

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, April 10, 2013

TIME: 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Lawrence Kriescher, Bill Wingren, Chuck Farrey and Bill Roh

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Nancy Hacker – General Manager Tri County Arena, Dan Goggin Jr – Tri County Arena, Craig Engel – Fox Valley Youth Hockey Association, Mike Hackbarth – Public, Steve Strubble – Public/Fox Valley Youth Hockey Association, Timm Kaminski – Fox Valley Youth Hockey Association, Guy Hegg – County Board Supervisor District 27 and David Albrecht – County Board Chair.

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Minutes for the March 13, 2013, Facilities Committee Meeting approved as is. Motion made by Bill Wingren and 2nd Chuck Farrey. Motion passed 5-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: Craig Engel handed out a management plan for the Fox Valley Youth Hockey Association to the committee members. Craig said that the Tri County Ice Arena presented a management plan to the Park & Rec meeting and that plan had a capital of \$79,000. Craig said that the Parks & Rec have on the April County Board Meeting agenda for approval of a 5 year lease extension with the Tri County Ice Arena. The County has invested \$148,000 from 1991-1998. Dan Goggin said that right now there isn't a buyer for the Ice Arena. Dan said that both Tri County Ice Arena and Fox Valley Youth Hockey Association made their management proposals to the Parks & Rec meeting and he feels that Fox Valley Youth Hockey Association doesn't have the money to purchase their personal equipment in the amount of \$200,000. Dan said that all the other Ice Arena's in the area have some municipality support. Craig said that there is more than one vendor to get equipment from, they can lease the equipment.

APPROVAL OF BUDGET TRANSFER - \$1000 TO TUITION AND REGISTRATION (1025-52001) FROM BUILDING REPAIRS (1025-55002) FOR FIRE SPRINKLER INSPECTION TRAINING: Mike said that we no longer have to contract out for quarterly sprinkler inspections. We are able to train a person in house to do the inspections. Motion to approve made by Chuck Farrey 2nd by Bill Wingren. Passed 5-0.

APPROVAL OF BUDGET TRANSFER - \$10,000 TO LABOR (1025-51100), \$765 TO FICA (1028-51200), #1200 TO HEALTH INSURANCE (1025-51201), \$650 TO WI RETIREMENT (1025-51206) FOR A TOTAL OF \$12,615 FROM GENERAL FUND BALANCE: Mike said with this winter's amount of snow we have had overtime for employees and also the extra plumbing projects our part time plumber has had more than part time hours. Motion to approve made by Chuck Farrey, 2nd by Bill Roh. Passed 5-0.

Dave Albrecht complimented Mike on his staff. Dave also asked Mike if Facilities takes care of the trails/bike paths and Mike said that we do not.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 151-12013 – AUTHORIZE DIVESTITURE OF TRI COUNTY ICE ARENA: Chuck asked if he could address the questions that were raised during the County Board Meeting. (1) The business plan was addressed during the Parks & Rec meeting. (2) Regarding an appraisal of the property – the cost is \$1.00 and we are not selling for a profit. (3) Whether a counter offer can be made or not. (4) To stay an ice arena. Bill Roh handed out an amended resolution that included changes to be made on the offer to purchase. David Albrecht asked if a time frame can be put in there for how long it needs to stay an ice arena. Bill Roh said yes, for example he put down 7 years. Bill Roh offers to make an amendment to resolution 151-12013, 1st by Bill Wingren, 2nd by Larry, passed 5-0. Motion to approve amended resolution 151-12013 made by Bill Wingren, 2nd by Bill Roh, passed 5-0.

Chuck asked: under what authority did the Parks & Rec Committee have to request the parties to bring in business plans. Guy Hegg said that it's his understanding that it is the goal of Parks & Rec to handle the management aspects of the Tri County Ice Arena.

Bill Roh wanted to make note that Mr. Norton said he would wait to take his resolution to the County Board until May's meeting, but he has it on April's agenda.

Bill Wingren asked to remove item #7 on the agenda.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Year to date in the budget we should be at 25% and we are currently at 22.03%. Mike made a list of building needs/wants and passed it out to the committee. Mike discussed the department operations.

Guy Hegg stated that UWEX wants to be separated from any further discussion from the Parks Departments plan for a new building.

Chuck asked Mike what his plans are for resurrecting the Facilities parking lot. Mike said that he is trying to get Highways to take over the asphalt work as they deal with asphalt.

Mike wants to hire an engineer to look at what is going on with the storm water over at Park View. Chuck said that Land and Water should be able to help with that.

Chairman Report: None.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, May 8, 2013 at 9:30 AM at the Maintenance facility, 1221 Knapp Street, Oshkosh WI, 54902.

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Bill Wingren at 11:30 pm Motion passed 5-0.

Respectfully submitted,

Penny Schry

Administrative Coordinator 4/11/13