

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, December 9, 2015

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Bill Roh, Bill Wingren, Guy Hegg, Chuck Farrey and Tom Egan

ALSO PRESENT: Ernie Winters – Highway Commissioner, Mike Norton – County Board Supervisor and Mike Elder – Facilities Director

Meeting was called to order by Committee Chairman, Bill Roh at 9:30 AM.

APPROVAL OF 11/11/15 FACILITIES COMMITTEE MINUTES AND APPROVAL OF 11/17/15 JOINT MEETING OF FACILITIES COMMITTEE AND AVIATION COMMITTEE: Motion to approve made by Bill Wingren and 2nd by Tom Egan, motion passed 4-0 (Guy Hegg arrived after the approval of the minutes).

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

CHAIRMAN REPORT: None

DISCUSSION AND POSSIBLE ACTION ON BUTLER AVENUE REPAIRS AND FUTURE JOINT MEETING WITH THE HIGHWAY COMMISSION: Mike Elder has the money in his budget for 2016 as Mark Harris said that this project falls under Facilities. Tom asked why Facilities is doing this project. Tom Egan wanted Mark Harris to be present at this meeting. No one asked Mark Harris to come to this meeting. Ernie Winters said that Highway's will do whatever the County wants them to do. Ernie Winters said that he is working with Mike and Facilities on this project and that Highway's would like to do the asphalt. As it stands right now, Butler Ave and parking lots do not fall under Highway's projects, they are under Facilities. If Butler Ave is just repaired then it does not need curb and gutter. However, if you redo the road/driveway down to the concrete then it will need to be reviewed by the City of Oshkosh and they determine what needs to be done as far as curb and gutter. The Committee would like this to be put back on the agenda for January's meeting. Bill Roh will ask Mark Harris to be present at January's meeting.

DISCUSSION OF DEPARTMENT MOVE OUT OF AND INTO THE COURTHOUSE: Mike Elder is working on the RFP for a consultant. Now we need to take the concept and make it a confirmed plan. Consultant's will draw it up and submit for approval. The proposals would be due late January. Design could be up to \$600,000. Tom asked if the project is still on schedule to have people moved in and out within 18 months. The Courthouse Security Addition and Plaza Deck designs are done, should get bids back in January.

DISCUSSION AND POSSIBLE ACTION ON NEW AVIATION BUSINESS CENTER: Mike Elder is looking to get some guidance from this Committee on how to get the project moving forward. Chuck Farrey said that the last concept that was presented was good as they reduced the building size by about 2,000 sq ft. However, the cost of demolition is too high. Bill Roh made a motion for a resolution of: While the Facilities & Property Management Committee agrees with the "concept" of demolishing the existing terminal and replacing it with a new Aviation Business Center, it is our feeling the current option of 14,898 sq ft can be further reduced and will still accommodate the needs of the Airport for the foreseeable future. Guy Hegg 2nd, motion defeated 2-3. Ernie Winters gave a rough estimate of \$30,000 for demolition of the parking lot. Chuck Farrey made a motion for a resolution of: Proposed new building not to exceed 14,898 sq ft, approves the estimated project costs, but does not agree with the costs associated with the demolition. Tom Egan asked if Highway's can haul the bricks away when the building is taken down. Ernie Winters said yes, they can put rock boxes in the trucks. Bill Wingren made a motion to amend the resolution: not to exceed 13,000 sq ft. Chuck Hegg 2nd. Guy Hegg stated that in the presentation of the 14,898 concept the breakdown of space that was needed came to 6,000 sq ft. Motion defeated 4-0 with 1 abstain (Hegg). Bill Roh made a motion for resolution: Proposed new building not to exceed 13,500 sq ft, approve cost of the building, don't approve the demolition cost. Chuck Farrey would like to amend the resolution to take off the \$4.8 million cost. Motion passed 3-2 (Yea: Roh, Egan, Farrey; Nay: Hegg, Wingren).

DISCUSSION AND POSSIBLE ACTION ON PARK VIEW BOILER BUILDING: Mike had put in Facilities budget to replace the roof at the Park View Boiler House. After further review, the floor needs to be replaced as well, vehicles can't be parked on that floor, which puts the cost over \$100,000. County Executive thinks that Facilities should build a new garage for them and remove this building. Bill Roh asked if this should come from Park View or Facilities. Mike said that Facilities oversees the buildings.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Mike went over the Facilities projects. Mike will bring the list of the capital projects to next month's meeting. Facilities is right on track with the 2015 Budget.

Bill Roh asked for a 5 minute recess at 11:11am.
Back in session at 11:16am.

Bill Roh asked the Committee to reconsider the motion on item #7, Bill Wingren 2nd. Bill Roh would like to have a revote for the resolution to read: While the Facilities and Property Management Committee agrees with the "concept" of the demolishing the existing terminal and replacing it with a new Aviation Business Center, it is our feeling the current option can be further reduced to a maximum of 13,500 sq ft and will still accommodate the needs of the Airport for the foreseeable future. In addition the Committee would support a revised demolition cost estimate. Guy Hegg made a motion to approve and 2nd by Chuck Farrey, motion passed 5-0.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: Discussion and Possible Action on Butler Ave with Mark Harris present. Discussion of the \$600,000 rough estimate for engineering of the Airport Aviation Business Center.

SET MEETING DATE AND TIME: The next Facilities and Property Management committee meeting will be held on Wednesday, January 13, 2016 at 9:30 am at the Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Tom Egan, motion passed 5-0 at 11:37 am.

Respectfully submitted,
Penny Schry, Administrative Coordinator 12/10/15