

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, January 9, 2013

TIME: 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Lawrence Kriescher, Bill Wingren, Chuck Farrey

ALSO PRESENT: Mike Elder-Facilities & Property Management Director

ABSENT: Joanne Sievert -excused

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:33 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Minutes for the December 12, 2012, Facilities Committee Meeting approved as is. Motion made by Bill Wingren and 2nd Larry Kriescher. Motion passed 4-0.

CORRESPONDENCE: none

PUBLIC INPUT ON AGENDA ITEMS: none

UPDATE OF PARK VIEW ADDITION: The State Inspector found a few discrepancies and we are working on correcting them. There were no problems from the City Inspector. They will start moving in the new section on January 14th. Morgan said that the staff is very happy with the addition.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike said that we came in under budget around \$546,000 (however December's utility numbers are not included in this number yet). The money will go back into the general fund. Mike gave an abbreviated summary of the department operations. Mike informed the group that we have canceled our contract with Schindler Elevator and that Badger Elevator will be our contractor for the next three months until the elevator maintenance goes out for rebid. Chuck asked if the air conditioning problem was resolved at the Airport and yes it was. Tim asked what was ever decided about the Airport Terminal roof and Mike hasn't received an answer on what action is to be taken. Mike ran a report that showed that the Facilities Dept completed 12,093 work orders in 2012.

Chairman Report: None.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, February 13, 2013 at 9:30 AM at the Maintenance facility, 1221 Knapp Street, Oshkosh WI, 54902.

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Larry Kriescher at 10:30 am Motion passed 4-0.

Respectfully submitted,
Penny Schry
Administrative Coordinator 1/9/13