



FOXCOMM USER TECHNICAL COMMITTEE
Meeting Date & Time: September 24, 2015 at 2:00 p.m.
Location: Menasha Community Center

MINUTES

***User Technical Committee
Members***

Rob Mertins, Chair*	P
Luke Behling, Vice Chair*	P
Calumet County	
John Anderson	P
Andy Hess	P
Matthew Marmor	E
Donna Potter	P
Brian Reedy	P
Outagamie County	
Steve Flater	P
Joanne Hollmann	E
Rudy Nyman	E
Gene Reece	E
Winnebago County	
Jesse Jensen	P
Dean Kaderabek	P
Keith Kiesow	P
Paul Xiong	P
FoxComm Staff	
Tony Lodel	P
Recording Secretary	
Melissa Buman	P
Guests	
Missy Sykes	P
Rorick Olson	P
Chris Coppock	P

1. Determine Quorum and Call Meeting to Order: The meeting was called to order at 2:01 p.m.
2. Approve Agenda: Flater/Hess made a motion to approve the agenda. Motion carried.
3. Approve Minutes: Behling/Kaderabek made a motion to approve the Minutes. Motion carried.
4. Request for Additional Policies from Membership:
 - a. Memorandum of Understanding: Lodel stated that he had been working with Bodnar on this policy for the last few months. Bodnar believed that this policy belonged at the county level; this would be more along the lines of rules for participation rather than a FoxComm MOU. Reece had originally brought up this item and since he was not present at the meeting, it was unclear exactly what Reece had been looking for. This item will remain on the agenda and Lodel will obtain additional information from Bodnar and Reece.
5. Review and discuss Follow Up from FAB/FEC: Lodel stated that FAB met on 9/1 and the data normalization quote had been approved. The P1 and Paramount upgrades also were discussed at the meeting. FEC did not meet in August. FAB/FEC will not meet in October due to the Motorola User Conference.
6. Administrative Issues – Hardware/Software Updates:
 - a. Premier 1 CAD/Premier 1 Mobile: Lodel and the group discussed the status of upgrades in each county. Potter added that the internal GPS on the Panasonic mobiles did not work with the new client. Lodel replied that when he had requested specifications, Motorola had indicated that the internal GPS was the best option. Lodel added that Bill Shore would be onsite the following week to work on this issue. Sykes stated that one officer in Outagamie County had received an address book error. Lodel informed the group that the upgrade to Paramount took place on

September 3. There were some issues, but overall, it had gone fairly well. Lodel stated that there was an issue with hardware rebooting which affected Hiplink. Lodel confirmed that the GIS refresh for October 21 should be delayed until after the failback on October 26. The downtime for the failover and failback was estimated to be two hours each, or a total of four hours. Lodel added that the group still had a list of outstanding issues, and Mertins had been working with Motorola staff. Data conversion will be considered on hold until further notice. Lodel stated that he will be speaking with Motorola staff regarding upcoming projects during the Motorola User Conference the first week of October.

7. Workgroup Updates:

- a. I.T.: Anderson reported that the group held a conference call on 9/10. They had discussed P1 and the Paramount upgrade. The tandem had been removed from Winnebago County, and they were trying to figure out a plan for the removal of the tandem at Calumet County. Winnebago County had switched their paging software, and Lodel was looking into this for FoxComm. Lodel was also looking at obtaining anti-virus software for the servers from Winnebago County.
 - b. Fire: This workgroup did not meet.
 - c. Communications: Mertins stated that the group met on 9/2, and discussed the items that others had already mentioned. On-call support for Outagamie County will be changing. The communications center supervisors will be taken out of the rotation and Missy will be the person responsible for on-call in Outagamie County effective 10/5. Lodel will send out a communication regarding the status/updates.
 - d. Law: This workgroup did not meet.
 - e. GIS: This workgroup did not meet.
8. Around the Table: Kiesow brought up an issue printing the run sheets from CAD and Mertins stated he would look into this and create a ticket if necessary. Mertins reported that Rudy Nyman had been unable to attend the meetings and he was looking for a replacement. The consensus was that a recommendation should come from Outagamie County regarding their law representative.
9. Schedule Next Meeting and Location: The next meeting will be held on October 22 at 2:00 p.m. at the Menasha Community Center.
10. Adjourn: Reedy/Flater made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 2:29 p.m.

Respectfully submitted,

FoxComm User Technical Committee
Meeting Minutes
September 24, 2015

Melissa Buman
Records Management/Administrative Services Supervisor
Outagamie County MIS Department