

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, March 9, 2011

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Chuck Farrey, Tim Hamblin, Bill Wingren, Joanne Sievert, Lawrence Kriescher

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Laura Todd Information Systems, Larry Last-Public, Debbie Last-Public,

ABSENT:

Meeting was called to order by Chairman Tim Hamblin at 9:32 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve February 9, 2011 meeting minutes as written, by Chuck Farrey, Seconded by Joanne Sievert. Motion passed 5-0.

CORRESPONDENCE: Christ Strong from the City of Oshkosh has been in touch with Mike Elder about the railroad crossing at Butler. The City is working on a quiet zone for train horns and he questioned the County's plan for the crossing. It was discussed about the possibility of abandoning the crossing. The Oshkosh Fire stated that a second entrance is needed into Park View and the Fire Department requires the crossing to remain. The committee suggested referring the matter to the Highway Department.

PUBLIC INPUT ON AGENDA ITEMS: Mr. Last asked questions about the sustainability committee purpose and how it was going to make the County more efficient. He also questioned why it has taken so long to look at operations to find efficiencies. Mike Elder explained that the group was looking at environmental issues and not operational efficiencies. Mike also stated that the County and the County Executive were long standing Energy Star Partners and fully committed to protecting the environment and for looking at ways the County can operate more efficiently.

DISCUSSION AND UPDATE ON THE SUSTAINABILITY COMMITTEE: Mike Elder described the function and membership of the committee. Several different ways to reduce the energy consumption of County facilities were discussed.

DISCUSSION AND UPDATE ON PLEASANT ACRES AND PAVILION: The bid for the asbestos abatement is due March 9th. Abatement will start as soon as the contracts are executed. Mike will update the Committee at the next meeting on the project progress.

DISCUSSION AND UPDATE ON COUNTY ADMINISTRATION BUILDING PROJECT: Mike gave a brief update on the building. Although the project took longer than expected, the costs came in well within the budget. The unexpended funds will be held for future moving of departments to the building.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike Elder provided an update on the 2 properties questioned at the last meeting. 1045 Greenfield has been sold per the Treasurer's Office. The Belle Plane property is a group home administered by Human Services. It is not owned by the County but it is a contracted service. Mike continued with an update on the various projects the department is working on. The Expo HVAC project is due to start March 14 and be completed by May 31. The consultant is still working on the floor plans for moving the District Attorney to the King Bldg. Mike updated the committee on the waste heat system at the Jail and the absorption chiller project. The Oshkosh Human Services Bldg tuck pointing repairs are going out for bid. The roof and tuck pointing at Knapp Street will begin as soon as the weather allows.

CHAIRMAN REPORT: No report.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, April 13th at 9:30 AM at the Maintenance Facility, 1221 Knapp Street.

ADJOURN: Bill Wingren made a motion to adjourn at 12:35pm and seconded by Chuck Farrey, Motion passed 5-0.

Respectfully submitted,

Mike Elder
Director
3/10/11