

**FAMILY SUPPORT PROGRAM  
ADVISORY COMMITTEE**

**Meeting Minutes**

**DATE:** Tuesday, September 13, 2011

**TIME:** 12:00 p.m. – 1:00 p.m.

**PLACE:** Neenah Human Services Building  
211 N. Commercial St., Neenah  
Conference Room #008

**PRESENT:** Beth Culp, Cindy Flauger, Tracy Gehrke, Elizabeth Jones, Cindy Knaggs, Sara Langlois, Rob Paterson, Luann Rodriguez, Donna Schroeder, Jill Valdez, and Dorothy De Grace

Elizabeth Jones called the meeting to order at approximately 12:00 p.m.

1. **Approval of Agenda:** Cindy Knaggs moved for approval of the agenda as written; seconded by Rob Paterson and carried.
2. **Approval of Minutes for the June 14, 2011 Meeting:** With no additions or corrections to the minutes, Rob Paterson moved for approval; seconded by Sara Langlois and carried.
3. **Introduction of New Members:** All present introduced themselves.
4. **Member Sharing:**  
  
There was none.
5. **LogistiCare:** Beth Culp said effective July 1, 2011 the state is requiring that all medical transportation covered by Medical Assistance in each county will be managed by LogistiCare and must be prior authorized. If anyone is having difficulty with a situation, there is a complaint line to call LogistiCare. Beth said it is important to keep a record of any concerns and the name of the contact person. LogistiCare's service is based on efficiencies.
6. **Family Support Coordinator's Report:**
  - **2011 Statistics** – Beth Culp said we've authorized services slightly over our allocation amount, but we probably won't utilize the entire amount. We do not have a waiting list for services at this time.
7. **Birth-to-Three Program Report:**
  - **2011 Stats** – Beth Culp referred to a statistical report showing there were a total of 303 referrals to the Birth-to-Three program through August.

Cindy Flauger said the Early Intervention team is currently serving 138 children compared to 115 at the same time last year.

Cindy explained that the Office of Special Education provides the oversight to the Birth-to-Three program at the federal level, and states monitor their local level program by doing on-site reviews. The results feed into eight (8) indicators that give a quality measure of how a county is doing. Cindy said we have been informed that we met 100% on three compliance indicators for the year 2010 that ended July 1 of this year.

Cindy said they've had some situations where insurance companies decided that since the Birth-to-Three program is not a preferred provider, they are reimbursing the family instead of the program. In some instances families have given the payment back to the program, but Cindy said they are sending letters to all recipients of services asking for any reimbursements they receive to be sent back to the program. She said we need to decide how far we will pursue this issue.

**8. Children's Long Term Support (CLTS)/Birth-to-Three/TPA:**

Beth Culp said we recently had our CLTS waivers reviewed by the state, and we found that we are doing alright with the administration of the waivers. She said there has been consideration by the state for an amendment to change the CLTS autism waiver for families to have a tiered choice of how services are provided. They are also requesting a wraparound concept that will give more flexibility.

Beth said we have completed our grant funding project for Birth-to-Three. The state is working on some changes to the Medicaid State Plan that will allow reimbursement for things that aren't normally reimbursable, such as the educational aspect of Birth-to-Three.

She said the federal government is requiring counties to change their Third Party Administration (TPA) payment system for children's waivers. Wisconsin Physician's Service (WPS) will process all of our authorizations for payment to our providers and then they will get reimbursed by the state. We are changing our computer system to accommodate this new requirement.

**9. Future Agenda Items and Meeting Time/Place:**

Beth Culp suggested that the meetings be held in the Oshkosh Human Services Building starting with the next meeting. Committee members agreed to this suggestion.

With no other business Luann Rodriguez moved for adjournment; seconded by Beth Culp and carried at 1:00 p.m. The next meeting of the Family Support Advisory Committee will be held on **Tuesday, December 13, 2011** from 12:00 p.m. to 1:00 p.m. in **Room 33** of the **Oshkosh Human Services Building**.

Respectfully submitted by Dorothy De Grace, Secretary