

*WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee  
REVISED*

**DATE:** Wednesday, April 9, 2014

**TIME** 9:30 AM

**PLACE:** Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

**PRESENT:** Tim Hamblin, Bill Wingren, Lawrence Kriescher, Chuck Farrey and Bill Roh

**ALSO PRESENT:** Mike Elder-Facilities & Property Management Director, Mark Harris – County Executive, David Albrecht – County Board Chair, Mike Norton – District 20, Harold Singstock – District 23, Robert Keller – District 32, Pat Haag – Public, and Guy Hegg – District #27.

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:30 AM.

**APPROVE MINUTES FROM PREVIOUS MEETING:** Motion to approve 1<sup>st</sup> Bill Roh, 2<sup>nd</sup> Larry Kriescher, Chuck Farrey abstain, motion passed 4-0.

**CORRESPONDENCE:** None

**PUBLIC INPUT ON AGENDA ITEMS:** None

**DISCUSSION AND POSSIBLE ACTION TRI-COUNTY ICE ARENA:** Bill Roh made a motion to approve the Resolution in which any contracts and/or sale of the Tri County Ice Arena need to go to the County Board for approval, 2<sup>nd</sup> by Bill Wingren. Motion passed 5-0.

**DISCUSSION AND APPROVAL CAPITAL PROJECT BUDGET TRANSFER \$110,000 FOR MASONRY MAINTENANCE PROGRAM**

**(Buildings 2 and 3 Maintenance Facility:** This is for tuckpointing on those two buildings out back. This will have to go before the P&F Committee and the County Board for approval. Motion to approve made by Bill Roh, 2<sup>nd</sup> by Chuck Farrey, motion passed 5-0.

**DISCUSSION AND APPROVAL FOR CAPITAL PROJECT BUDGET TRANSFER \$367,000 ASPHALT REPLACEMENT PROGRAM (Knapp St**

**Parking Lot Reconstruction):** The parking lot here at Facilities is the worse parking lot of all the county properties. Ernie is willing to work with us and Highways will do the work if they can. This may have to go out for bid. We are going to restructure/resurface the gravel area into green space. Dave Albrecht thinks that a map would be essential for the committee members to see what is being resurfaced and what is being turned into green space. Chuck made the motion to layover until next meeting when they are able to look at a map, 2<sup>nd</sup> by Bill Wingren. Motion passed 5-0.

**DISCUSSION AND APPROVAL CAPITAL PROJECT BUDGET TRANSFER \$203,000 FOR JAIL PARKING EXPANSION:** This was included in the plans when the Jail was first built. At that time it was decided to save the money and wait and see if more parking was needed. It is now needed. This would give an additional 19 parking spaces. The Sheriff is requesting the additional parking spaces. Motion to approve made by Bill Wingren, 2<sup>nd</sup> by Bill Roh, motion passed 5-0.

**DISCUSSION AND APPROVAL FOR CAPITAL PROJECT BUDGET TRANSFER \$347,000 PARK VIEW HEALTH CENTER PARKING**

**EXPANSION:** This is for extra parking spaces at Park View. If this hasn't already gone to the Park View Committee it will at their next meeting. Facilities is working on taking out enough impervious surface to make it so we don't need a retention pond. Bill Wingren said that this is a need vs a want. Dave asked where the run off is going to be? Chuck made a motion to lay this over until they see the analysis report from Rettler. 2<sup>nd</sup> by Bill Roh. Motion passed 5-0.

**DIRECTOR REPORT ON DEPARTMENT OPERATIONS:** Mike is getting some feed back from the judges. They don't understand why we would replace the carpet in the Courthouse if it will be remodeled in the future. Mike said that we need to get the Courthouse in good condition. The carpet in room 60 has been taken out. Underneath the carpet is terrazzo and that will be refinished to look good again. The Airport had their meeting earlier this morning and on the agenda was the proposed new building, does anyone know the result of that vote? No. However, it is a proposed new building and should come through this Committee before going to the County Board for approval. Mike discussed the rest of the projects that Facilities is working on. Mike discussed budget. Bill Roh commented on being over budget in wages and Mike said that is due to the snow removal.

**Chairman Report:** None

**SET DATE AND TIME FOR NEXT MEETING:** The next Facilities and Property Management committee meeting will be held on Wednesday, May 14, 2014 at 9:30 am at the Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

**ADJOURN:** Motion to adjourn by Chuck Farrey , 2<sup>nd</sup> by Bill Roh at 11:00 am. Motion passed 5-0.

Respectfully submitted,  
Penny Schry, Administrative Coordinator 4/14/14