

**WINNEBAGO COUNTY  
EMERGENCY MANAGEMENT COMMITTEE  
Winnebago County Sheriff's Office  
Richard Meyer Community Resource Room  
December 1, 2014**

**Members present:** Paul Eisen, Tom Ellis, Bill Wingren, Larry Smith, Bill Roh

**Also present:** Linda Kollmann, Bernie Sorenson, Sue Verwey, Doug Gieryn (arrived at 10:10 am)

Chairman Eisen called the Emergency Management Committee meeting to order at 9:00 AM and verified that the meeting was properly noticed.

**1. Approval of Minutes**

**MOTION** to approve the minutes of the October 6, 2014 meeting by Larry Smith; seconded by Bill Roh; all in favor; motion carried 5-0.

**2. Comments from the public** – none.

**3. Correspondence from committee members**

Chairman Eisen reviewed the 2014 update to the Winnebago County Emergency Response Plan with a suggestion to revise Emergency Support Function (ESF) # 8 (Public Health & Emergency Services) to include Parkview Health Center's Infrastructure. Linda K. gave a brief overview of Parkview's responsibilities which are intended for their staff and patients only, not for other departments or the general public.

**4. Ebola update**

Chairman Eisen suggested this item be moved down since Doug Gieryn was not in attendance yet but on his way.

**5. Training & Exercising**

- Radio Exercise Drill with Waushara, Waupaca and Winnebago Counties testing communication equipment – 10/8
- Wisconsin Emergency Managers Convention – 10/15 – 10/16, Linda & Bernie attended
- Public Health Ebola Table-top Exercise – 10/31, Linda attended
- An "Ammonia Release" Functional Exercise will be held in the City of Neenah on 12/16. This is a follow up to the Table-top Exercise held on May 20<sup>th</sup>

#### **(4.) Ebola update**

Doug Gieryn, Winnebago County Health Department Director, gave an update on the Ebola Health situation to date.

#### **6. Director's Report**

Linda K. listed items that the Emergency Management Department is working on right now.

- Child Abduction Response Team (CART) will be testing a "call-out" utilizing the AlertSense telephone notification system
- Closed out the 2014 EMPG/EPCRA Grant
- Applied for the 2015 EMPG/EPCRA Grant
- SIMCOM 2015 Exercise planning has begun
- A propane conference call is scheduled for Wednesday, December 3<sup>rd</sup>, to update counties on what to expect this winter
- Will be purchasing the new siren soon

#### **7. EPCRA Report**

The EPCRA Planner, Bernie S., reported on 1<sup>st</sup> Half 2015 facility update progress.

The next Emergency Management Committee meeting will be held on Monday, February 2, 2015.

**MOTION** to adjourn by Larry Smith; seconded by Tom Ellis; all in favor; motion carried 5-0.

Meeting adjourned 10:02 A.M.

Respectfully submitted by:

Sue Verwey