

**BOARD OF HEALTH MEETING**  
**Friday, June 7, 2013**  
**7:30 a.m.**  
**Winnebago County Health Department**  
**1<sup>st</sup> Floor Conference Room, County Administration Building**

**CALL TO ORDER:** The meeting was called to order by Chairman Shiloh Ramos at 7:30 am

**ROLL CALL:** Board members present were: Chairman Shiloh Ramos; Jill Collier; Tom Egan; Tom Ellis; Mike Norton and Sue Panek.

**EXCUSED:** Deb Allison-Aasby; Jill Collier; and Dr. Sam Hofman.

Also present: Health Department Director Doug Gieryn; Cindy Draws and Mary Jo Turner, Public Health Nurse Coordinators; Anne Boyce, Environmental Health Supervisor; and Emily Dieringer, re:THINK CTG Coordinator.

**APPROVE MINUTES: Moved and second, Egan/Norton to approve the Minutes from April 5, 2013. Motion carried 5-0, voice vote.**

**PUBLIC COMMENTS:** None.

**BUSINESS:**

**A. DIRECTOR AND STAFF ACTIVITY REPORT**

**Mary Jo Turner – Nurse Coordinator**

- MCH —Maternal Child Health Early Childhood Coalition rolled out new logo.
  - Work of Coalition: safe, healthy and ready to learn
  - Looking for a community sponsor, grant funded currently
- CDRT —Increase in suicides – 9 reported in 2013
  - Looking for ideas for prevention.
- SCHOOLS – Having talks with the Neenah School District to discuss transferring School Nursing out of Public Health.
  - Contract year ends July 1, and school is out for the summer. May be doing school nursing again next year. Involves 13 schools, 6,000 students and 3 PHNs.
  - Omro, Winneconne and Oshkosh all have their own School Nurses.
  - Discussion regarding mental health in the schools took place. CDRT is beginning to address the issue. Teen Screen, PATH, SOS were programs mentioned.
- Introduced new Nursing Student Jen Frieble, from UWGB.

**Anne Boyce – Environmental Health Supervisor**

- April and May were training months for staff.
  - 2 staff certified in pools
  - DNR well training, yearly
- New Food Code goes into effect September 1, 2013
- Inspection of pools started early this year
- License renewals went out in May
- 3 more Hmong Soccer tournaments were added this summer.
- Inspections are prioritized due to small staff and huge demand
  - Interviews for an additional Environmental Specialist took place this week and a decision will be made today. A new cubicle is being constructed in the Environmental section of the department.
  - Oshkosh has a huge number of summer events resulting in increased inspections on weekends.

**Cindy Draws – Nurse Coordinator**

- Refugees —47 refugees at this point in the year. We expect 5 more families in June.

- 2 Temporary Interpreters were hired.
- Communicable Disease —
  - Influenza and Pertussis have been quiet.
  - Sheboygan County has experienced a TB outbreak. We have offered to help, but have not been asked to do so at this point.
- Older Adults —Paulette Stoltzmann of our Older Adult RNs is retiring. Her caseload has been dispersed to other nurses.
- Sexually Transmitted Disease grant – Money has been obtained to compare sex education curriculum in the Oshkosh Schools with a National Standard. A Pilot project to introduce new curriculum to 7<sup>th</sup> graders is proposed. Outcomes will be measured.

### **Doug Gieryn – Director**

- Board of Health —
  - No appointment has been made to replace Joanne Sievert at this point. In the meantime, the Board will operate with 8 members. Joanne has been invited to attend a meeting, but was unable to do so this month. Doug will arrange a visit and present her with a plaque showing our appreciation for her years of service.
  - Some Board positions will expire in July. We will be looking for members to continue, or for new members. Normally terms are for 2 years.
- WPHA Conference– Wisconsin Public Health Association
  - WCHD was well represented
  - Re:TH!NK gave a presentation on Eatsmart
  - Doug is on the Board again, this time as the Treasurer.
    - Raw Milk – Doug was invited to speak on a panel on behalf of WPHA and WALHDAB to discuss the pros and cons of consuming raw milk for the Wisconsin Eye. The State legislature is proposing allowing off farm raw milk sales. Raw milk sales will increase illnesses in our state. Science does not support the pro raw milk arguments. About half the states allow raw milk sales. No interstate sales are allowed.
- Living Health Community Clinic —
  - Recent changes by the State Legislature regarding Medicaid and the rejection of Federal funds for MA will increase the number of uninsured in Wisconsin.
  - The County Human Services budget allows for funding the uninsured. Doug has asked for an increase in this funding in the past, but since BadgerCare had been increased, that was not maintained.
  - We need to watch that funds do not get cut, and will hopefully increase for this segment of the population that will now find themselves uninsured.

### **B. BUDGET UPDATE - handouts**

Doug explained the budget report as of April 2013.

- Revenue is lagging at 17.99% due to the time it takes for billing. Doug will confer with Ginger Lenz, Account Clerk. We expect this to even out. Expenditures are at 31.39%, which is normal for April.
- Types of expenditures are changing as we move towards a population based operation. Direct service items may not give us much revenue in return for services. Levy and Grants give us more revenue.
- Labor – running on pace of budget.
- Reserve Funds – about \$200,000 per year to the Towns, Omro and Winneconne will be returned over a 5 year period, eliminating the old Reserve Fund. We have begun anew. Mike Norton asked for evidence of this process. Doug will confer with Chuck Orenstein.

