



## FOXCOMM FAB MEETING

8/4/2015

Outagamie County Courthouse  
410 S. Walnut Street, Appleton WI

### MINUTES

#### *Fiscal Advisory Board Members*

<b>Howard Mezera, Chair*</b>	P
<b>Howard Mezera, Vice-Chair*</b>	P
<b>Calumet County</b>	
Peter Stier	P
Mark Ott	E
<b>Outagamie County</b>	
Brad Gehring	P
Katrin Patience	P
Tom Pynaker	P
<b>Winnebago County</b>	
Patty Francour	P
John Matz	P
Kenn Olson	E

#### **FoxComm Staff Members**

Tony Lodel	P
<b>Recording Secretary</b>	
Melissa Buman	P
<b>Guests</b>	
John Bodnar	P

1. Call to Order: The meeting was called to order at 1:34 p.m.
2. Roll Call – Determine if a quorum of members is present:  
Quorum was met.
3. Consent Agenda Items: Stier/Francour made a motion to approve the Consent Agenda. Motion Carried. The Consent Agenda included the following items:
  - a. Approval of the Agenda
  - b. Approval of the Minutes of the April 7, 2015 Meeting
4. Action Items:
  - a. Review and Approve No Cost Change Order 2557-7: Lodel reviewed the outstanding items with the group. Patience/Stier made a motion to approve the change order. Motion carried.
  - b. Review and approve Motorola Data Normalization quote/draft change order 2557-8: Mezera stated that the draft had been reviewed and updated to include penalties for Motorola. Due dates would need to be added prior to finalization. Lodel added that FoxComm had been waiting for approximately one year to move forward with this item, and during that time, he had multiple conversations with Motorola staff. Gehring stated that Outagamie County's Corporation Counsel was reviewing the change order. After further discussion, Stier/Patience made a motion to postpone action on the change order until the next FAB meeting. Motion carried.
5. Discussion Items:
  - a. Motorola Premier One CAD:
    - i. P1 Upgrade Scheduled for August 11: Lodel stated that there would be no downtime for this upgrade, and it would address many of the

current issues. The Paramount upgrade was scheduled for August 18, and some of the details needed to be worked out yet. The plan was to make sure that P1 was operating correctly before upgrading Paramount.

- ii. Outstanding Line Items before Final Motorola Payment: The list of items would be updated by the Communication Workgroup.
- iii. Open Tickets: Lodel informed the group of the status of the open tickets. 43 of the open tickets should be resolved with the upgrade. Any item listed as an enhancement was not on the list.
- iv. Hardware: Lodel stated that Motorola would be onsite to perform a firmware upgrade to the servers. There would be a six hour outage, and the Communication Workgroup would be discussing this item in detail. Oneida was looking at installing a microwave, and Lodel stated that he would be learning more about this at the next conference call. Anti-virus procedures were still being researched.

6. Reports

- a. User Technical Committee Report (UTC Chair): Lodel stated that the User Technical Committee did not meet in July, and there were no items from the June meeting to bring forward to FAB.
  - b. Management Information Coordinator's Report (Lodel): Lodel stated that the first meeting for RMS was scheduled for August 6 at Appleton Police. Lodel stated that he would attend, listen, and participate as much as possible unless he received other direction from the Sheriffs. The Motorola User Conference would be held on October 5-7 in Henderson, Nevada.
7. FoxComm EOM Budget Status Report (Lodel): Lodel stated that there was nothing out of the ordinary regarding the FoxComm budget.
8. Determine the date/time/location of the next Fiscal Advisory Board Meeting: The next scheduled meeting will be held on September 1 at Outagamie County.
9. Adjourn: Gehring/Matz made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 2:05 p.m.

Respectfully submitted,

*Melissa Buman*

Records Management/Administrative Services Supervisor  
Outagamie County MIS Department