

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Monday, May 2, 2011

**TIME:** 3:30 p.m.

**PLACE:** Oshkosh Human Services Building, Room 33

**MEMBERS PRESENT:** Jerry Finch, Jef Hall, Jim Koziczkowski, Ron Kuehl, Mike Norton, Rob Paterson, Harvey Rengstorf, and Tom Widener

**MEMBERS EXCUSED:** Donna Lohry

**STAFF PRESENT:** Bill Topel, Ellen Shute, Mary Krueger, Ann Kriegel, Beth Culp and Dorothy De Grace

**OTHERS PRESENT:** Cindy Flauger and Margaret Winn

Jim Koziczkowski called the meeting to order at 3:30 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**AGENDA ITEM #2: APPROVE MINUTES OF THE APRIL 4, 2011 HUMAN SERVICES BOARD MEETING**

Jerry Finch moved for approval of the minutes; seconded by Harvey Rengstorf and carried (8-0).

**AGENDA ITEM #3: ACCEPT MINUTES OF THE MARCH 14, 2011 ADRC COMMITTEE MEETING**

Tom Widener moved for acceptance of these minutes; seconded by Rob Paterson and carried (8-0).

**AGENDA ITEM #4: FINANCIAL REPORT**

Ellen Shute referred to the graphs for inpatient and institutional utilization showing calculations through March 2011. For Juvenile Corrections, Child Welfare Division the average daily population (ADP) is .7, which is lower than the 1.5 average for this time last year. The ADP for Residential Care Centers is 3.5 for the first three months of 2011, which is below the budgeted ADP and nearly one-half the average for the same time in 2010. For Behavioral Health & Long Term Support Division, Specialty Hospitals (for adults) the ADP is 6.4, which is just slightly less than last year. The ADP for Specialty Hospitals (for children) is .42, which is lower than last year's overall average.

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### **AGENDA ITEM #5: BUDGET UPDATE**

Bill Topel said we should expect a zero percent increase for the 2012 Budget, or we might be required to go into a negative number. Management staff has been working on scenarios that will be based on a zero percent increase for 2012. We are developing the budget based on our continuing to operate Income Maintenance until we know more for certain that it would go to the state to operate. Jim Kozickowski said the Public Hearings will be held on Wednesday, June 22 from 6:00 p.m. – 7:00 p.m. at the Oshkosh Human Services Building and on Thursday, June 23 from 8:30 a.m. – 9:30 a.m. at the Neenah Human Services Building, followed by the Board meeting to approve the 2012 Human Services Budget.

### **AGENDA ITEM #6: DIRECTOR'S REPORT**

Bill Topel said the resolution that was approved by the Board at its last meeting to keep Income Maintenance a part of Human Services will be presented to the County Board at its next meeting.

### **AGENDA ITEM #7: BOARD MEMBER REPORTS**

Harvey Rengstorf said the start-up of the 24/7 Sobriety Program was approved by the County Board. The program received \$2,400 from the re-Think Coalition, and it will be used for the necessary equipment to run the program.

### **PROGRAM: BIRTH-TO-THREE PROGRAM**

Mary Krueger said the Birth-to-Three Program (Early Intervention Program) is operated through a contract with Goodwill Industries under the direction of Cindy Flauger. Beth Culp said the program provides support for children from birth to the age of three that have a developmental delay. Cindy said the program is mandated by the state, although it gives local autonomy in how the services are provided. Cindy's staff provides education, service coordination, and therapy services in a family's natural environment, such as in the home or a child care setting. They are required to follow eight quality indicator guidelines when providing service, along with any new state requirements. The team works closely with the parents through a combination of hands-on service to children, and modeling and coaching for parents. They offer an individualized family service plan that has been determined to work best for the family.

Beth Culp referred to a handout of referral statistics for the Early Intervention Program. The chart shows that referrals have increased from last year at this same time. Beth said we have done more physician outreach and we promote the program by making sure there is awareness in the community. Cindy said the number of children currently being served is 110. She said some children are referred and found not eligible. They offer a follow-up contact with families to determine if a child is eligible after a month or two lapse in time. Cindy shared a graph showing the funding sources for the program—two-thirds of the funding is state and county dollars. This is an underfunded mandated program; but through the partnership with the County, they are trying hard to keep costs down.

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Cindy said physicians could be reimbursed by Medical Assistance for the time used to screen children for program eligibility, provided they use a standardized tool and use the necessary coding in their billing procedure. Some insurance companies will deny payment, especially when a child has only a speech delay, for example. The insurance company deems it as a developmental issue, not a medically necessary concern. The Birth-to-Three Program does not deny service based on insurance coverage. Beth Culp said there is an appeal process available for those individuals who are found ineligible according to the screening tools used.

With no further business Jerry Finch moved for adjournment; seconded by Ron Kuehl and carried unanimously at 4:45 p.m. The next meeting of the Human Services Board will be **Monday, June 6, 2011 at 3:30 p.m. at the Oshkosh Human Services Building, Room 33.**

Respectfully submitted by Donna Lohry, Board Secretary

/dd