

**WINNEBAGO COUNTY
EMERGENCY MANAGEMENT COMMITTEE**

July 23, 2012

Members present: Tom Ellis, Bill Wingren, Bill Roh and Larry Smith

Excused: Paul Eisen

Also present: Linda Kollmann and Sue Verwey

Chairman Roh called the Emergency Management Committee meeting to order at 9:00 AM.

1. Approval of past minutes

MOTION to approve the minutes from the May 21, 2012 meeting by Bill Wingren; seconded by Tom Ellis; all in favor; motion carried 4-0.

1. Comments from the public

None

2. Correspondence received from committee members

None

3. Outdoor Warning Sirens

All Winnebago County sirens are sounded for three-minutes during the Saturday noon siren testing throughout the summer.

The portable outdoor warning siren has been stationed at Country USA, Rock USA and now is at the EAA grounds.

The siren located at Leonards Point Road and Sunkist Road will possibly be moved to another location due to the fact it is on private property and permission must be given before siren work is done each time.

4. Emergency Operations Plan (EOP) change

The Annex format that has been utilized in the Emergency Operations Plan has now switched over to an Emergency Support Function (ESF) system. The State of Wisconsin gave each county the latitude to choose which format they wanted to use. Winnebago County

Emergency Management has chosen the ESF format which is a more streamlined and concise document design.

A newly created Communications Plan for EAA will not be included in the ESF's. This plan will remain in the Emergency Management Office.

5. Budget discussion

The Emergency Management 2013 Budget is complete and is \$1,500 under last year's budget numbers. The Program Assistant will do 6.50 less hours per week which in turn will be added to the Deputy Director's position.

The budget meeting with the County Executive is scheduled for August 14th.

6. Training & Exercising

- E-Sponder training held on July 17th with 22 students attending
- Linda K. attended a Computer/HazMat Equipment Grant meeting/training- May 23rd
- Emergency Management hosted an EAA TT with local hospitals and EMS – June 21st
- Linda K. evaluated two EOC TT exercises, one in Neenah, and another in Menasha
- An EOC TT exercise will be held in the Town of Menasha sometime in fall

7. EPCRA Planning

- Handout by Bernie S. showing his most recent activity with EPCRA planning

MOTION to adjourn by Tom Ellis; seconded by Larry Smith; all in favor; motion carried 4-0.
Meeting adjourned at 9:35 a.m.

Respectfully submitted by:

Sue Verwey