

SECURITY COMMITTEE MEETING
October 14, 2015
Minutes

Location: Room 500 in the Courthouse

Next Meeting: January 27th, 2016 at Noon in Room 500 in the Courthouse

Committee Members Present: Judge Karen Seifert, Clerk of Courts Melissa Konrad, Lieutenant Bill Anthes, Family Court Commissioner Lisa Krueger, State Public Defender Linda Meier, Victim, Facilities Director Mike Elder, Sheriff John Matz, Attorney John Birmingham and County Board Members: Bill Wingren, , Bill Roh, and Dave Albrecht (County Board Chairman.).

Others Present: Mike Norton, Larry Lautenschlager, Harold Singstock, Paul Eisen and Sue Ertmer.

- I. **Minutes:** The Minutes from the last meeting were approved by the Committee.
- II. **Courthouse Security Update:** On September 9th members of the Security Committee were invited to the Sheriffs office to see a life-size model of the proposed security checkpoint taped out on the floor of the shooting range. The tape is still on the floor if anyone else would like to view it Sheriff Matz indicated that he is open to more visitors.
- III. **Medical Emergency:** In early October there was an incident in Branch III where an AED was almost necessary. There are only AED's on the first and fourth floor of the Courthouse so if it were going to be needed then someone would have had to run floors to get it. There is a request that the Courthouse get AED's on all floors. John Birmingham offered to contact the Community Foundation to see if they would donate a few AED's to the County. The price of the AED's a piece is roughly \$1,600.
- IV. **Reportable Security Incident:** Judge Seifert told the group that since the last meeting there was a reportable security incident that needed to be sent to the State. She noted there are incidents on a regular basis but this rose to the level that needed to be reported. There was a death threat to Judge Woldt during a court proceeding from a person at the Wisconsin Resource Center.
- V. **Design Meetings:** Mike Elder reported that there will be upcoming design meetings about where cameras will be placed, what the exterior will look like for the security check point, etc. There are a lot of historical society factors that are being looked at and evaluated to be sure that the historical nature of the building is not affected. The handicap ramp is getting redone, the top stone on the plaza deck is being replaced, there is going to be some HVAC updates as well. The County should be getting bids in 6-8 weeks to start the project. There will be a temporary handicap ramp built to be used during construction. The Sheriff provided the group with pictures of the proposed checkpoint. Facilities will give as much notice as possible when work will begin.

- VI. Non-Court related Departments:** Mike Elder reported that on October 20th, the County Board is voting on the money to fund the potential move of the non-court related functions to the Administration building. This would include General Services. The Courts and Child Support use General Services and this would affect the daily operation for those offices. Judge Seifert suggested a subcommittee be formed to discuss this further.
- VII. Construction Update:** Mike Elder informed the group that the goal to finish the security checkpoint is December 2016.
- VIII. Martin Luther King Jr. Day:** The Sheriffs office is planning to do something again in 2016 on MLKJ day for security training again because no court proceedings are held on that day. However, nothing is set in stone at this point.

Adjourned the meeting at 12:30 p.m

Respectfully Submitted by Melissa Konrad, Clerk of Courts.