

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, July 10, 2013

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Lawrence Kriescher, Bill Wingren (excused at 11:00), Bill Roh and Chuck Farrey

ALSO PRESENT: Tom Widener District 9 Supervisor, Mike Elder-Facilities & Property Management Director, Chris Kniep-UWEX Director, Melissa Konrad-Clerk of Courts, Mike Norton-District 20 Supervisor

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Minutes for the Joint Facilities and Property Management Committee and Judiciary and Public Safety Committee meeting June 10, 2013, Facilities and Property Management Committee meeting June 14, 2013 and the Joint Facilities and Property Management Committee and Judiciary and Public Safety Committee meeting June 14, 2013; approved as is. Motion made by Bill Wingren and 2nd Chuck Farrey. Motion passed 5-0.

CORRESPONDENCE: Mike Elder shared an e-mail he received from Judge Jorgenson expressing his frustration with water leaks in his area and expressing his opinion that the Courthouse continue to remain high on the maintenance list. The committee acknowledged his message and confirmed that they are committed to maintaining all County buildings.

PUBLIC INPUT ON AGENDA ITEMS: None

DISCUSS and APPROVE RESOLUTION 228-62013; Appropriate \$315,000 for REPAIRS and ADDITIONS to WINNEBAGO COUNTY STORAGE FACILITIES: Chuck Farrey moved to approve the resolution. Bill Roh seconded. Tom Widener opened the discussion by restating that the desire of the UWEX Committee and UWEX was to remain on the Fairgrounds with their pens and equipment for as long as they could. He does not support expending large amounts of money on restoring the two existing garages. He would like to explore opportunities to use other available space on the Fairgrounds rather than moving the equipment off-site. If off-site storage is the only solution they could live with that. Chuck Farrey stated his position on the need to maintain existing County buildings. He is proposing the make the necessary repairs and to fund a study to determine the historical significance of the old barn and determine what repairs are needed for that building. There was discussion about where this should fall in the list of wants and needs. Mike explained that the size of this project meets the level of a Capital Plan project. A decision on what to do with the buildings was too late to include anything in the 2013-2018 Capital Plan. Mike's intent is to include the garages in the 2014-2019 Capital Plan. Mike pointed out that there are significant number of projects waiting in the wings for currently occupied buildings providing services to the County and public. A motion to form an ad hoc committee to review available space near the Fairgrounds was made by Bill Roh. As a result of discussing the motion it was determined that the Facilities Committee would be best suited to look into this and the motion was withdrawn by Bill Roh. A decision was reached to have a meeting in the near future at the Coughlin Building to discuss and review available storage solutions for the garages. Bill Roh made a motion to layover Resolution 228-62013 until the Committee can get more information. Bill Wingren seconded. Motion passed 5/0

DISCUSS and APPROVE BUDGET TRANSFER REQUEST FOR COURTHOUSE SECURITY CONSULTANT: the Committee discussed how impressed they were with the National Center for State Courts (NCSC) representative they met on June 14. The Committee expressed support for hiring the consultant to review Courthouse security and operations. The result will be recommendations to improve security and operations to make the best use of the Courthouse with minimal cost or disruption. Bill Wingren made a motion to hire the consultant (NCSC) with costs not to exceed \$70,000. Bill Roh seconded. Motion passed 5/0.

DISCUSS and APPROVE BUDGET TRANSFER for 2013 CAPITAL PLAN PROJECT – STORM WATER CONTROL: This fund request is for the engineering services only to determine what is causing the storm water issues in the area of the Fairgrounds, Park and Park View. Chuck Farrey stated his concern that this would open up a bigger problem. He stated that Land and Water had given Mike Elder some solutions for the problem. Chuck Farrey also stated that he found out about a project in the County Park that would significantly increase the impervious surfaces in the Parks and he feels that this study would absolve the Parks from any costs with storm water control for their project. He would like the study to focus only on Park View. Mike elder stated that the study would have to look at all the storm water around Park View because park View lies in the way of the water making it to the lake. This is a bigger issue then just Park View. Mike said that we really need to have a professional come in and find the problems. Rettler, out of Stevens Point, would be able to come in and get all the information to date, find the problems and come up with solutions (this will include what will happen with the storm water when more parking is added to Park View). Motion to approve by Bill Roh, seconded by Larry Kriescher. Motion passed 3/1, Aye, Hamblin, Roh, Kriescher. Nay, Farrey

DISCUSSION and UPDATE COURTHOUSE WINDOW REPLACEMENT: Mike updated the Committee on the difficulty of narrowing down the consultants and making the selection.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Year to date in the budget, the Department is right on track. Mike answered any questions the Project list produced.

Chairman Report: None.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Monday July 22, 2013 at 9:30 AM at the James P. Coughlin Center, Meeting Room A, 625 E Cty Rd Y, Oshkosh, WI, 54903.

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Bill Roh at 12:10 pm. Motion passed 4-0.

Respectfully submitted,
Mike Elder
Director, July 16, 2013