

**FAMILY SUPPORT PROGRAM  
ADVISORY COMMITTEE**

**Meeting Minutes**

**REVISED**

**DATE:** Tuesday, March 25, 2014

**TIME:** 12:00 p.m. – 1:00 p.m.

**PLACE:** Oshkosh Human Services Building  
220 Washington Ave., Oshkosh  
Conference Room #33

**MEMBERS PRESENT:** Beth Culp, Tracy Gehrke, Elizabeth Jones, Cindy Flauger, Rob Paterson, Amy Stack, and Erin Hollister

**OTHERS PRESENT:** Valerie Mattair, Sharon Oberkrieser, Janel Retzlaff, Barbara Sheldon, Sherry Nedens, Lisa Brull, Linda Pierron, Sue Berndt; also Dorothy De Grace, Andrea Haque, Human Services and Kayla Pieper (student intern)

Elizabeth Jones called the meeting to order at approximately 12:00 p.m.

1. **Approval of Agenda:** Amy Stack moved for approval of the agenda as written; seconded by Tracy Gehrke and carried.
2. **Approval of Minutes for the January 14, 2014 Meeting:** With no additions or corrections, Erin Hollister approved the minutes of the January 14, 2014 meeting; seconded by Beth Culp and carried.

Introductions were made of all present.

3. **Sharing:**

Erin Hollister gave information regarding an Opium Dependency presentation scheduled for Friday, April 15 in Wautoma. On Friday, May 2 there will be an Early Childhood Mental Health Seminar at Fox Valley Technical College where early childhood trauma and intervention outcomes will be discussed.

Sharon Oberkrieser shared information regarding Camp David, which is for children with special needs.

Janel Retzlaff said the Oshkosh School District provided 208 early childhood and pre-school screenings to 2 ½ to 3 ½ year olds, which is higher than previous years.

Linda Pierron said the Oshkosh School District's Special Education Department has restarted a Parent Coalition, and they are doing a strategic plan for special education children. They also started a Transition Advisory Council and are looking for more members. They will be discussing how to coordinate services for families and how to get information out to them. There will be a Transition Conference on April 30 at UWO's Reeve Memorial Union for high school students with special needs.

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Sue Berndt said UWO is doing open registration on April 7 & 10 for the Head Start program for children ages 3-5.

Elizabeth Jones invited everyone to the Walk for Autism on May 3 starting at Tanner's in Kimberly. They expect 4,500 people to participate in the walk, and there will be an all-day fair for families. Elizabeth said a training/workshop focusing on IEP's (Individual Education Plan) and on advocacy will be held on April 10.

Valerie Mattair said the Oshkosh Public Library has a 700-piece collection in its family resource center of information and items related to autism.

4. **WIC Presentation:** Barbara Sheldon is the Director of the WIC (Women, Infants and Children) Program for Winnebago County. WIC is a supplemental nutrition program operated by the USDA (United States Department of Agriculture). It is for women who are pregnant; women who delivered a baby and are breastfeeding until the child is one year of age; infants or children under 5 years of age; and children who have a health or nutrition need. Eligibility is determined based on income of 185% of the poverty level and health/nutritional need. Barb said they do follow-ups throughout the year for educational purposes and monitoring of the program. Recipients are given a list of the foods that can be purchased and the nutritional value of the foods. With the use of grant money, they've hired a peer counselor to work with breastfeeding mothers. The WIC program partners with the UW Extension Family Nutrition Program for an educator who talks with recipients on check pick-up day. The focus of the program is how to feed a family economically.

5. **Family Support Program Updates:**

- 2014 Family Support Plan – Beth Culp referred to the 2014 Family Support Plan update tool. She said there have been no changes made to the program since the 2012 full plan or the 2013 plan update, and there is no waiting list.
- 2014 Statistics – Beth said 68 kids have been approved for Family Support funding; 43 of them are matched to a waiver for a total of \$76,000. About \$39,000 is allocated for only Family Support funding for 25 kids. This gets us close to being at our maximum allocation for the year; but Beth noted that we always over-allocate. She said most of the referrals we receive are for kids that have a severe emotional disturbance, although about half of them are not found eligible for program funding and services.

6. **Birth-to-Three Program Report:**

- 2014 Stats – Cindy Flauger said they received 90 referrals so far this year, which compares to 96 at the same time last year. As of the end of February they were serving 117 children with an active IFSP (Individualized Family Service Plan) compared to last year's number of 112.

Cindy said they recently did a self-assessment, which is an opportunity to review their accountability measures that they receive back from the state. They met with the state to talk about the findings. Cindy said the state was in agreement with the accomplishments of our Birth-to-Three program, and it was a good review. They will look at program enhancements and finish writing their Program in Partnership Plan for next year.

**7. Additional Items:**

There were none.

**8. Future Agenda Items and Meeting Time/Place:**

There will be discussion about mentoring opportunities at the next meeting.

**9. Next Meeting:** With no other business, the meeting was adjourned at 1:15 p.m. The next meeting of the Family Support Advisory Committee has been scheduled for **Tuesday, May 20, 2014** from 12:00 p.m. to 1:00 p.m. in **Room 33** of the **Oshkosh Human Services Building**.

Respectfully submitted by Dorothy De Grace, Secretary