

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, June 13, 2012

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Lawrence Kriescher, Bill Wingren, and Chuck Farrey

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, John Matz – Sheriff's Office, and Mark Habeck – Sheriff's Office.

ABSENT: Joanne Sievert -excused

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Minutes for the May 9, 2012, Facilities Committee Meeting approved as is. Motion made by Chuck Farrey and 2nd Larry Kriescher, Bill Wingren, abstain. Motion passed 3-0.

CORRESPONDENCE: none

PUBLIC INPUT ON AGENDA ITEMS: none

Budget Transfer Request – Jail Kitchen Secure Ceiling Project \$12,100.00: This is a metal ceiling with security screws. Currently there is \$8,700.00 budgeted for this project. The bid came in significantly higher than it did two years ago. The bid came in at \$18,105.00 and Mike added in an additional 5% contingency. The amended amount needed is \$10,000.00. Motion to approve by Bill Wingren, 2nd by Chuck Farrey. Motion passed 4-0.

Update of Park View Addition: The demo started on Monday. We are still waiting for the building permit from the City. The City has 21 days to issue the permit. We can not start the building until the permit is issued. We ran into a situation on Monday when they were excavating under the patio they hit a power line which serviced the north end of the building. This power line was not identified on any drawings or by the utility locate. Miron Construction is the general contractor. Highway Dept is doing the asphalt demo.

Update of Pleasant Acres and Pavilion Demolition: Landscaper is at the end of the landscape process. We will start watering seeds next week. Bill commented on how nice the area looks with the grass cut in the fields near Park View.

Update LEC Absorption Chiller Project: The Chiller was delivered last week. They are 50% done with the piping. Solid Waste is in the testing stages on their side. The Building is 95% complete. The Chiller should be up and running and in the testing stages by the end of the month.

Budget Transfer Request-Capital Project – Maintenance Facility Masonry Repair \$185,000.00: This is in the capital project 5 year plan for Tuckpointing of the Maintenance Facility and budgeted for \$185,000.00. Kontext identifies needs of repair of the building. A question was raised about identifying repairs needed on the Parks Buildings (garages) and Mike said that an engineer would need to be hired to assess what needs repairs. Motion to approve Chuck Farrey, 2nd Bill Wingren. Passed 4-0.

Budget Transfer Request Capital Project – Courthouse Window Replacement \$60,000.00: The Courthouse windows are 75 years old. We are running into problems where the metal around the windows is expanding and causing the glass in windows to break. Also experiencing problems with water coming in through the windows. This is one expense for the project. This contractor looks at the windows and determines which window would be best. Rough estimates for window replacements are between \$600,000 and 1.2 million. Questions were raised about the total cost of all the repairs and remodeling of the Courthouse and which would be better: building a new Courthouse or repairing/remodeling current Courthouse. Chuck would like to see those numbers. Motion to pass Bill Wingren, 2nd Larry Kriescher. Motion passed 4-0.

Mike Elder Report on Department Operations: Update on budget report, we are looking good so far for the year at 40% of expenditures and we are about half way through the year. We still have a truck for \$21,000 to purchase that does not reflect in this number yet. Mike discussed the current projects. A question was raised about the Airport Terminal, Mike and Pete have been talking about the options of the space: remodel the area, increase the size or rebuild. There was an issue Friday night at Coughlin where one of the capacitors on the UPS blew. The UPS is useless, to fix it would cost \$27,000 and to replace and install new would be

approximately \$30,000. Mike is looking into rack mounted UPS as they are \$3,700.00, they are smaller and you would need more to cover all equipment. Mike is checking with Patty in IS to see if these would work. Sheriff asked Mike to figure out how much it costs him for maintenance and repairs for the 911 Center so he can figure that into the cost of renting the space to the other counties. Mike figured the amount to be \$5.44 sf. The national average in 2000 was 7.14sf. Mike talked with Ernie in Highways regarding the asphalt new and repairs and Ernie doesn't have a problem with doing that. Mark is on board with us for cleaning out the buildings and the old barn will be cleaned out as well. The two garages are Parks.

Chairman Report: None

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, July 11th at 9:30 AM at the Maintenance Facility, 1221 Knapp Street.

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Larry Kriescher at 11:45 am Motion passed 4-0.

Respectfully submitted,
Penny Schry
Administrative Coordinator, 6/14/12