

BOARD OF HEALTH MEETING
Friday, May 2, 2014
7:30 a.m.
Winnebago County Health Department
1st Floor Conference Room, County Administration Building

CALL TO ORDER: The meeting was called to order by Chairman Shiloh Ramos at 7:31 am

ROLL CALL: Board members present were: Chairman Shiloh Ramos; Jill Collier; Tom Egan; Thomas Ellis; Dr. Sam Hofman, Mike Norton; Sue Panek; and Rachel Youngquist.

EXCUSED: Deb Allison-Aasby

Also present: Health Department Director Doug Gieryn; Anne Boyce, Environmental Health Supervisor; Barb Sheldon, WIC Director; and Emily Dieringer, Public Health Educator.

APPROVE MINUTES: Moved and second, Egan/Ellis to approve the Minutes from April 4, 2014. Motion carried 7-0, voice vote.

PUBLIC COMMENTS: None.

BUSINESS:

A. DIRECTOR AND STAFF ACTIVITY REPORT

Doug Gieryn – Director

- Communicable Disease –
 - Two suspect cases of Mumps, result #1 – negative, do not expect a problem with #2. Approximately 20 suspect cases around the state.
 - Suspect Measles would be much more of a concern as it is very contagious. We had one suspect case but it was most likely a false alert.
- Just beginning to look into a needle exchange program. The Heroin Task Force expressed a concern relating to the sharing of needles.
 - Prevention – Hepatitis C and HIV are lifelong diseases.

7:42 – Dr. Hofman arrives

- Lease with Neenah for Public Health office space in City Hall ends July 2015.
 - Need room for Public Health and WIC to be located together.
 - Better able to provide PNCC, vaccines, etc. when both are in the same location as they are in Oshkosh.
- Starshow Presents hosted a Country USA tabletop exercise that involved: Police, Fire, Red Cross, National Weather Service, Hospital and Public Health personnel.
 - Professional facilitator walked the participants through the escalation of the storm.
- Working with our partners this year to update the mass casualty plan.
- Living Healthy Community Clinic is making use of the computer we provided.
 - Volunteer staff continue to come in to help the public with the health insurance exchange program.
- Natural Prairie Burn
 - Developing guidance and permits to allow for a natural prairie burn, in conjunction with Oshkosh Fire Department and Fox Valley Technical College.
 - Minimum size required for a burn
 - Certified specialists required for the burn

- Annual Wisconsin Public Health Conference put on by WPHA and WALHDAB will be in Milwaukee May 13-15. Board members invited to attend.
- WWWP date to phase into a multi jurisdictional program has been pushed out to mid-June 2015.
- Nail Services cost more to provide than what we charge. It was intended as a gap service. Valley VNA has expanded their services and has agreed to take over our clients at the same cost.
- Staffing update –
 - Prefer to hold off on the three new positions approved & budgeted for this year, primarily due to funding loss (CTG & WWWP.)
 - Support of the Board may be needed when the time comes to fill the positions.

Emily Dieringer – Public Health Educator

- Legislative Breakfast was April 11th for elected local and state officials.
 - Presenters:
 - Melissa from ECWRPC-Safe Routes to School
 - Oshkosh North High School student – tobacco prevention
 - Neenah teen Mom - her experience as a teen Mom and what she wished she would have known prior to pregnancy.
 - Kris LeCompte - STI prevention
 - Hugh from NOVA - addiction
 - Sara from NEW Mental Health - Suicide Prevention
 - Mike from the Town of Menasha – being active and biking
 - All speeches were video recorded and individual clips will be on the re:THINK website and/or YouTube in about a month. Everyone invited to the breakfast will receive notification once the recordings are available.
 - Theme of Breakfast: In the future, when decisions need to be made, attendees are asked to think about how it would affect/impact Public Health.
- Emily was asked to present a re:THINK overview and update to the County Board
- Oshkosh Daily Northwestern will have a Healthy Oshkosh Page with ‘webisodes.’ Every other week a new installment will be taped.
 - The First online episode will be May 8th about Food to School’s Fun Food of the Month.
 - Writer from Northwestern will write a feature story on the episode.

