

SECURITY COMMITTEE MEETING
April 22, 2015
Minutes

Location: Room 500 in the Courthouse

Next Meeting: July 8, 2015

Committee Members Present: Judge Karen Seifert, County Executive Mark Harris, Chief Deputy Clerk of Courts Leigh Anne Kohls for Clerk of Courts Melissa Konrad, Lieutenant Joe Kroncke, Family Court Commissioner Lisa Krueger, State Public Defender Linda Meier, Victim Witness Coordinator Terri Vandellen, Facilities Director Mike Elder, Sheriff John Matz, Emergency Management Director Linda Kollmann, District Court Administrator Jon Bellows, Attorney John Bermingham and County Board Member Bill Wingren

Others Present: Lieutenant Bill Anthes

- I. **Introduction:** Lieutenant Joe Kroncke introduces Lieutenant Bill Anthes who is replacing him on this committee. Joe shares he will continue to be available and is likely to stay involved in any annual security training which typically takes place on Martin Luther King, Jr. Day each January.
- II. **County Board Resolution regarding the security check point project:** On March 17, 2015, the resolution passed. The Courthouse Project Schedule was handed out.
 - a. Question asked if there is anything this committee needs to do to help with keeping things on schedule. Facilities Director Mike Elder responded that there was not.
 - b. Additional parking has to be figured out at CAB in order to move non-court personnel functions to CAB.
 - c. Facilities Director Mike Elder and consultant have met to gather department information to work on what can be moved out of the Courthouse to get Safety Building County personnel to the Courthouse and what needs to come out of Otter Street. In three to four weeks hoping to have more information.
 - d. Facilities Director Mike Elder updates that a walk through regarding the deck addition was just done this morning.
 - e. District Court Administrator Jon Bellows asked that any firm plans on paper be provided to him needs to submit them to the Chief Judge for approval.
 - f. Judge Seifert thanks the committee for work over the last few years to get where we are today.
- III. **January 19, 2015 Security Training:** Update by Lieutenant Joe Kroncke. There were 32 attendees at the personal self defense class put on by the Sheriff's Office.
- IV. **Courthouse Security Conference:** Update by Judge Seifert. The conference was held in Appleton March 3 through 5, 2015. Attending were Sheriff's Office

representatives, District Attorney Christian Gossett, Clerk of Court Melissa Konrad, District Court Administrator Jon Bellows, and Judge Seifert. An item discussed at the conference was the development of a “media plan”. Discussion whether a sub-committee should work on updating/developing a plan. Emergency Management Director Linda Kollmann will send a copy of what there is already arranged through the County’s Emergency Plan to Sheriff Matz and Judge Seifert.

a. Fusion Centers: An additional item Judge Seifert shared from the conference was information regarding Fusion Centers. After 9/11 these were created to share information from various levels (e.g. local; state; federal). The Fusion Center does a study where they collect admission counts by time frame of certain buildings so history is available for emergency situations. Emergency Management Director Linda Kollmann shares information that she is familiar with Fusion Centers, it is likely this is not needed here.

V. Facilities and Property Management Committee Meeting: Subject of the use of the Courthouse came up. Decisions lie with the County Executive. Should the Security Committee have a sub-committee to develop a plan of what the needs are to know when Courthouse would need to be used by the public after hours (e.g. mock trials; bankruptcy court; Veterans Day events; etc). Discussion. County Executive Mark Harris suggests a possible Administrative Decision be put in place once the Courthouse check-point is in place. This would be in order to “Notice” no entry by public (or all to include employees was discussed) after hours and list whatever the exceptions would be (e.g. after hours jury trials). Discussion of total shut down of both tunnels. Discussion of use of exits.

VI. One reported security incident via letter.

VII. New Business:

- a.** State Public Defender Linda Meier asks if there would be room for Public Defender’s Office to move in if the non-Court Departments moved out. Discussion. No known availability of room at this time.
- b.** Lieutenant Joe Kroncke gives update on observations at Dane County secured building including their security check point; common areas; courtrooms; and review of their weapons screening policy. Handout provided.
- c.** County Board Member Bill Wingren learned at a Facility and Properties Management Committee Meeting we have Supreme Court guidelines to follow regarding security, but there is no security mandates for the Supreme Court. Discussion.

VIII. If anything needs to be covered before the next meeting scheduled for July 8, 2015 regarding moving forward with the Courthouse Project, a request should be made for a meeting.

Meeting Adjourned

Minutes Prepared by Chief Deputy Leigh Anne Kohls.