



FOXCOMM EXECUTIVE COMMITTEE

March 31, 2015 – 1:30 p.m.

Location: Outagamie County Courthouse
Meeting Room #3

MINUTES

Executive Committee Members

Tom Pynaker, Chair*	P
Howard Mezera, Vice-Chair*	P
Calumet County	
Mark Ott	P
Outagamie County	
Brad Gehring	P
Winnebago County	
Patty Francour	P
John Matz	P

FoxComm Staff

Tony Lodel	P
Recording Secretary	
Melissa Buman	P
Guests	

1. Call to Order: The meeting was called to order at 1:34 p.m.
2. Roll Call – Determine if a quorum of members is present: Quorum was met.
3. Consent Agenda Items: Mezera/Matz made a motion to approve the Consent Agenda. Motion carried. The Consent Agenda included the following items:
 - a. Approval of the Agenda
 - b. Approval of the Minutes of the December 09, 2014 Executive Committee Meeting
4. Action Items:
 - a. Review FoxComm 2016 Budget and forward to FAB: Lodel stated the contingency fund would remain at the same amount for 2016. He was still in the process of obtaining a quote for the hardware maintenance for the microwave connectivity. Lodel also discussed with the group wages, travel, training and contract services line items. He added that the number for the P1 CAD maintenance number came from Motorola. He was expecting some numbers by the end of the day and would send out a revised document. Mezera asked whether the users were satisfied with Hiplink, and Lodel replied that they were very happy with the product, but they wanted a better explanation of what the product was doing to eliminate the multiple pages. Lodel also discussed the CIP budget, which included upgrading the microwave link for Calumet County and adding two tower locations. The BTOP item had been included in 2019. It had been questioned whether to remove this item, but it will remain as a placeholder. Lodel stated that he should receive more information about the project later in the year. Gehring/Mezera made a motion to adopt the draft budget as articulated and forward to FAB. Motion carried.

5. Discussion Items:

- a. Motorola Premier One: Lodel reported that the next scheduled upgrade (3.3.1 CU5) was scheduled for April. This upgrade would address most of the issues. Fees would be charged for future upgrades. Lodel asked whether hardware replacement should be built into the budget for replacement across five years to keep the budget numbers more consistent from year to year, and after discussion, Lodel stated he would follow up with Dan DeBonis on this item. Lodel informed the group that Motorola staff would be onsite several times in the month of April for various projects, including a disaster recovery failover and failback and additional SSRS report training. AVL data retention would be determined after the upgrade. Lodel had been speaking with Motorola staff on various issues, including data conversion, communication, corrections to the support invoice and data normalization. Lodel added that the Paramount upgrade was a separate project and would be scheduled after the CU5 upgrade.
- b. Temporary Corporation Counsel: Lodel reported that John Bodnar would be unavailable, and it was questioned whether counsel from one of the other counties could assist in his absence. After discussion, Francour stated that she would discuss this item with the Assistant Corporation Counsel at Winnebago County.

6. Reports:

- a. Application Technical Coordinator's Report: Lodel stated that he had distributed the weekly call information and outstanding issues log. Lodel added that the support contact was top notch and he was becoming more of a project manager for the group.
 - b. FoxComm EOM Budget Status Report: Lodel reported that the reports were available on the FoxComm website, including budget to actual reports. All areas of the budget remained on track in 2015.
7. Determine the date/time/location of the next FoxComm Executive Committee meeting: April 28 at the Outagamie County Courthouse – Meeting Room #3.
8. Adjourn: Matz/Francour made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 2:07 p.m.

Respectfully submitted,

Melissa Buman

Records Management/Administrative Services Supervisor
Outagamie County MIS Department