

WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: September 12, 2011

TIME: 9:00 A.M.

PRESENT: Ken Robl, Highway Committee Chairman  
Robert Warnke, Highway Committee Member  
Tim Hamblin, Highway Committee Member  
David Albrecht, Highway Committee Member  
Tom Egan, Highway Committee Member  
John Haese, Highway Commissioner

ALSO

PRESENT: Harold Singstock, District 23  
Bill Glatz, Rep. Potratz Bros.  
Robert Potratz  
James Potratz

The meeting was called to order by Chairman Robl at 9:00 A.M. A motion was made by Supervisor Warnke, second by Supervisor Egan to approve the minutes of the August 23, 2011 meeting as written. Motion carried 5-0.

Chairman Robl asked if there was anyone from the public who wished to address any agenda items at this time. Supervisor Egan stated he was expecting more people to attend regarding agenda item #4, and asked if they could address that item at a later time.

Agenda item #6, CTH K Bridge over the Fox River was discussed by the committee while they waited for other individuals to arrive who were involved in the CTH K drainage issue agenda item. Commissioner Haese stated the project is in the final planning stages and any remaining issues related to the project must be addressed prior to November 3, 2011. He stated that the mussels under the bridge are scheduled to be relocated in a few weeks. He also reported that three of the five properties involving right of way acquisition have been completed.

Commissioner Haese stated that the final PS&E must be submitted to the WisDOT prior to November 3, 2011 in order to move the project forward. Supervisor Hamblin inquired about the historical issues related to the bridge and if they were resolved. Commissioner Haese stated that an agreement has been made with the Historical Society. Supervisor Egan questioned two issues regarding property owners adjacent the bridge; a garage and whether the county will allow signing along CTH K for their business. Mr. Haese stated he will check on those items and report back to Mr. Egan. If the County Board of Supervisors approves the funding for the project construction would commence in June 2012.

Chairman Robl inquired what the policy is regarding drainage issues on county trunk highways. Commissioner Haese stated that county ordinance requires a permit be obtained any time work is done within county highway right of way. He then drew a diagram on the chalk board relative to a drainage issue along CTH K where the property owner constructed a ditch on private property and it had an outlet directly into the ditch on CTH K. A severe rain event caused this ditch to allow a torrent of water to be directed onto the right of way of CTH K causing damage to the roadway and shoulder of the highway.

The Winnebago County Highway Department repaired the damage and then met with the land owners in order to advise them that the ditch was not permitted and needed to be redirected onto the landowner's property. The landowners were told that they could install a culvert on their property which would redirect the water from the recently constructed ditch along a berm that was on private property. The water would eventually drain to the culverts that are located west of the new ditch.

Commissioner Haese informed the committee that the owners installed a culvert on a 45 degree angle from the new ditch on the private property to the CTH K right of way. This installation was not permitted and therefore would not be allowed to remain in place. The landowners were contacted by certified mail in October of 2010 and told that the culvert must be removed prior to December 2, 2010. The landowners did not remove the culvert and in 2011 the department sent a second certified letter to the property owners informing them that if the culvert pipe was not removed within 30 days, the department would remove the culvert and invoice all equipment and labor costs to the property owner.

Robert Potratz addressed the committee and stated that he was trying to resolve a drainage issue on his land by installing a new ditch which directed the water into the CTH K ditch. He stated that once the county informed him and his brother Jim the ditch would not be allowed to outlet into the CTH K ditch that the Highway Commissioner said that they could install a culvert pipe at a 45 degree angle from the ditch into the CTH K drainage ditch. Then the county informed them that this also would not be allowed. Mr. Potratz stated that he feels the current system (culverts on CTH K) is under-designed to handle the water and offered to pay the costs to install an additional culvert east of the current location of the other culverts on CTH K.

Commissioner Haese stated that by doubling the pipes or installing a larger culvert in its place may put a burden on the property owner on the other side of CTH K and advised this would have to be examined by the Land & Water Department, Army Corp or Engineers, or an engineering firm in order to determine the amount of run off and the impact of adding additional drainage capacity. After a lengthy discussion Mr. Potratz agreed to remove the non permitted culvert and close the ditch along CTH K. The situation will be monitored until next year when this item can be revisited. The Potratz's and Mr. Glatz exited the meeting.

Commissioner Haese informed the Committee that several residents along CTH E between Miller Drive and Clairville Road asked for his assistance in trying to resolve the drainage issue involving their properties on CTH E. Mr. Haese informed the committee that he received a reply from the Town of Algoma Sanitary District stating they are not responsible for the drainage problems and that the drainage issues were present prior to the installation of their utilities. Mr. Haese is in the process of obtaining price estimates for installing drainage tile on the south side of CTH E which may alleviate some of drainage issues on this segment of CTH E. The drainage problem was not caused by Winnebago County and any costs associated with resolving the issue would be the responsibility of others.

Item #7 on the agenda regarding the budget transfers for the CTH F and CTH FF projects will be tabled at this time. Commissioner Haese stated that the CTH F project is over budget by approximately \$2,000, but the final costs are still being calculated at this time. The CTH FF project is under budget at this time. This item will be addressed at a future meeting.

#### General Operations:

- The four 10-hour day work weeks will be extended by two weeks to allow the department to complete several of the larger paving projects that are being funded by Winnebago County. The county and the highway union have agreed to the extension.
- The paving projects on CTH FF, CTH F, CTH MM, and the Human Services parking lot in Neenah have been completed.
- The Dawes Street parking lot reconstruction project was started today.
- The department is working on the second mowing on the county trunk highways. The department also did some fog sealing for the Airport recently.
- Supervisor Hamblin inquired about the CTH P project. Commissioner Haese stated that Radtke Contractors was awarded the bid for removing the concrete. As soon as the concrete removal is complete, utilities are adjusted and the curb and gutter are installed the highway department will complete the remainder of the project.

The next highway meeting will be held on September 22, 2011.

A motion was made by Supervisor Egan, seconded by Supervisor Warnke to adjourn. Motion carried 5-0. The meeting adjourned at 10:30 a.m.

Laura Spanbauer  
Highway Secretary