

**BOARD OF HEALTH MEETING**  
**Friday, February 3, 2012**  
**7:30 a.m.**  
**Winnebago County Health Department**  
**Conference Room**

**CALL TO ORDER:** The meeting was called to order by Chairman Shiloh Ramos.

**ROLL CALL:** Board members present were: Chairman Shiloh Ramos; Vice Chairman Joanne Sievert; Dr. Joseph Bachman; Jill Collier, Tom Egan; Tom Ellis; Peggy Larson; Ken Neubauer.

**EXCUSED:**

Also present were Doug Gieryn, Health Department Director; Cindy Draws and Mary Jo Turner, Public Health Nurse Coordinators; Jeff Phillips, Sanitarian; Mark Harris, Winnebago County Executive; Jeff Hall, Oshkosh City Counsel and County Board Supervisor.

**APPROVE MINUTES:** Motion to approve minutes from January 6 and 17, 2012. Ellis/Neubauer to approve. Motion carried 8-0, voice vote.

**ITEMS FROM THE PUBLIC:** None

**BUSINESS**

**A. Director's and Staff Activity Report**

**Doug Gieryn**

- The vacant Environmental Health Specialist has been posted. A sanitarian has retired from the Oshkosh Health Department and both Neenah and Oshkosh approve of filling this position prior to consolidation.
- The recently approved positions for Breastfeeding Peer Counselor and 2 WWWP Specialists have also been posted. Space has been found at Neenah Human Services in the WIC area for the WWWP program offices.

**D. Approval of Public Health Consolidation Agreement**

Mark Harris is present today to answer questions regarding the Agreement. Handouts were provided including the latest version of the Agreement.

- Personnel and Finance Committee has unanimously approved the Agreement "in concept" pending approval of the Board of Health today. Minor details will continue to be addressed. We hope to have a final document for the County Board on February 21.
- Some Oshkosh opinions believe the city could operate a separate Health Department with less, however, if they do not consolidate, the state will require them to hire a director and get their staff up to operating levels.
- The agreement will go before the Oshkosh Board of Health then to the Oshkosh City Council on March 1<sup>st</sup>. It is at the Neenah City Council February 15<sup>th</sup>. Both Oshkosh and Neenah appear favorable to the Agreement.

Doug went over minor changes to the Agreement: Discussion took place over the make-up of the Board of Health (page 6).

- A County Board member may count as a City member for service on the Board of Health.
- Total of representatives is a maximum of 9 and must follow state statutes.

- Representation outlined in the Agreement is based on population. There was consensus today to guarantee a minimum of 3 from the existing service area (Towns, Omro and Winneconne). The makeup would be 4 from Oshkosh, 2 from Neenah and 3 from the existing service area. Mark Harris will appoint all Board Members.
- Proportions would change if the population served changes at a later date.
- Staff in Neenah will initially stay in Neenah Admin Building. Oshkosh staff would locate with the County health offices. Per the agreement a northern office would remain in Neenah or Town of Menasha for a period of at least ten years however the intent is to always have a northern office provided the health budget can support two offices.

Moved and second, Sievert/Egan, to approve the Agreement with an insertion that 3 Board of Health positions would be made up from the existing service area. Motion carried 8-0, voice vote.

### **Staff Activity Reports Continued...**

#### **Cindy Draws**

- Communicable Disease:
  - Flu incidence is low
  - Pertussis and Parapertussis has increased to 40 suspect cases with 12 being positive for Pertussis and 1 positive for Parapertussis. All cases involve follow-up by nursing staff. The Fox Valley, particularly Appleton, is seeing a large increase in cases. This is cyclical and our efforts are targeted at reducing spread of disease by working with health care providers and schools.
  - STDs also require nurse follow-up, including an education piece and an offer for free condoms. Information is available on our website.
  - We have a team of nurses addressing STDs. Based on a Youth Risk Behavior Survey, we working on increasing condom use with the Oshkosh Area Schools. Use of condoms decreases the incidence of STDs.

#### **Jeff Phillips**

- This year's contract from the state for TNC (transient non-community) well inspections has increased \$2,000.
- UWO Interns have helped with establishment inspections. 67% are completed. We are working ahead in anticipation of an increased load after consolidation. Inspections need to be completed by July.
- Other environmental issues had to be set aside due to staff vacancies.
- Emergency Preparedness objectives to conduct a Health Hazard assessment are being worked on. A list of hazards will be prioritized. Emergency Management, Health Department and Hospitals are working together with preparedness plans.

#### **Mary Jo Turner**

- UWO has requested placement of 3 student nurses for the spring semester.
- The state intends vaccine administered by Public Health to go to uninsured or under insured. They have asked for data. 129 fully insured clients received vaccine from WCHD in 2011. No one is turned away. The state would like to have insurance pay for this vaccine.
- Access to mental health services is being addressed through the CHIP Healthy Lifestyles Committee. An overview of the LEAN process is being held February 9<sup>th</sup> at the Health Department. Board of Health members are invited to attend.

#### **Doug Gieryn**

- The Accreditation Grant has been awarded. Timing is good for strategic planning.
- Two college interns will be helping us this summer.

**B. Budget Update – Doug Gieryn**

Doug has been in contact with Chuck Orenstein regarding details on a budget report for the Health Department. Consolidation of Health Departments was build into the 2012 budget, but will have to be adjusted as the merger may not take place until the beginning of April.

**C. Accept Grant Funding from the Department of Transportation – Mary Jo Turner**

Money is used to purchase car seats. Vouchers are given to eligible WIC clients. Recipients must have the car seat fitted by our staff. We are in our 3<sup>rd</sup> year of administering this grant.

Moved and second, Egan/Ellis to accept the DOT grant.

**Next Meeting: March 2, 2012, 7:30 a.m. 112 Otter Ave, First Floor Conference Room.**

**Motion to adjourn: Ellis/Sievert, motion carried 8-0, voice vote. 8:38 a.m.**

Respectfully submitted,  
Linda Baeten, Recording Secretary