Dorothy De Grace

Jim Koziczkowski called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE MAY 6, 2013 HUMAN SERVICES BOARD MEETING

Jerry Finch moved for approval of these minutes; seconded by Tom Widener and carried.

AGENDA ITEM #3: ACCEPT MINUTES OF THE MARCH 12, 2013 FAMILY SUPPORT ADVISORY COMMITTEE MEETING

Ron Kuehl moved for acceptance of these minutes; seconded by Jerry Finch and carried.

AGENDA ITEM #4: FINANCIAL REPORTS

Ellen Shute referred to the Inpatient and Institutional Utilization chart and said the average daily population (ADP) for Juvenile Corrections is zero; however, the ADP for Residential Care Centers is 8.7, which is higher than budgeted and continues to fluctuate slightly since January. Bill Topel explained that some kids were staying a bit longer while additional kids were placed in corrections. Ellen Shute said in the Behavioral Health & Long Term Support Divisions for Specialty Hospitals for adults the ADP of 4.1 is a slight variation since January. For Specialty Hospitals for youth under age 22 that don't have Medical Assistance, the ADP is 1.3; for Secure Detention the ADP is 7.4 (slightly below the budgeted level); and Foster Care shows a 93.5 ADP, which is well below the budgeted level.

Ellen said the 2013 Financial Report shows that our surplus is \$487,514 of which labor is \$89,441.

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AGENDA ITEM #5: UPDATE ON SECURE DETENTION

Bill Topel said he met with some staff, the County Executive, the Sheriff, and the District Attorney regarding the Board's concerns about the transport of youth for the Secure Detention program in Fond du Lac starting in January 2014. They reviewed some statistics from last year and found that over half of the youth in secure detention are from the city of Oshkosh; about 20% from both Neenah and Menasha; nearly 10% from the town of Menasha and the remaining numbers from Winneconne and Omro. Bill said most secure detention placements for a 72 hr. hold are done on a weekend so the youth don't miss school. The Sheriff is willing to set up a shift on a Friday where first the youth from Oshkosh would be taken to Fond du Lac for secure detention, and then the youth from Neenah, Menasha and the town of Menasha would be taken. Bill said more than half of the total transports could be done by the Sheriff's Department on the weekend shift, since that's when most of the youth would be placed on secure detention. Bill will give an update at the next meeting.

AGENDA ITEM #6: DIRECTOR'S REPORT

Bill Topel reported that May was Mental Health Awareness month, and it was also the 15th anniversary of Aging & Disability Resource Centers.

AGENDA ITEM #7: BOARD MEMBER REPORTS

Donna Lohry expressed her concern that the HIPAA (Health Insurance Portability & Accountability Act) law prevents someone from obtaining information about an individual's medical records, especially a mentally ill person they care about.

PROGRAM: LONG TERM CARE ENTITLEMENT – Mary Krueger & Ron Duerkop

Mary Krueger said her staff just finished 35 months of transitioning from long term care being provided by the Human Services Department to being provided by Family Care and IRIS. In July 2010 we transferred over 1,000 people from county services to either Family Care or IRIS. We also had a 36 month period to refer 203 people from our waiting list at the rate of 5-6 people each month. We needed to determine eligibility and offer enrollment counseling to them. Individuals who were on the children's waiver didn't have to go on a waiting list, but were able to be referred to Family Care or IRIS when they turned 18. Individuals who are in a nursing home temporarily don't need to go on a waiting list, but we must give Family Care or IRIS at least a 28 day notice before they can be enrolled. Mary said we currently do not have a waiting list. Individuals can switch from either Family Care or IRIS to the other entity if they choose. In July 2011 the state put a cap on Family Care referrals so we couldn't continue with our transition at that point; although we were still able to replace people who had gone off Family Care or IRIS. The cap was lifted after nine months.

Mary said the ADRC determines eligibility for long term care by conducting a functional screen for individuals, and they also help with the process for determining eligibility for Medical Assistance. There are currently over 1,300 people in long term care; approximately 20% of them are in the IRIS program and 1,050 people are with Lakeland Care District.

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Mary said going forward we should be seeing a more steady stream of people moving to Family Care or IRIS, because we won't need to choose according to target group like we did during the transition. We receive about 20 referrals each month, and those individuals are found to be functionally eligible for services. It can then take up to 30 days to determine financial eligibility and only about one-half are determined eligible.

Ron Duerkop said given the demographics of the aging population we are hoping to be able to focus more of our time on working with people to look at their options to maximize their resources to last as long as possible.

With no further business Jerry Finch moved for adjournment; seconded by Ron Kuehl and carried at 4:15 p.m. The Human Services Board will meet for the Public Hearings on Wednesday, June 19 from 6:00 p.m. to 7:00 p.m. at the Oshkosh Public Library and on Thursday, June 20 from 8:30 a.m. to 9:30 a.m. followed by the 2014 Budget meeting at the Neenah Human Services Building.

\Respectfully submitted by Donna Lohry, Board Secretary/dd