

**BOARD OF HEALTH MEETING**  
**Friday, May 6, 2011**  
**7:30 a.m.**  
**Winnebago County Health Department**  
**Conference Room**

**CALL TO ORDER:** The meeting was called to order by Chairman Shiloh Ramos.

**ROLL CALL:** Board members present were Chairman Shiloh Ramos; Vice Chairman Joanne Sievert; Jill Collier; Tom Egan; Tom Ellis; and Ken Neubauer.

**EXCUSED:** Dr. Joseph Bachman, and Peggy Larson.

Also present were Doug Gieryn, Health Department Director; Cindy Draws and Mary Jo Turner, Public Health Nurse Coordinators; Jeff Phillips, Environmental Health Officer; Tom Geske, Financial Advisor; and Teresa Paulus, PHN.

**APPROVE MINUTES:** Motion to approve the minutes from February 4, 2011. Sievert/Ellis to approve. Motion carried 5-0, voice vote.

**ITEMS FROM THE PUBLIC:** Guests were present today, Ann Marshall from the League of Women Voters and Larry and Debbie Last from the Town of Nekimi. Introductions were made around the table.

**BUSINESS**

A. Director's & Staff Report – Doug welcomed all to the new building. A tour is available after today's meeting.

Tom Geske – (Financial handout – First Quarter 2011)

- Bottom line – we are at 38.8% of budget at this point, but not all revenue for the first quarter has been received.
- Joanne asked about the Reserve Fund. It is over \$900,000. According to the state, this money would go back to the Towns that generated the fund.
  - Doug has discussed this issue with Mark Harris. There are items still needed in the new building that may be purchased with some of this money.
  - If consolidation doesn't happen, the Reserve Fund may be pared down over a number of years. If consolidation does take place, the money would still be used for county constituents.
  - Ramos asked that Doug report back to the Board regarding the Reserve Fund.

New Space – Doug

- The new space is working well compared to Park View. However, consolidation would make the space tight.
- We are now on the bus route. We could expect more use of this transportation if we merged with Oshkosh.
  - Hope to have a bus shelter next to the building
  - Signs were created to advertise Public Health services on the buses.
- Our biggest change has been co-locating with WIC.

Environmental Vacancy – Doug

- Jed Wohlt, Environmental Specialist, has left WCHD and took a position in Waupaca.
- This position is funded by fees. Efficiency would not be gained by not filling the position, even if we did consolidate with Oshkosh.

- The Consolidation Study will tell us where we could find staff efficiencies.
- Our State contract demands that we inspect each establishment every year.
- We are only able to offer the minimum of the salary range to a new applicant. If we need to go higher, the decision would go to HR.

#### ReThink – Doug

- ReThink was selected by WPHA for an award for Special Achievement for Public Health Partnership. A celebration has been scheduled at Fratello's on Wednesday, May 11 at 3:30.
- An outstanding presentation was given to the County Board – Ramos.
- Americorps employees
  - Matt Madsen has been instrumental for ReThink and CHIP. A staff person has been identified to fill in when he leaves.
  - Laura Wilner works with Lisa on alcohol, drugs and youth. We hope to get another Americorps person when her term is up.
- AHEC Interns – two interns will be with us this summer, starting June 6. They have been matched with project descriptions that we had submitted. Matt will be their mentor.
  - One will work with WIC Farmer's Market vouchers.
  - One will work with nutrition initiatives through ReThink.

#### Other Initiatives – Doug

- Doug is still active with WPHA as the Immediate Past President. This has been a positive networking tool.
- We are seeking training on Website maintenance now that Jed Wohlt is no longer with us.
- Health Watch is a grant we received that enabled us to hire a person to help those in need to get connected with health services in a tri-county area.
- We have partnered with City of Oshkosh; Outagamie County; Calumet County; and Aurora, Affinity and Theda Care Health Systems for a Behavioral Risk Factor Surveillance Survey. The assessment should be completed in July and the information will be used for "Life in WinnebagoLand". Doug will keep the Board informed of the results.
- Living Health Community Clinic which operates in Oshkosh utilizes volunteer health professionals and serves only those with no insurance. In order to be eligible to serve MA clients, they would have to become a satellite of the Fox Cities Community Clinic which operates in the Town of Menasha. Doug has been working toward this goal.
- Doug attended a Radiation Conference with the help of a scholarship. The conference was good and timely as it took place just after the disaster in Japan.

#### Organ Donation special presentation – Teresa Paulus, PHN

Teresa has been involved with Organ donation and worked with the UWO Students this year to develop awareness of the Wisconsin Donor Registry. She showed a Power Point Presentation and handed out a brochure. The RN students are a positive asset for WCHD.

#### Cindy Draws

- Cindy handed out a Communicable disease report.
  - May is Lymes Disease awareness month.
  - A West Nile Virus hotline has been activated again this year to report dead crows, ravens and bluejays.

- The Wisconsin HIV Program shows a 1.5% increase in newly diagnosed HIV cases since 2001.
- The Oshkosh Fire Department has been working with us to develop a referral system to our Fall Prevention Program. Barb Wolf, PHN, has set up meetings and developed policy. The Fire Dept received 1,200 fall calls in 2010. We can only serve the rural areas with this initiative, but look for an article in the Oshkosh Northwestern.

Jeff Phillips -

- We received a 15% increase in funding from the DNR to do Non-transient Community Well testing in Winnebago County.
- Recreational water testing begins in two weeks with the cooperation of the UWO lab.
- A Red Cross Sheltering workshop was presented to help with PH Preparedness initiatives.
- A wallet sized card identifying ticks and the risk of Lymes Disease is available.

Mary Jo Turner – MCH

- The DOT Car Seat Grant has enabled us to offer vouchers to WIC clients for infant car seats. Two sites are operating each month. We see 12-15 clients at a clinic.
- Parents are the Key is a CDC based program working in conjunction with our Child Death Review Team. The focus is on teens receiving driver's licenses. They offer a contract between parents and kids to not use drugs or alcohol while driving. They will outreach at parent teacher conferences, Life Fest, and various other venues.
- Two Journals have accepted Infection Control Program articles for review. If accepted, Mary Jo may be able to attend an international conference.

**B. HOME VISITATION GRANT APPLICATION**

We have partnered with Parent Connection to apply for a grant to work with at-risk families (prenatal to 5 years old). Winnebago County is considered an at-risk county, one of 18 in Wisconsin. We will know if we are awarded the grant in June. The amount ranges from \$200,000 to 900,000.

**C. Consolidation Discussion and RFP Update – Doug had sent an e-mail to Board Members of Baker Tilly's Power Point presentation and a matrix of Health Department services.**

- At the last meeting they presented options. The group elected to study one option, i.e. to study the consolidation of all 4 health departments.
- At the next meeting, May 24, Baker Tilly will address the City of Menasha population that lives in Calumet County.
  - Menasha will not consolidate if an agreement with Calumet County cannot be reached.
- Ramos asked that Consolidation be on the agenda for the June Board of Health meeting.
- Copies of the study will be forwarded to Jerry Finch, County Board Supervisor for City of Menasha.

**D. Reports**

- A copy of the 2010 Annual Report was handed out to Board members.
- A copy of County Health Rankings was handed out. Winnebago County falls in the middle for the most part. It has been noted that the higher the income and education, the higher the ranking.

Next Meeting: June 3, 2011, 7:30 a.m. 112 Otter Ave, First Floor Conference Room.

Motion to adjourn: Ellis/Egan, motion carried 6-0, voice vote. 9:30 a.m.

Board members were invited for a tour of the new space.

Respectfully submitted,  
Linda Baeten, Recording Secretary