

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, October 10, 2012

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Lawrence Kriescher, Bill Wingren, and Chuck Farrey

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, and Tom Widener County Board Supervisor District 9

ABSENT: Joanne Sievert -excused

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Minutes for the September 12, 2012, Facilities Committee Meeting approved as is. Motion made by Bill Wingren and 2nd Larry Kriescher. Motion passed 4-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: Tom is here to see the demo of the hearing loop, however, Mike hasn't purchased the hearing loop yet.

UPDATE OF PARK VIEW ADDITION: Finishing off exterior, putting up studs for interior walls. Fire proofing was completed last week. Completion date will be late November early December.

UPDATE LEC ABSORPTION CHILLER PROJECT: Done with project. Chiller is up and running, but the cold weather came too quickly in order to test it properly. Ready to go for next year.

UPDATE OF HEARING LOOP INSTALLATION: Mike can purchase hearing loop systems for Oshkosh Human Services and Neenah Human Services for approximately \$500.00 each. There should be enough money left in this year's budget to purchase the two hearing loops. Then next year he can do a budget adjustment to purchase the others. The hearing loop systems come with two microphones and you can purchase additional microphones for \$29.00 each. Mike's staff should be able to install the systems. Mike is going to purchase one hearing loop and set it up for testing before buying additional. Tom recommends buying additional microphones.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike gave an abbreviated summary of the department operations. He presented the status of the 2012 budget.

Chairman Report: None.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, November 14, 2012 at 9:30 AM at the Maintenance facility, 1221 Knapp Street, Oshkosh WI, 54902.

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Larry Kriescher at 11:30 am Motion passed 4-0.

Respectfully submitted,
Penny Schry
Administrative Coordinator 10/10/12