

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, April 8, 2015

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Bill Wingren, Tom Egan, Chuck Farrey, Guy Hegg and Bill Roh.

Guy Hegg arrived at 9:35, just after the approval of March meeting minutes.

ALSO PRESENT: Mike Elder-Facilities & Property Management Director and Rob Keller – County Board

Meeting was called to order by Committee Chairman, Bill Roh at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve March minutes by Bill Wingren, and 2nd by Tom Egan, motion passed 4-0.

CORRESPONDENCE: Chuck made an observation during the County Board meeting that during the testimony of CH Security that Judge Woldt was carrying a side arm. Chuck was at the State Capital and there isn't any security when you come into the State Capital. A senator was carrying a side arm. It was his understanding that the DA isn't allowed to carry a side arm into the Courthouse but the Judges are allowed to carry. Mike said that the DA's are allowed to carry a side arm into the Courthouse, however, they need to lock up the gun in the Judges Chambers gun locker as the gun is not allowed in the court room.

PUBLIC INPUT ON AGENDA ITEMS: None

CHAIRMAN REPORT: Bill Roh privately apologized to Guy Hegg for not having the tunnel discussion on the April agenda. He will have it on May's agenda. Mike said that right now employees are using the tunnel for going to the Orrin King Building to use the break room. Once the property lister is moved over to the CAB Building then Mike will make a break room area in the Courthouse. Bill Roh said that he talked to Mark Harris about a time frame on moving employees out of the Courthouse and over to CAB, Mark said he needs a plan and it's a two year time frame. Bill Roh sent an email to Judge Siefert and the Welcome Center needs to be approved by Judge Wertz in Fond du Lac.

BUDGET TRANSFER –REALLOCATION OF \$145.00 WITHIN CAPITAL EQUIPMENT FROM VAN PURCHASE TO FORKLIFT

PURCHASE: Mike said that Facilities budgeted \$7,500.00 for a forklift. The fork lift that was purchased was \$7,500.00 however, charged freight to transport it from Neenah to Oshkosh. The van that was purchased was \$6,000.00 under budget. He would like to move \$145.00 from the van project to the forklift project. Motion to approve made by Tom Egan and 2nd by Chuck Farrey. Motion passed 5-0.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Airport will be doing the temporary AC during EAA. Mike has a question off to Peter Moll to find out what account the money will be coming from. Not sure if it will get done before EAA, as EAA is approaching.

Mike and Joe Kronke took a trip to Dane County to see how their security center. Everyone goes through the scanners except for Law Enforcement that are in uniform and on duty. The Judges can come in early and not have to go through the scanner, however, if they leave at lunch and come back then they will need to go through the scanner.

The Park View audit repairs are in progress, the deadline is May 10th and we are hoping to be done by the end of April.

Chuck asked Mike if he could show the Chairman for LWCD the report that Mike prepares for the Committee as LWCD Committee currently does not see a list of projects. Mike said yes.

Bill Wingren said that Mike needs an assistant to help with construction projects. Mike said that we are currently looking at staffing needs.

Guy Hegg asked why the UWFV boiler project was put on hold. Mike said that he normally doesn't get involved with UWFV projects but he said there was a funding issue, which has been worked out and the project is moving forward.

Bill Roh said that the last Aviation Committee Meeting they said that they are tentatively scheduling a public meeting for public input on options for the terminal building on May 20th at Coughlin from 5pm – 7pm.

Tom asked if there is a need for the salt sheds once the City is no longer using them. Mike said that the City has them rented til the end of the year. The School District is looking to rent the salt sheds for a year after that.

Mike said that they have broke ground on the new UWEX storage building. Completion date is July 4th.

Bill Roh doesn't support the spending of \$19,000.00 for treating trees. Bill Wingren asked how many new trees will be planted this year. Mike said that they will be taking down 54 trees and he is hoping to plant 54 trees. There is a budget of \$60,000.00 this year so he will do as much as he can within the budget.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: Courthouse tunnels discussion, additional help for Facilities, updates on moving departments (status report monthly), security in other buildings that Supervisor Widener brought up at County Board meeting, and whether the salt sheds should be rented or torn down.

SET MEETING DATE AND TIME: The next Facilities and Property Management committee meeting will be held on Wednesday, May 6th, 2015 at 9:30 am at the Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902 Bill Roh will be absent and Tom Egan will be filling in as Chairman.

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Guy Hegg, motion passed 5-0 at 10:45 am.

Respectfully submitted,
Penny Schry, Administrative Coordinator 4/13/15