

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

REVISED

DATE: Wednesday, January 14, 2015

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Bill Roh, Bill Wingren, Tom Egan, Chuck Farrey and David Albrecht – filling in for Tim Hamblin

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Harold Singstock – District 23, Melissa Konrad – Clerk of Courts, Lt. Joe Kronke – Sheriffs Dept, Sheriff John Matz – Sheriffs Dept, Judge Karen Seifert - Judge, Patty Francour – IS, Mark Harris – County Executive, Mike Norton – District 20, Tom Widener – District 9, Guy Hegg – District 27 and Larry Last - Citizen

Meeting was called to order by Committee Chairman, Bill Roh at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve December minutes by Tom Egan, and 2nd by Bill Roh, motion passed 5-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: Tom Widener has a comment on #8 when we get to it on the agenda.

CHAIRMAN REPORT: Bill Roh mentioned that a few people have another meeting at 12. Guy Hegg has been appointed to this Committee to replace Tim Hamblin. Ken Olson has been appointed to the Highway Committee to replace Tim Hamblin.

DISCUSSION AND ACTION ON COURTHOUSE SAFETY: Bill Roh handed out a resolution to the Committee that was presented to the Judiciary & Safety Committee and passed 5-0. Bill said that this is a complex issue and has been discussed for the past 19 years, decisions need to be made. We need to look at just the Courthouse Security issue and move forward. Currently the security that we have does not meet the standards of security. Bill Wingren agrees with Bill Roh and said that this is a guide of the steps we need to take for addressing the Courthouse Security; we need to separate all the other Courthouse issues. Dave Albrecht said that the Courthouse is made for the public. Who protects the person who takes children away from families? Chuck Farrey agrees that this is too much security; don't need to have all of this done. He would like to hear more of the DA's thoughts on this issue. He thinks we need to look at other counties in the area to see what they have for security. Bill Roh pointed out that everyone agreed that 80% security was acceptable, including the DA. Sheriff Matz handed out information about other Courthouses and their security. Outagamie County has a screener when you walk in and you have to empty your pockets. Currently they have two full time deputies assigned to the Courthouse. If we do a welcome center an additional full time and two part time deputies would be added. Tom Egan asked if the Courthouse Security changes would take care of the plaza deck repairs that are needed. Bill Roh said no they are two separate issues. Mark Harris said that he is working on a timeline. We can't just add a welcome center; many things need to be addressed before a welcome center can be done. For the 20 employees that would move to CAB, we need additional parking spaces for them. Also while the work is being done to build a welcome center we would need additional parking for the spaces that will be blocked off for construction. We can potentially take down the Williams Building. With a welcome center being added we will also have to bring the Courthouse up to code. A lot of things go along with building a welcome center, totaling approximately \$12 million dollars. Bill Roh asked when and why hasn't the resolution happened yet. Sheriff Matz said the bottom line is that a welcome center will keep weapons out of the Courthouse. He doesn't have answers for the rest. However, if you don't pass the welcome center and something happens, you will have to live with it. Tom Egan asked if we can jump to #7 before voting on this matter. Yes

DISCUSSION AND APPROVAL OF BUDGET TRANSFER OF \$865,052 FOR COURTHOUSE PLAZA DECK REPAIRS: Mike said that this is to repair the exterior, repair the interior damage in Sally port, and underneath. Tom Egan asked if we would be spending money that isn't needed if a welcome center is added.

Mike said that if we do the plaza deck today and a welcome center later, yes we will have to undo some of the things that were done. We would need to strengthen the footings/walls for holding a welcome center.

Dave Albrecht said that we need to fix the deck no matter what as it is collapsing. He asked Mike if the doors would be fixed.

Mike said that a welcome center will fix the doors. Otherwise no they will not be fixed; they are not the correct doors.

Chuck made a motion to approve, Dave 2nd. Bill Wingren said that we should have two numbers: (1) fix the deck as is (2) fix the deck in accordance with a welcome center. Motion passed 4-1.

BACK TO #5 FOR VOTE: Bill Wingren made a motion to approve and 2nd by Bill Roh, motion passed 3-2.

DISCUSSION OF USE OF COURTHOUSE BY OUTSIDE INTERESTS: Mike said that we have some outside people wanting to use our rooms; they are making requests as if we are a conference center. For example, setting up the room how they would like it, asking for catering services, wanting to use our equipment, and leaving a big mess behind.

Dave Albrecht said that the Courthouse is open to the public, you can use the room. He thinks that it has to be open to the public. If they are leaving a mess maybe you need to come up with a rental agreement and charges. Bill Roh asked why this was brought to the Committee as it sounds like an administrative decision.

Melissa said they are looking for some guidance.

CHUCK FARREY REQUESTED TO RECONSIDER #7: NOT SUPPORTED BY COMMITTEE

DISCUSSION OF TREE SURVEY: The survey showed that we have 3,605 trees, 38 stumps, 723 of the trees are ash borer or ash borer susceptible trees, 154 recommended for removal (not all ash trees/mixed), and 86 trees that need to be pruned. They suggest that in 2015 we take down 38 trees and prune 20 trees. 2016 we take down 42 trees and prune 66 and get rid of 38 stumps. 2017 take down 74 trees and annual pruning of 500 trees. 2018 all trees will be down, continue annual pruning. Tom Widener asked what the plan is for replanting trees. Mike said that he and Kim are working on that now. Bill Roh asked how much we have budgeted. \$50,000 for 2015. Chuck Farrey would like a copy of the tree survey.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Mike had mailed out the list of projects, the projects are moving along.

ELECTION OF COMMITTEE VICE-CHAIR: Bill Roh nominated Tom Egan as Vice-Chair. Passed 4/0.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: Next month's agenda: Discussion & Possible Action on time of the monthly meeting.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, February 11, 2015 at 9:30 am at the Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

ADJOURN: Motion to adjourn by Tom Egan, 2nd by Chuck Farrey, motion passed 5-0 at 11:00 am.

Respectfully submitted,

Penny Schry, Administrative Coordinator 1/15/15