Doug explained the proposed Table of Organization changes for the 2014 Budget.

- Recommended position changes are due Monday.
  - The Medical Director position will change to Volunteer. Dr. Sam Hofman will serve.
  - Create an Administrative Coordinator position, to be filled internally.
  - Create a Community Health Supervisor by either a new position or reclassification.

- Doug conferred with Mike Collard, HR Director. They agreed there are too many employees expected to report directly to Doug warranting the creation of more Supervisor positions. We are proposing that the RN Coordinators get reclassified as Supervisors.
- Rename Home Health Aide position to Public Health Aide, no expected changes as a result.
- Create a new Planner Position to address QI, Strategic Planning, Accreditation and Grant applications.
- Create a new Community Communications Specialist to work with Websites, FB, Twitter, Marketing, and the Press.
- Losing another RN to retirement.
- We will only add positions that we can afford. If this proposal doesn't happen at budget time, we will wait. Staff retirements and increased funds may help.
- We will honor the boundaries set in the Consolidation Process. Doug's priorities would be for a Communications Specialist. Mike Norton mentioned the importance of a Planner.
- The Management Team meets regularly. Doug is confident that they could handle the department in his absence.
- Doug will obtain job descriptions from HR and monetary impact from Finance for the Board of Health members.

### **C. Re:TH!NK Update – Emily Dieringer**

Emily explained the creation and background of re:TH!NK – a Community Coalition that serves the whole of Winnebago County. Re:TH!NK is the arm of Public Health that came out of the CHIP (Community Health Improvement Plan) Process. Key people and funding is as follows:

- Emily Dieringer, CTG Grant Coordinator - deals with physical activity, recreational activity, nutrition and tobacco initiatives.
- Heidi Keating, DFC Grant Coordinator – deals with drug and alcohol abuse, youth substance abuse.
- Anna Carpenter, Public Health Educator – deals with the Tobacco Grant initiatives.
- Sarah Wright, RN – has a nutrition focus
- Cheryl Laabs, RN – Healthy Lifestyle focus, Mental Health, Suicide
- 2 Americorps Members, 1 Intern

Emily further explained some CTG initiatives:

- Collaboration with OASD, UWO, YMCA and Oshkosh Recreation Dept has resulted in Recreation Use Agreements to encourage active opportunities for students during early release days and recess.
- Photo mapping project in Middle School – students are taking pictures where people are active to increase awareness for active opportunities.
- Most of these initiatives are taking place in the Oshkosh School District. They hope to expand to other districts in the County.
- An Active Communities Coalition met at Miron to discuss the “built” community for the purpose of improving/increasing physical activity. City planners, Parks and Recreation, Community Developers, Affinity Foundation and others attended.
- SRTS (Safe Routes to Schools) offered a “Walking School Bus” where parents walk kids to school and pick up others along the way.
- Drive Your Bike Campaign – involved many community partners. 50 people attended the Kick- Off. Also started the Bike Challenge, Winnebago County employees won third place.
- Fox Cities Challenge – 40 businesses participated with 4,000 employees. Prizes were donated.
- Activities are presented on local TV Channels. Emily will recheck to see if they are being aired in the Neenah and Menasha areas as well as Oshkosh.
- Sue Panek invited re:TH!NK and WCHD to have a presence at Weight of the Fox Valley.
- HWLI (Healthy Wisconsin Leadership Institute) met to coordinate coalitions. Re:TH!NK had videos made and gave a presentation

- Shiloh Ramos suggested re:TH!NK give an update to the County Board. Emily will forward a map of re:TH!NK activity and structure.

**D. STI Grant Budget Transfer - VOTE**

Cindy explained the STI Grant objectives

Motion to accept funds from the Wisconsin Partnership Program to develop and evaluate an updated sexual health curriculum in the middle schools.

**Moved and second, Norton/Ellis to approve. Motion carried 5-0, voice vote.**

**E. Refugee Contract Budget Transfer - VOTE**

Cindy explained these additional funds are the last for the current Fiscal Year ending September 30, 2013. Motion to accept additional funding from the State to conduct health assessments on incoming refugees to Winnebago County. **Moved and second, Panek/Egan to approve. Motion carried 5-0, voice vote.**

**F. CTG Grant Budget Transfer - VOTE**

Doug explained the additional CTG funds are for extra responsibilities required by the granting agency.

**Moved and second, Ellis/Norton to approve. Motion carried 5-0, voice vote.**

**NEXT MEETING:** The July meeting is canceled due to 4<sup>th</sup> of July Holiday.

**Next meeting: August 2, 2013, 7:30 am** County Admin Building, 1<sup>st</sup> Floor Conference Room.

**REPORTS:**

**County Rankings – Mike Norton**

**WCHD presentation at ARDC meeting on Monday- Cindy**

**Meeting Adjourned, 9:30 am, Egan/Ellis. Motion carried, 5-0 voice vote.**

Respectfully submitted,

Linda Baeten, Secretary

Winnebago County Health Department