

**BOARD OF HEALTH MEETING**  
**Friday, February 4, 2011**  
**7:30 a.m.**  
**Winnebago County Health Department**  
**Conference Room**

**CALL TO ORDER:** The meeting was called to order by Chairman Shiloh Ramos.

**ROLL CALL:** Board members present were Chairman Shiloh Ramos; Vice Chairman Joanne Sievert; Jill Collier; Tom Egan; and Tom Ellis.

**EXCUSED:** Dr. Joseph Bachman, Peggy Larson and Ken Neubauer.

Also present were Doug Gieryn, Health Department Director; Cindy Draws, Public Health Nurse Coordinator; Jeff Phillips, Environmental Health Officer; Tom Geske, Financial Advisor.

**APPROVE MINUTES:** Motion to approve the minutes from January 7, 2011. Seivert/Egan to approve. Motion carried 5-0, voice vote.

**ITEMS FROM THE PUBLIC:** Two guests were present today, Ann Marshall from the League of Women Voters and Dawn Norris, on-line nursing student from Graceland. Introductions were made around the table.

**BUSINESS**

A. Director's & Staff Report

Tom Geske – (Financial handout - Dec 1<sup>st</sup> Year End Close)

- WIC still needs to be billed. This will eliminate the deficit to levy.
- Doug pointed out we are always looking for new funding. 2011 will be similar to 2010. There may be a decrease from the State and we are preparing for tight budgets.
- Final funding from the State for 2011 has not been received at this point.
- Public Health Preparedness Consortium is ceasing operation, but preparedness money will still be forthcoming.
- Outside of Preparedness State contracts are small and not much of an impact on overall budgeting. Most grant funding is direct or pass through the State from Federal Govt.
- Personal Care program was transitioned to Family Care.
- The greatest efficiencies will most likely be realized if Health Departments consolidate.
- Public Health reserve fund is large. The State agrees that if consolidation takes place, reserve funds can only be applied back to the jurisdictions that funded it.
- Carpeting, painting and furniture needs to be addressed at the new location.
  - Funding is not available to address these issues out of the allotted funds for the remodeling of the B'Gosh building. The County Executive does not want us to use reserve funds or WIC infrastructure funds at this point.

Jeff Phillips -

- Health Space, a new computer program from the State has been installed for inspections and licensing.
  - State will provide training
  - Will allow inspections in the field with the use of laptops and portable printers.
  - Billing will be done electronically by Clerical staff.

- Information interface with the State will be immediate, increasing transparency and decreasing workload.

Mary Jo Turner – is on holiday.

- She has arranged for the move of vaccine and refrigerators to the new building.
- She has begun the new grant objectives for Parents are Key.

Cindy Draws:

- A Communicable disease report specific to WCHDs jurisdiction was passed around.
  - Chlamydia is by far the most prevalent.
- Flu – nothing reported so far, but expect it to take off in February
- Now that the study of the link between autism and vaccine has been proven false, it doesn't necessarily mean that people will change their minds. Thought patterns may be slow to change on this subject.
- Condom Distribution Program – Doug is concerned about sensitivity of the BOH on this issue. Discussion followed.
  - Downtown location may create an opportunity
  - Make condoms more accessible to at-risk group of 15 to 24 year olds.
  - CDC proves condom use reduces STD incidence.
  - We would work with community partners to develop a program.
  - May need a policy, but will not need County Board approval.
  - WCHD will work on the specifics and get back to the Board.

#### B. Budget Transfer – Health Watch Wisconsin Grant acceptance - vote

A grant of \$29,992 from Health Watch Wisconsin would help address access to health care and coverage in a Tri-County area. WCHD would be the fiscal agent. Doug passed around a copy of contract services.

- Involves Winnebago, Outagamie and Calumet Counties within the Well Woman's Program located at Planned Parenthood.
  - Will provide information and help getting clients connected with services.
  - Human Services is involved.
  - Applied in early January, notified mid-January of award, grant is billable and ends in September.
  - Plan to hire 1-2 temp employees who are motivated to work on this issue (Susan Garcia-Franz and Connie Raether)
- We may see cuts in State funding of M.A.
- Living Healthy only serves uninsured.
  - Also working with Living Healthy to consider application as a Federally Qualified Health Care Center or as a satellite of Fox Cities Community Health Center.

Motion to accept the Health Watch Grant, Ellis/Seivert. Motion carried 5-0, voice vote.

#### C. Consolidation Discussion and RFP – handout of Consolidation Study Interview Schedule.

- Oshkosh Health Services and WCHD have not accepted each other's proposals.
- Baker Tilly is working on a consolidation study. An interview schedule has been set up for all 4 health departments to submit information. (see handout)
- Kick-off meeting scheduled for February 11 at 2:00 at the Coughlin Center.
- BOH members are scheduled on February 16. Doug will update.
- Doug has taken on most of the coordination of the meetings.

- The study will produce 4 scenarios.

D. Relocation

- February 23<sup>rd</sup> move date for Health Department.
- Most operations will be shut down, but phones and computers will be operating.
- WIC will move the following month.

Next Meeting: March 4, 2011, 7:30 a.m. at the new address, 112 Otter Ave, Second Floor.  
If no action is required, we may not meet again until April 8.

Motion to adjourn: Ellis/Egan, motion carried 5-0, voice vote. 8:29 a.m.

Board members were invited for a tour of the new space.

Respectfully submitted,  
Linda Baeten, Recording Secretary