Anne Boyce — Environmental and Sanitarian Programs

- Interviewing 4 candidates Friday for the Environmental Health Specialist position vacated when Jane Daum died.
- Advanced ICS training for staff next week.
- Table top exercise in Neenah May 14th.
 - Exercise will center on a train crash with hazardous materials aboard.
 - Canadian National available to explain what is being done to prevent a spill and how they would respond to one.
- Investigated a town of Clayton residence for a Human Health Hazard as requested by the Sheriff.
 - Animals moved immediately.
 - Orders were issued on the property.
- Assisted the MEG Unit in ordering cleanup of a methamphetamine lab in the City of Oshkosh.
- 3 pools posted as closed until violations are fixed; 2 in Oshkosh, 1 in Neenah that we were not aware of that had not been inspected in 20 years.

Barb Sheldon – WIC Director

- Received funding for this year, the formula was reworked so we received more than originally expected.
- Have not yet received the funding figure for the Breastfeeding Peer Counselor.
- Decision made at the state level to remove a product advertised to be a supplement to breast feeding as it does not support breastfeeding promotion and support.
- Baby Behaviors – staff received training this past week. Curriculum was developed by UC-Davis for the California WIPC Program.
- USDA WIC Food Rule has been finalized. State WIC Office is convening a workgroup to adapt changes into the Wisconsin WIC Program approved food list. Barb Sheldon, WIC Director will serve on the workgroup.

B. BUDGET UPDATE

- Modified Income Statement distributed and explained.
 - Utilizing temporary staff rather than filling new positions is reflected in the statement.

Jill Collier is excused at 9:18

C. CONVERT TEMP POSITION TO REGULAR PART-TIME - VOTE

- Intention was to convert Brenna Root from a temporary employee to a Regular Part Time position and adding her to the organizational chart per previously received direction.
- Earlier this week the Human Resources Director went before Personnel and Finance and asked for a new class – Regular Project Employee – which allows management to hire staff for up to 2 years and pay them insurance without the need to put them in the Table of Organization.
 - There was unanimous support for the proposal.
 - Proposal set to go before the County Board May 6th.
 - If County Board does not pass this proposal, the Board of Health will hold a special meeting at 5:45 p.m. May 20th to vote on converting the above mentioned temporary employee to a regular part time employee.
- Jamie Orr is another employee in the same position as Brenna.
- The latest Employee Handbook didn't recognize this problem brought on as a result of the affordable care act that states insurance must be provided to an employee who will work 26 or more weeks in the year.

D. REVIEW OF GRANT APPLICATION FOR BIKE-PED PLANNING

- Application has been submitted to the Department of Transportation for grant funding through their Transportation Alternatives Program.
 - Looking to make it easier to get from A to B other than by driving.
 - Combine Regional and Oshkosh plans, include Winneconne and Omro in the plan so that all county residents can have access to bike/ped facilities.
- Resolution needed from the County Board to accept the funds once the grant is awarded was approved April 22.
- Once the \$100,000 grant is awarded:
 - Public Health/re:THINK staff will work with East Central on the Regional Plan so as to connect all trails/routes in the county.

- PH will coordinate meetings with representatives from various committees as well as those who would typically use the trails/routes. Sheriff's office as well as Planning would be included.
- Although a project such as this would typically go through Highway/Parks, the Highway department stipulated that Public Health should take the lead on this.
- Grant project would run July 2014 – June 2017

NEXT MEETING: **Special Meeting May 20, 2014, 5:45 pm** if needed, otherwise **June 6, 7:30 am** County Admin Building, 1st Floor Conference Room.

REPORTS:

Mike Norton — complimented Heidi Keating for her work on the Legislative Breakfast and noted the tobacco coalition is having a half day seminar May 7th in Two Rivers.

For future meetings, the Board requested that items requiring a vote be placed before other items on the agenda.

Doug offered to provide the City Clerk with the notice for the special meeting on May 20th just prior to the County Board meeting.

Sue Panek — the Weight of the Fox Valley is working on an initiative to address weight discrimination.

Motion to adjourn, Ellis/Norton. Motion carried, 7-0 voice vote.

Respectfully submitted,
Mary Capen, Administrative Support
Winnebago County Health Department