

BOARD OF HEALTH MEETING
Friday, April 4, 2014
7:30 a.m.
Winnebago County Health Department
1st Floor Conference Room, County Administration Building

CALL TO ORDER: The meeting was called to order by Chairman Shiloh Ramos at 7:30 am

ROLL CALL: Board members present were: Chairman Shiloh Ramos; Jill Collier; Tom Egan; Thomas Ellis; Mike Norton; Sue Panek; and Rachel Youngquist.

EXCUSED: Deb Allison-Aasby, and Dr. Sam Hofman

Also present: Anne Boyce, Environmental Health Supervisor; Cindy Draws, Public Health Nurse Supervisor; Barb Sheldon, WIC Director; Mary Jo Turner, Public Health Nurse Supervisor; Heidi Keating, re:TH!NK Coalition Coordinator; and Brenna Root.

APPROVE MINUTES: Moved and second, Egan/Ellis to approve the Minutes from February 7, 2014. Motion carried 7-0, voice vote.

PUBLIC COMMENTS: None.

BUSINESS:

A. DIRECTOR AND STAFF ACTIVITY REPORT

Mary Jo Turner — Nurse Supervisor

- State Immunization Program updated the immunization manual. The Emergency Procedure was changed to reflect that Benadryl is now required to be on hand in addition to Epinephrine.
- Dr. Hofman was complimented on his thoroughness with regards to his position as Medical Advisor.
- Programs going through a name change:
 - MCH will now be called Family Child Health.
 - Older Adult will now be called Healthy Aging.
- Work plans are being reviewed to ensure they meet the needs of the community and of Healthiest Wisconsin 2020.

Cindy Draws – Nurse Supervisor

- Refugees
 - We received 19 refugees in February- March and have received word on another 15. A total of 60 are expected during the January-September contract period.
 - Mental Health and Transportation are problems that are still being worked on.
- Communicable Disease – annual report insert completed by Denise Krueger
 - Influenza is at a low level.
 - Pertussis – slowing down but still not beneath the outbreak level.
 - LTBI numbers have increased.
 - Mumps – there is an outbreak in Ohio. Wisconsin had 2 cases and both had been vaccinated. The Mumps vaccine is 80% effective in preventing the disease.
- HIV – although the numbers are high, they are staying relatively consistent. Youth is becoming complacent and doing less to protect themselves against HIV.

Anne Boyce — Environmental and Sanitarian Programs

- There are 10 new establishments that have been issued licenses.

- Spring is typically a time for training. Staff has received training on the following:
 - Incident Command
 - Radios – newly purchased for the County
 - State Food Program
 - DNR Well Program
- Farm Show was the first big event of the year.
- Environmental Health Specialist (vacant) position has been posted.

Barb Sheldon – WIC Director

- The Federal government finalized the Food Rule for the WIC Program, it is now up to the State to work out the details.
- The fruit and vegetable checks for children will increase by \$2.00 per month to \$8.00. A fruit/vegetable check will also be an option for infants after 6 months of age.
- UW-GB has a 9 month Dietetic Internship program. Interns have a 3-week rotation in a WIC Program. The WIC Program hosts an intern in the spring and fall semester. Addendum: Upon completion of the program, interns are eligible to complete the registration exam to become a Registered Dietitian and apply to be certified in the state of Wisconsin.
- The Wisconsin Association of Lactation Consultants (WALC) held their annual conference at the Paper Valley Inn in Appleton. All the professional WIC staff attended one or both days of the conference.

The Director's report – given by Cindy in Doug's absence

- The two Nursing Supervisor positions were posted and three applicants were interviewed. The positions were filled by the former Nursing Coordinators.
- Account Clerk II position was changed to a Secretary II position. The position was posted and granted to the former Account Clerk II employee.
- Administrative Coordinator position is not being posted at this time.
- Drug Free Grant – has been applied for and expect to hear in September if it has been granted to the County.
- CTG Grant – funding was cut 2 years short of expectation.
- Due to the uncertainty of the grant funded programs, the new Communication Specialist, Community Health Program Supervisor, and Planner positions are on hold.

Mike Norton recalled there being a time limit to fill a position or the position would cease to exist. Chairman Ramos believes the time period to be 6 months.

Heidi Keating – re:TH!NK Coalition Coordinator

- Legislative Breakfast next Friday for elected local and state officials.

B. BUDGET UPDATE

- The February Income Statement shows we are on schedule.

C. SANITARIAN FEE ORDINANCE UPDATE

- Sanitarian fees have stayed lower than they were prior to consolidation. The proposal is for an overall increase of 2%.
- Non-profit temporary permit for less than or equal to 3 days takes approximately 1 hour for travel and inspection time which averages \$25 per hour. Asking for an increase from \$20 to \$25.

- Non-profit temporary permit for greater than 3 days is currently \$75, \$17 of the amount collected goes to the State with the County keeping \$58. Requesting an increase of \$5.
- Special Event Campground
 - Requesting the fee for campgrounds with 200-499 sites be increased \$7.
 - Requesting a new license for Special Event Campgrounds for those with 500+ sites. This new license would be \$500. With \$41 going to the State and \$459 to the County.
 - Brown County formed a Task Force with 4 pillars and that model was brought back to Winnebago County. The first meeting was held at LaSure's on October 15.

Motion Norton, to approve the 2014-15 Permit Fee Schedule. Motion carried 7-0 by voice vote.

D. 2014 County Health Rankings Review

- Winnebago County is ranked 39th.
 - Low birth weight – need to identify why women are delivering early.
 - March of Dimes recommends not delivering prior to 39 weeks, yet some choose to deliver as early as 37 weeks.
- It appears as though the wealth of the community plays a part in how healthy the community is.
- Ozaukee is listed as the healthiest county, other area counties and their ranking are listed below:
 - Brown – 37
 - Calumet – 6
 - Dane – 17
 - Fond du Lac – 32
 - Outagamie - 21

E. Drug Free Communities Grant Application Overview

- Confident in our grant application after spending a month writing for the grant.
- The 5-year grant is for a total of \$675,000 (\$125,000 per year).
- Our strength is in having a solid structure with our coalition.
- The goal of the grant is to:
 1. Increase community collaboration
 2. Decrease youth substance abuse
- Submitted a one year action plan focusing on:
 - Growing the re:TH!NK coalition and youth coalition
 - Addressing alcohol and narcotics

Jill Collier is excused at 8:20

NEXT MEETING: May 2, 2014, 7:30 am County Admin Building, 1st Floor Conference Room.

REPORTS:

Mike Norton — the County Board passed a resolution in support of the Backpack Tobacco Act which closes loopholes for candy-flavored tobacco products and places kid-friendly products behind the counter. A bill to exempt e-cigarettes from the smoke-free law failed to pass in the Senate and Assembly.

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Question - where is the Bike / Pedestrian Plan and will it come before the Board of Health?

Answer - The Highway Committee and P&F have already discussed and have approved accepting the Grant if it is awarded to Winnebago County. The Plan will go before the Parks Committee April 10th and the Board of Health May 2nd. The County should find out in June if they have been awarded the Grant which requires a 20% match.

Sue Panek — the Weight of the Fox Valley is working with the Wisconsin Partnership Program and Healthy Wisconsin Leadership Institute (HWLI) on obesity prevention in the Fox Valley.

Motion to adjourn, Panek/Norton. Motion carried, 6-0 voice vote.

Respectfully submitted,

Mary Capen, Administrative Support

Winnebago County Health Department