

**WINNEBAGO COUNTY
COMMUNICATION & INFORMATION SYSTEMS ADVISORY COMMITTEE**

Minutes

Date of Meeting: February 25, 2014

Time of Meeting: 8:30 a.m.

Location of Meeting: Winnebago County Sheriff's Office

Members Present: Tim Franz
Scott Greuel
Keith Kiesow
Ryan Krings
Jim Reed
Howard Fuerst

Guests Present: Cory Andersen
Brett Halderson
Patty Francour
Jesse Jensen
Tony Lodel
Rob Mertins
Tony Neumann
Ed Quigley
Paul Xiong

Howard Fuerst called the meeting to order at 8:30 AM.

- I. Motion to approve December 3, 2013 meeting minutes by Franz, second by Reed. Approved.
- I. Winnebago County IS Report:
 - WIJIS interface with LRMS is still having issues. Staff is working with Motorola and the State to work this out.
 - The Hummingbird is planned to be upgraded. This has been on hold with the P1 project taking priority. Motorola working to get this upgrade done or find a different solution.
 - Offender Trac upgrade is done.
 - Instructions and software for the Premier One installs have been distributed to the agencies. This is a work in progress with new patches and updates coming out all the time.

- II. FoxComm Report: End user training is currently happening. Would like agencies to report back to the county on how training is going so the information can be reported back to FoxComm. Extensive discussion on issues with the March 17th go live date due to the short time frame allowed for hardware set up and training as the software was just released last week. Problems also with changing documentation and software patches. Tony will take the issues back to the FoxComm Board to see how we should proceed.

GPS puck unit is working well for agencies without problems of the ups connection wiggling loose. Motorola is not recommending anything.

- III. LRMS Update: Most issues have been resolved since the last upgrade.

- IV. Police Subcommittee: No Report

- V. Fire/EMS Subcommittee: Only paging issues to be discussed under the Radio Infrastructure discussion.

- VI. Radio Infrastructure Committee:

- Radios went into failsoft last week due to a sight controller problem and it worked the way it was designed. Allows users to maintain communications due to a failure in the trunking system.
- Project wrap up meeting scheduled for February 26, 2014 at the Sheriff's Department
- Some issues concerning the radio system that came up from the Fire:
 1. Issues with paging – Tones with no voice after.
 2. Paging requires more steps/more involved for dispatchers relative to the old system
 3. Coverage Issues – paging problems which may be remedied by text messaging
 4. The ability to soft patch talkgroups/users involved in an incident.
 5. Over the air programming – as the system is used changes are being identified to change some programming in the future.
- Fire representatives from agencies outside the county that provide service in the county (Poy Sippy, Fremont), expressed concerns and problems with communication. They do not have the equipment to communicate on the new Winnebago County system when responding to a call and when communicating with other responding Winnebago County units.
 1. A motion from Franz to “We recommend that any agency that serves a portion of Winnebago County should have radios that are part of our radio system or be on the system”. Second by Krings. Motion carried unanimously.

2. Fuerst will write up the recommendation and send it to the board members as well as sending it to the Sheriff.

VII. Other Ad-Hoc Committee or project updates: None

VIII. Motion to adjourn: Motion, second and approval to adjourn, 10:55AM.

Next meeting Tuesday April 22, 2014 at 8:30 A.M. at the Winneconne Poygan District Fire Station 28.

Respectfully submitted,
Howard Fuerst