

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, April 11, 2012

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Lawrence Kriescher, Bill Wingren, and Chuck Farrey

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Laura Todd-Information Systems, Guy Hegg-County Board Supervisor District 27, and Tom Widener-County Board Supervisor, District 9.

ABSENT: Joanne Sievert -excused

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Minutes for the March 14, 9:30 Facilities Committee Meeting approved as is. Motion made by Bill Wingren and 2nd Chuck Farrey Motion passed 4-0. Questions were raised about the meeting on March 14, 2012 in the afternoon. Mike said that it was a meeting between Parks, Facilities and UW Extension department heads and their committee chairmen about their needs for building space and how to plan for a tour to demonstrate the needs of a new building.

CORRESPONDENCE: none

PUBLIC INPUT ON AGENDA ITEMS: Guy Hegg passed out a resolution to the proposed building needs that Parks and UW Extension are asking for. There are adequate buildings that can be used for the storage space that they are asking for. These buildings are currently storing items that can be thrown out and/or recycled. These buildings also have not been maintained over the years and will need some repair. Winnebago County Board of Supervisors are asking that the County Executive be directed to establish responsibility of and maintenance for all Winnebago County storage structures. The Committee agrees with this resolution and would like this item to be added to May's meeting agenda. Tom Widener feels that no new buildings should be built until all buildings are identified, emptied and renovated.

Update of Park View Addition: We have received the contract back from Miron and work will start around April 18th.

Update LEC Absorption Chiller Project: The chiller is due to be delivered the end of May. The roof is to be put on today and then the sides will go up. Can't go much further until the chiller is here. The chiller is made of US components and assembled in Mexico.

Building Condition Review: Mike hasn't received dollar amounts yet on repairing the garages.

Mike Elder Report on Department Operations: Mike discussed the current projects. Tom Widener asked Mike to look into the handicap access to Oshkosh Human Services. He would like Mike to check into cutting the curb to allow easy access to the ramp. It was also mentioned that the Flag at Oshkosh Human Services is not lit at night.

Tour of Coughlin Center and Parks Buildings : Took tour.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, May 9th at 9:30 AM at the Maintenance Facility, 1221 Knapp Street.

ADJOURN: Motion to adjourn by Tim Hamblin at 11:25 am Motion to adjourn by Chuck Farrey and 2nd by Bill Wingren, Motion passed 4-0.

Respectfully submitted,
Penny Schry
Administrative Coordinator, 4/12/12