

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, December 11, 2013

TIME: 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Bill Wingren, Lawrence Kriescher, and Chuck Farrey

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Larry Last – Citizen, and Debbie Last - Citizen

Excused: Bill Roh

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve 1st Bill Wingren, 2nd Chuck Farrey, motion passed 4-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: Larry Last asked what the intent of the Aviation Committee was to bring the Administration Building/Terminal replacement to this Committee? Mike said that under the County guidelines/rules it states that all buildings and grounds are Facilities responsibility so the Aviation Committee was bringing the discussion to the Facilities Committee to get a general consensus and collaborative input. Larry Last also asked Mike if the report in the Northwestern was true that the foundation is crumbling and the windows are shifting? Mike said that there is a small crack in the foundation and one window needed to be replaced, it was blown out of proportion. Bill Wingren said that during the budget they were told that the Airport Tower needed a new AC unit, some information turned out to not be true and he is concerned. Mike stated that the Department Heads work with the information that they are given at the time and believe that to be true, in his opinion they are not trying to misinform.

DISCUSSION OF TRI -COUNTY ICE ARENA/RECOMMENDATIONS: Mike Elder stated that John Bodnar talked to Mark Harris and is waiting to hear back. The Committee asked for the 5 year lease agreement that Bill Roh drafted to be forwarded to the County Executive to be part of the RFP. Motion made by Bill Wingren, 2nd by Chuck Farrey, approved 4-0.

DISCUSSION OF AIRPORT ADMINISTRATION BUILDING/TERMINAL REPLACEMENT: Mike Elder attended Aviation Committee meeting and the Chamber of Commerce talked about building a building and the Airport Administration could move into their building. The Chamber of Commerce would want to move quickly on this and have a building built within a year. It would be a joint tenant/coop.

DISCUSSION OF FACILITY INVENTORY: The Committee said that the report was well done. Mike Elder asked if there was anything else they would like to see on the report? They would like to see all the properties listed on a map.

UPDATE ON DNR URBAN FORESTRY GRANT: We have been awarded the full grant (match dollar for dollar up to \$25,000). This is to take an inventory of all our trees and their condition.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Mike discussed the budget. Mike answered any questions the Project list produced.

Chairman Report: None.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday January 8, 2013 at 9:30 AM at the Maintenance Facility, 1221 Knapp Street, Oshkosh, WI 54902

Discuss possible action of RFP

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Larry Kriescher at 11:15am. Motion passed 4-0.

Respectfully submitted,
Penny Schry, Administrative Coordinator
December 16, 2013