

WINNEBAGO COUNTY CHILD DEATH REVIEW TEAM  
Meeting Minutes  
July 28, 2014

**PRESENT:** Belinda DeGoey (Winnebago County Health Dept); Erin Roberts (Winnebago County Health Dept); Chou Xiong (Winnebago County Human Services); Vicki Schultz (Menasha Health Department); Barry Busby (Winnebago County Coroner); Kimberly Maki (Winnebago County Coroner Office); Jayne Tebon (Winnebago County Health Dept); Chee Vang (City of Oshkosh Police Dept.); Wendy Schwalbe (Parent Connection); Hannah Reinecke (Parent Connection); Mary Jo Turner (Winnebago County Health Dept); Rod Schraufnagel (Winnebago County Human Services); Teresa Paulus (Winnebago County Health Dept); Kathi Hegranes (Theda Clark Trauma Services); Samantha Hilker (Gold Cross Ambulance); Amanda Nash (Winnebago County DA office); Maria Nelson (Affinity/ Red Shoes); Cheryl Brehmer (Winnebago County Coroner); Kara Van Vooren (North East Regional Center Children and Youth with Special Health Care Needs); and Kris Lecompte (Winnebago County Health Dept).

**GUESTS:** Sara Matuszak (University of Wi-Oshkosh Nursing Student)

**MEETING CALLED TO ORDER:** 12:03 pm by Wendy Schwalbe.

**INTRODUCTIONS:** Team members introduced themselves.

**APPROVAL OF MARCH 24 2014 MINUTES:** Motion by Jayne Tebon to approve minutes. Second by Barry Busby. Motion carried with no opposition.

**MOTION FOR CLOSED SESSION:** Motion by Barry Busby to move the meeting into closed session. Second by Mary Jo Turner. Motion carried with no opposition.

**MOTION TO RECONVENE TO OPEN SESSION:** Motion by Barry Busby to reconvene to open session. Second by Mary Jo Turner. Motion carried with no opposition.

**SUPPORT FOR TEACHERS, STUDENTS AND FAMILIES IN SPECIAL NEEDS CLASSES:** Teresa Paulus, Kris Lecompte and Kara Van Vooren volunteered to work on a letter which will be sent to the school districts in Winnebago County encouraging the schools to provide increased support to staff, students and families in special needs classes and the general student population when one of the children from those classes dies. Kim Maki volunteered to provide help if needed and Barry Busby agreed to sign the letter.

**ARTICLE ON CHILD DEATH IN THE ED:** An article was e-mailed last week concerning ED staff and dealing with a child death. There is some interest in discussing this at a future meeting. Teresa and Maria Nelson will look into bringing this to a future meeting.

**NEXT MEETING:** Monday August 25, 2014.

**ADJOURNMENT:** Meeting adjourned at 1:22 pm.

Respectfully submitted by:

Belinda DeGoey RN, Winnebago County Health Department